



**TOWN OF HENRIETTA  
ZONING BOARD OF APPEALS  
2008 SCHEDULE**

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All meetings are scheduled for the fourth Wednesday of each month unless noted.\* The time of all meetings is 7:00 P.M. Meetings are held in the Main Meeting Room, at the Henrietta Town Hall. Applicants will be notified by certified mail as to when to appear. Applicant or representative must be present.

If you are not aware of the application process, please give yourself enough time (before the closing date) to go over any questions you may have with the Building/Fire Prevention Department.

| <u>MEETING</u>                | <u>CLOSING DATES (By Noon)</u> |
|-------------------------------|--------------------------------|
| January 23, 2008              | December 26, 2007              |
| February 27, 2008             | January 30, 2008               |
| March 26, 2008                | February 27, 2008              |
| April 23, 2008                | March 26, 2008                 |
| May 28, 2008                  | April 23, 2008                 |
| June 25, 2008                 | May 28, 2008                   |
| *July 30, 2008                | July 2, 2008                   |
| August 27, 2008               | July 23, 2008                  |
| September 24, 2008            | August 27, 2008                |
| *October 29, 2008             | September 24, 2008             |
| *November 20, 2008 (Thursday) | October 22, 2008               |
| *December 18, 2008 (Thursday) | November 19, 2008              |
| January 28, 2009              | December 31, 2008              |

**Please Note:**

Applications will not be accepted after 12:00 PM (Noon) on the closing date.

Any application that is not complete according to Code by closing date, will not be placed on the next agenda and the applicant will be notified.

**Requirements for Applications**

- Application Form
- Application Fee: Residential: \$45.00    Commercial/Industrial: \$150.00
- 16 Site Plans - Plans must be folded (8 1/2" x 11") upon submission.
- Instrument survey map required with application for setback variance.
- 16 Color renderings for signage (if applicable).
- Stakeout of area required for setback variance.
- Applicant is responsible for all copying (16 copies of all material submitted).  
Please DO NOT STAPLE any of the material.

Any questions regarding drawings, code or fees should be directed to the Building and Fire Prevention Department at 359-7060. Thank you.

Robert Steidle, Chairman  
Henrietta Zoning Board of Appeals