



Town of Henrietta
Office of Building and Fire Prevention
475 Calkins Road
Henrietta, NY 14467
PH: (585) 359-7060 FAX: (585) 321-6093
Building@townofhenrietta.org



Sanitary Sewer Permit Review Application

FEE: SEE PAGE 2

All sanitary sewer entry permits are required to be reviewed and approved prior to any permit being issued. Submission of a Site Plan is required for this review. Please complete the information below and return to the Town of Henrietta Building Department. Upon approval, the contact person will be notified. Payment must be made in full at the time of permit issuance.

Project Information:

Property Address _____ Tax Account Number _____
Owner Name _____ Owner Phone Number _____
Owner Address _____ Owner Email _____
Owner City, State, Zip _____

Plumber Information:

Name of Plumber * _____ Plumber Email _____
Plumber Phone Number _____ Plumber Fax Number _____

* Sewer construction work may only be performed by a licensed plumber within the Town of Henrietta

For Town Use Only: ☐ Site Plan Attached ☐ Highway Permit Attached Sanitary Sewer Permit No. _____

Highway Department _____ Date _____

Highway Permit Required:

☐ Town Highway Permit ☐ County Highway Permit ☐ NYS Highway Permit ☐ Private Road ☐ N/A

Sewer Billing Rep _____ Date _____

☐ Existing Account ☐ New Account ☐ Residential Account Account Number _____

Sewer Department _____ Date _____

Engineering Department _____ Date _____

☐ Extension 37 Impact Fee (If Applicable) Amount _____ Date _____ Check No. _____

Sanitary Sewer Permit No. _____

Inspector _____

Date of Final Inspection _____

Date Sent to Finance Department _____

☐ Out of District User Form (If Applicable)

Extension 37 Fee Amount _____

☐ Extension 37 Fee Attached (If Applicable)

Sanitary Connection Permit Requirements

The following items must be completed in order to proceed with connecting into a new system.

1. Installation of new sanitary laterals may only be performed by a Town of Henrietta Licensed Plumber
2. A plan must be provided to obtain a Connection Permit from the Town of Henrietta Building Department showing the new lateral with its connection into the structure or existing piping
3. The cost for the Town's Sanitary Sewer Connection Permit Fee is \$200.00. This includes the sewer lateral fee (\$25.00) and the entrance fee (\$175.00). Please make all checks payable to the Town of Henrietta Building Department.
4. An additional one-time fee for sewage treatment will be required for Monroe County Pure Waters. The cost is \$250.00 for Residential structures and \$350.00 for Commercial/Industrial structures. The Town of Henrietta Building Department will collect this fee on behalf of Monroe County Pure Waters. Please make an additional check Payable to "Monroe County Pure Waters".