

TOWN OF HENRIETTA

Monroe County, New York

BASIC FINANCIAL STATEMENTS

For Year Ended December 31, 2018

Raymond F. Wager, CPA, P.C.
Certified Public Accountants

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Independent Auditors' Report

To the Honorable Town Council
The Town of Henrietta
Monroe County, New York

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Henrietta, Monroe County, New York, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Town's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Henrietta, Monroe County, New York, as of December 31, 2018, and the respective changes in financial position, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

As described in Note II to the financial statements, the Town adopted GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. As a result, the beginning net position has been restated. Our opinion is not modified with respect to this matter.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, schedule of changes in Town's OPEB liability and related ratio, schedule of the Town's proportionate share of the net position liability, schedule of Town contributions, and budgetary comparison information on pages 3–12 and 53–59 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Henrietta, Monroe County, New York's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Rochester, New York
March 27, 2019

Raymond F. Wager, CPA, PC

Town of Henrietta, Monroe County, New York

Management's Discussion and Analysis (MD&A)

December 31, 2018

Introduction

Our discussion and analysis of the Town of Henrietta, Monroe County, New York's financial performance provides an overview of the Town's financial activities for the year ended December 31, 2018. It should be read in conjunction with the basic financial statements to enhance understanding of the Town's financial performance, which immediately follows this section.

Financial Highlights

Key financial highlights for year 2018 are as follows:

- ◆ On the government-wide financial statements, the total assets of the Town exceeded liabilities by \$60,015,216 (net position) an increase of \$895,674. Of the current year amount, the unrestricted portion is \$4,594,134. The balance of net position is either restricted for specific purposes or the net investment in capital assets.
- ◆ General revenues which include Property Taxes, Non-Property Taxes, Mortgage Tax, Compensation for Loss, Investment Earnings, and Miscellaneous accounted for \$12,210,243 or 62% of all revenues. Program specific revenues in the form of Charges for Services, Operating Grants and Contributions, and Capital Grants and Contributions accounted for \$7,424,374 or 38% of total revenues.
- ◆ The Town's governmental fund financial statements report a combined ending fund balance of \$14,125,461, a decrease of \$8,131 in comparison with the prior year. At the end of the current year, \$3,897,709 is available for spending at the Town's discretion.
- ◆ At the end of the current year, the fund balance of the General Fund was \$4,937,815 a decrease of \$396,535 from the prior year.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town of Henrietta's basic financial statements. The Town's basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements and (3) notes to the financial statements. This report also contains individual fund statements and schedules in addition to the basic financial statements.

1. Government-Wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private-sector business.

- ◆ The *statement of net position* presents information on all of the Town's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.
- ◆ The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows.
- ◆ The *governmental* activities of the Town include highway maintenance, snow removal, general administrative support, community service, and interest on long-term debt.

The government-wide financial statements can be found on the pages immediately following this section as the first two pages of the basic financial statements.

2. Fund Financial Statements

- ◆ A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. All of the funds of the Town can be divided into two categories: Governmental Funds and Fiduciary Funds.
- ◆ *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the year. Such information may be useful in evaluating the Town's near-term financing requirements.
- ◆ Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.
- ◆ The Town maintains five major individual governmental funds; General Fund, Capital Projects Fund, Highway Fund, Sewer Fund, and Drainage Fund. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for each fund. The Town has elected to report the Public Library Fund, the Street Lighting Fund, the Consolidated Sewer Fund, the Parks Fund, the Ambulance Fund, the Transportation Fund, and the Park and Recreation Trust Fund, as non-major funds.

- ◆ The Town adopts an annual budget for each of its major funds. A budgetary comparison statement has been provided for each major fund within the basic financial statements to demonstrate compliance with the budget.
- ◆ The *Fiduciary Funds* are used to account for assets held by the Town in an agency capacity which accounts for assets held by the Town on behalf of others. Fiduciary Funds are not reflected in the government-wide financial statements because the resources of these funds are *not* available to support the Town's programs.

The financial statements for the Town of Henrietta, Monroe County, New York can be found in the basic financial statement section of this report.

Major Features of the Town-Wide and Fund Financial Statements			
		Fund Financial Statements	
Features	Town-Wide Statements	Governmental Funds	Fiduciary Funds
Scope	Entire Town	The activities of the Town that are not proprietary or fiduciary, such as General Administration, Highway and Library	Instances in which the Town administers resources on behalf of someone else
Required Financial Statements	Statement of Net Position Statement of Activities	Balance Sheet, Statement of Revenues, Expenditures, and Changes in Fund Balance	Statement of Fiduciary Net Position, and Statement of Changes in Fiduciary Net Position
Accounting Basis and Measurement Focus	Accrual accounting and economic resource focus	Modified accrual accounting and current financial focus	Accrual accounting and economic resources focus
Type of Asset/Liability Information	All assets and liabilities, both financial and capital, short-term and long-term	Generally, assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets or long-term liabilities included	All assets and liabilities both short-term and long-term; funds do not currently contain capital assets, although they can
Type of Inflow/Outflow Information	All revenues and expenses during the year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability is due and payable	All additions and deductions during the year, regardless of when cash is received or paid

3. *Notes to the Financial Statements*

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found following the basic financial statement section of this report.

Government-Wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of the Town's financial position. In the case of the Town of Henrietta, Monroe County, New York, net position at the close of the current year were \$60,015,216.

Net Position

The Town's combined net position was more on December 31, 2018, than they were the year before, as shown in table below:

<u>ASSETS</u>	<u>2018</u>	<u>2017</u>	<u>% Variance</u>
Current Assets	\$ 16,108,949	\$ 15,142,087	6.39%
Capital Assets, Net	53,246,490	47,472,258	12.16%
Total Assets	\$ 69,355,439	\$ 62,614,345	10.77%
 <u>DEFERRED OUTFLOW OF RESOURCES</u>			
Deferred Outflow of Resources	\$ 2,162,732	\$ 1,610,165	34.32%
 <u>LIABILITIES</u>			
Current Liabilities	\$ 2,000,687	\$ 1,011,543	97.79%
Noncurrent Liabilities			
Due in One Year	266,182	88,372	201.21%
Due in More Than One Year	7,301,181	3,690,890	97.82%
Total Liabilities	\$ 9,568,050	\$ 4,790,805	99.72%
 <u>DEFERRED INFLOW OF RESOURCES</u>			
Deferred Inflow of Resources	\$ 1,934,905	\$ 314,163	100.00%
 <u>NET POSITION</u>			
Net Investment in Capital Assets	\$ 47,791,490	\$ 46,947,258	1.80%
Restricted Capital Projects	-	809,058	-100.00%
Restricted Capital Reserves	-	692,392	-100.00%
Restricted Other Purposes	7,629,592	6,268,273	21.72%
Unrestricted	4,594,134	4,402,561	4.35%
Total Net Position	\$ 60,015,216	\$ 59,119,542	1.52%

By far, the largest component of the Town's net position (80%) reflects its investment in capital assets, less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to the residents and consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

There are restricted net position balances for Other Purposes, which constitute 13% of total net position. The remaining balance of unrestricted net position, which is a surplus of \$4,594,134 (7%), may be used to finance future operations.

Changes in Net Position

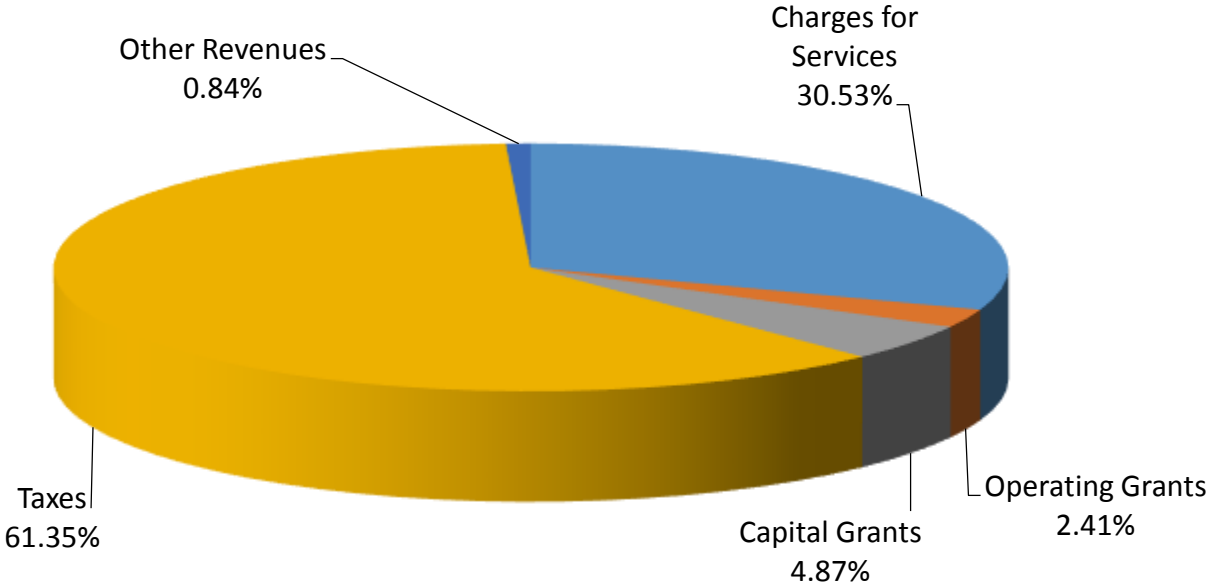
The Town's total revenues were less for 2018 than they were the year before, decreasing by 1% to \$19,634,617.

The Town's total expenditures were more for 2018 than they were the year before, increasing by 5% to \$18,738,943.

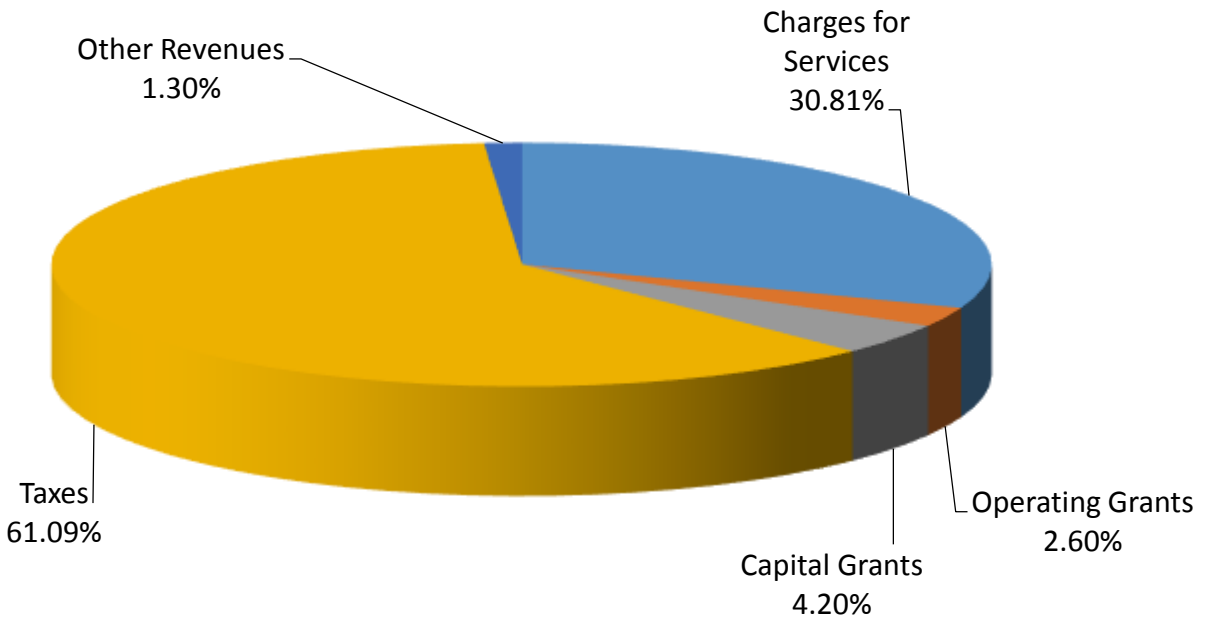
See table below:

	<u>2018</u>	<u>2017</u>	<u>% Variance</u>
Revenues:			
Charges for Services	\$ 5,994,214	\$ 6,086,952	-1.52%
Operating Grants & Contributions	473,138	513,476	-7.86%
Capital Grants & Contributions	957,022	830,156	15.28%
Taxes	12,045,747	12,066,374	-0.17%
Other Revenues	164,496	257,323	-36.07%
Total Revenues	<u>\$ 19,634,617</u>	<u>\$ 19,754,281</u>	<u>-0.61%</u>
Expenditures:			
General Government Support	\$ 5,092,925	\$ 4,840,229	5.22%
Public Safety	839,440	840,335	-0.11%
Health	751,044	715,367	4.99%
Transportation	5,013,672	4,938,869	1.51%
Economic Assistance	364,779	280,890	29.87%
Culture & Recreation	4,440,809	4,154,350	6.90%
Home & Community Services	2,213,132	2,052,170	7.84%
Interest on Long-Term Debt	23,142	10,408	122.35%
Total Expenditures	<u>\$ 18,738,943</u>	<u>\$ 17,832,618</u>	<u>5.08%</u>
Change in Net Position	<u>\$ 895,674</u>	<u>\$ 1,921,663</u>	

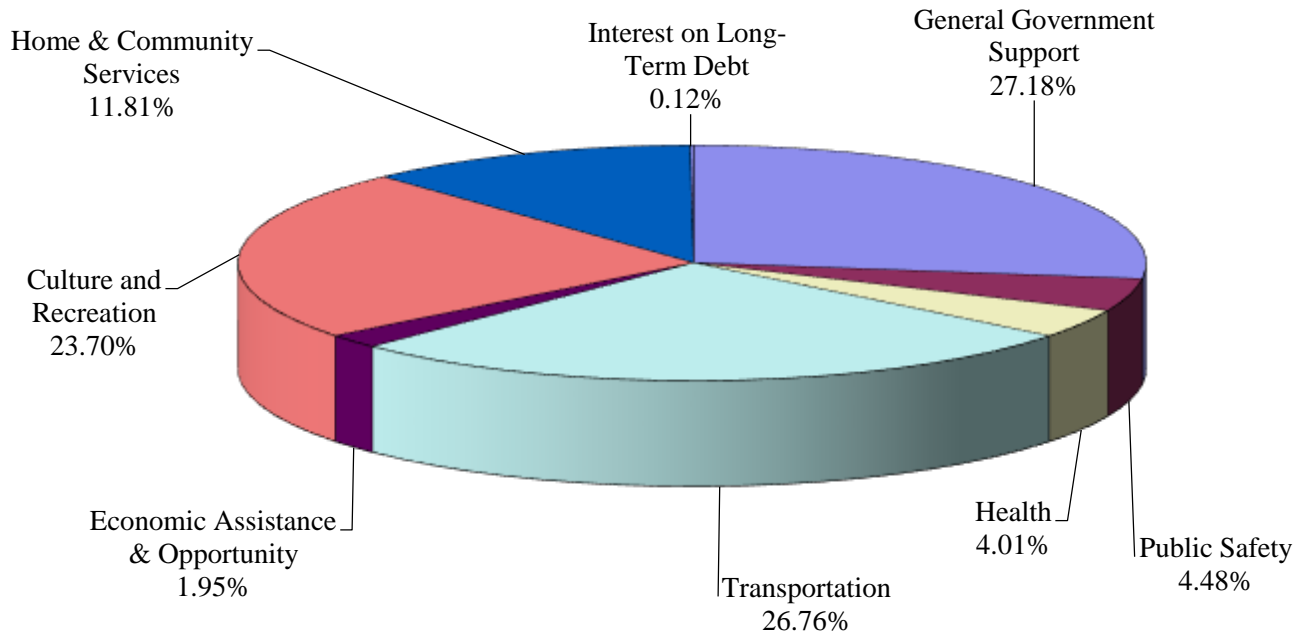
Revenues for Year 2018



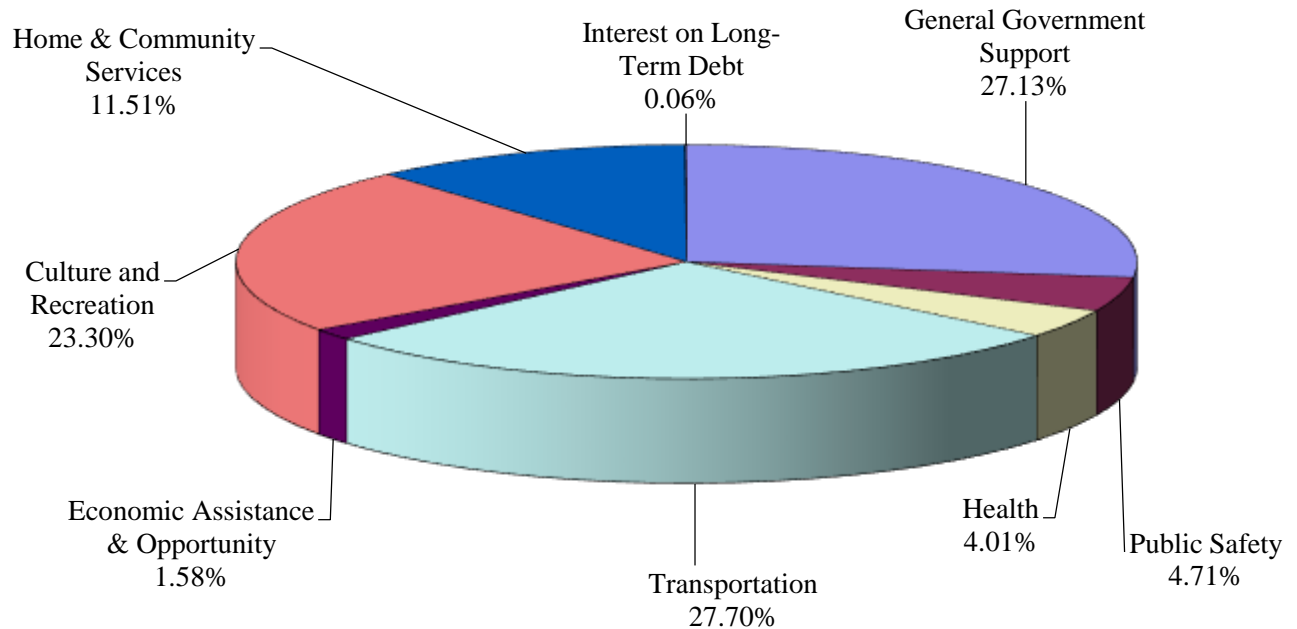
Revenues for Year 2017



Expenditures for Year 2018



Expenditures for Year 2017



Financial Analysis of the Town of Henrietta's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

Governmental Funds

The focus of the Town's *governmental funds* is to provide information on near term inflows, outflows and balances of *spendable* resources. Such information is useful in assessing the Town's financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the year and amounts to be applied against next years fund balance.

As of the end of the current year, the Town's combined governmental fund balances are \$14,125,461 which is less than last year's ending fund balance of \$14,133,592.

Of the total combined fund balances, \$462,881 has been designated as nonspendable fund balance, \$7,629,592 has been designated as restricted fund balance, \$2,135,279 has been designated as assigned fund balance and the remaining balance of \$3,897,709 (unassigned fund balance) is primarily for providing cash flow and for future spending needs.

The General Fund is the chief operating fund of the Town. At the end of the current year, the total fund balance of the General Fund was \$4,937,815, of which \$3,897,709 was unassigned. The fund balance for the Town of Henrietta's General Fund decreased by \$396,535 compared with the prior year.

Budgetary Highlights

The key budget variances for the major funds are listed below.

<u>Expenditure Items</u>	<u>Budget Variance Original Vs. Amended</u>	<u>Explanations for Budget Variance</u>
General Fund-Culture and Recreation	\$126,133	Addition of HVAC system to the Recreation Center totaling \$130K
General Fund-Employee Benefits	\$173,360	Allocation of NYS Retirement Benefits was updated for a total of \$158K
General Fund-Transfers-Out	\$1,947,331	Original Budget did not include additional funding of the New Henrietta Public Library

Revenue Items	Budget Variance Amended Vs. Actual	Explanation for Budget Variance
General Fund-Non-Property Taxes	\$759,948	Sales tax revenues were in excess of the anticipated amount.
General Fund-Departmental Income	\$566,383	An unexpected increase in commercial growth activity for permit, inspection, engineering and other related fees.
General Fund-State and County Aid	\$398,225	Increase in Mortgage tax included a three year adjustment from the County totaling \$105K and funds received from the State for a Dog Park Grant dating back to 2014 in the amount of \$72K
Sewer Fund-Departmental Income	\$213,187	Sewer Rent consumption was in excess of the anticipated amount.
Expenditure Items	Budget Variance Amended Vs. Actual	Explanations for Budget Variance
General Fund-General Government Support	\$133,579	Cost savings due to managing spending in various areas, including vacancies.
General Fund-Culture & Recreation	\$181,683	Cost savings due to managing spending in various areas.
General Fund-Transfers-In	\$169,486	Return of excess funds from Capital Projects funded by the General Fund dating back numerous years.
Highway Fund-Transportation	\$235,867	Cost savings due to managing spending in various areas and lower than expected maintenance costs.
Highway Fund-Employee Benefits	\$101,408	Allocation of NYS Retirement Benefits was updated
Sewer Fund-General Government Support	\$159,506	Contingent budget was not needed.
Sewer Fund-Home and Community Services	\$111,723	Cost savings due to projected versus required sewer system replacements for the year.
Sewer Fund-Employee Benefits	\$65,649	Allocation of NYS Retirement Benefits was updated.
Drainage Fund-Home and Community Services	\$112,967	Cost savings due to projected versus required projects.

Capital Assets

A listing of capital assets, net of accumulated depreciation, is reflected below:

	<u>2018</u>	<u>2017</u>
Land	\$ 3,697,541	\$ 3,671,258
Infrastructure	23,448,182	24,318,118
Buildings and Improvements	13,982,092	4,254,046
Machinery and Equipment	4,526,297	4,499,769
Work in Progress	<u>7,592,378</u>	<u>10,729,067</u>
Total Capital Assets, Net of Accumulated Depreciation	<u>\$ 53,246,490</u>	<u>\$ 47,472,258</u>

More detailed information about the Town's capital assets is presented in the notes to the financial statements.

Long-Term Debt

The general obligation and other long-term debt of the Town is as follows:

	<u>2018</u>	<u>2017</u>
Serial Bonds	\$ 5,000,000	\$ -
Revolving Fund Revenue Bonds	455,000	525,000
Net Pension Liability	592,620	1,697,447
Compensated Absences	84,728	73,490
OPEB	1,435,015	1,483,325
Total	<u>\$ 7,567,363</u>	<u>\$ 3,779,262</u>

The amount of principal paid on outstanding debt was \$70,000. More detailed information about the Town's long-term liabilities is presented in the notes to the financial statements.

Factors Bearing on the Town's Future

- Changes in State and Federal Aid along with uncertainty of health care costs are being closely monitored.
- The buildings on Town's campus continue to age and costs will be incurred to rehabilitate and/or replace existing Town buildings. Some costs may be offset through State grants that have been sought.
- The Town's current sewer and drainage systems are being inspected and assessed with the goal of establishing a long-term plan of upgrades, including the establishment of reserve accounts to facilitate the long-term plan.

Requests for Information

This financial report is designed to provide a general overview of the Town of Henrietta's finances for all those with an interest in the Town's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

The Town of Henrietta
475 Calkins Road
P.O. Box 999
Henrietta, New York 14467-0999

TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK

Statement of Net Position

December 31, 2018

	Governmental
	Activities
ASSETS	
Cash and cash equivalents	\$ 12,640,224
Accounts receivable, net	3,005,844
Prepaid items	462,881
Capital assets:	
Land and work in progress	11,289,919
Other capital assets, net of depreciation	41,956,571
TOTAL ASSETS	<u>\$ 69,355,439</u>
 DEFERRED OUTFLOWS OF RESOURCES	
Deferred outflows of resources	<u>\$ 2,162,732</u>
 LIABILITIES	
Accounts payable and other current liabilities	\$ 1,536,923
Accrued liabilities	173,037
Unearned revenue	290,727
Noncurrent liabilities:	
Due in one year	266,182
Due in more than one year	7,301,181
TOTAL LIABILITIES	<u>\$ 9,568,050</u>
 DEFERRED INFLOWS OF RESOURCES	
Deferred inflows of resources	<u>\$ 1,934,905</u>
 NET POSITION	
Net investment in capital assets	\$ 47,791,490
Restricted for:	
Restricted other purposes	7,629,592
Unrestricted	4,594,134
TOTAL NET POSITION	<u><u>\$ 60,015,216</u></u>

The notes to the financial statements are an integral part of this statement.

TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK

Statement of Activities

For the Year Ended December 31, 2018

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>			<u>Net (Expense) Revenue and</u>
		<u>Charges for</u>	<u>Operating</u>	<u>Capital</u>	<u>Changes in Net Position</u>
		<u>Services</u>	<u>Grants and</u>	<u>Grants and</u>	<u>Primary Government</u>
			<u>Contributions</u>	<u>Contributions</u>	<u>Governmental</u>
					<u>Activities</u>
Primary Government:					
Governmental Activities:					
General government support	\$ 5,092,925	\$ 53,251	\$ 265,201	\$ -	\$ (4,774,473)
Public safety	839,440	2,463,341	-	-	1,623,901
Health	751,044	-	-	-	(751,044)
Transportation	5,013,672	869,708	-	765,110	(3,378,854)
Economic assistance and development	364,779	-	87,524	-	(277,255)
Culture and recreation	4,440,809	1,356,385	95,413	-	(2,989,011)
Home and community services	2,213,132	1,251,529	25,000	191,912	(744,691)
Interest on long-term debt	23,142	-	-	-	(23,142)
Total Governmental Activities	<u>\$ 18,738,943</u>	<u>\$ 5,994,214</u>	<u>\$ 473,138</u>	<u>\$ 957,022</u>	<u>\$ (11,314,569)</u>
Total Primary Government	<u>\$ 18,738,943</u>	<u>\$ 5,994,214</u>	<u>\$ 473,138</u>	<u>\$ 957,022</u>	<u>\$ (11,314,569)</u>
General Revenues:					
Taxes:					
Property taxes					\$ 6,438,450
Non-property taxes					4,409,948
Mortgage tax					1,197,349
Compensation for loss					58,937
Investment earnings					59,739
Miscellaneous					45,820
Total General Revenues					<u>\$ 12,210,243</u>
Change in Net Position					\$ 895,674
Net Position - Beginning (restated)					<u>59,119,542</u>
Net Position - Ending					<u>\$ 60,015,216</u>

The notes to the financial statements are an integral part of this statement.

TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK

Balance Sheet

Governmental Funds

December 31, 2018

	Major		
	General Fund	Capital Projects Fund	Highway Fund
Assets			
Cash and cash equivalents	\$ 2,973,733	\$ 1,520,324	\$ 1,193,019
Receivables, net	486,010	-	47,338
Due from other funds	-	91	304,303
Due from other governments, net	1,925,515	-	7,712
Prepaid items	221,216	-	155,916
Total Assets	\$ 5,606,474	\$ 1,520,415	\$ 1,708,288
Liabilities and Fund Balances			
Liabilities:			
Accounts payable and other current liabilities	\$ 257,790	\$ 912,242	\$ 226,733
Accrued liabilities	92,476	-	32,673
Due to other funds	310,539	-	-
Overpayments and collections in advance	7,854	-	-
Unearned revenue	-	-	287,577
Total Liabilities	\$ 668,659	\$ 912,242	\$ 546,983
Fund Balances:			
Nonspendable	\$ 221,216	\$ -	\$ 155,916
Restricted	93,939	608,173	-
Assigned	724,951	-	1,005,389
Unassigned	3,897,709	-	-
Total Fund Balances	\$ 4,937,815	\$ 608,173	\$ 1,161,305
Total Liabilities and Fund Balances	\$ 5,606,474	\$ 1,520,415	\$ 1,708,288

The notes to the financial statements are an integral part of this statement.

<u>Sewer Fund</u>	<u>Drainage Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
\$ 3,220,980	\$ 2,188,628	\$ 1,543,540	\$ 12,640,224
536,453	-	-	1,069,801
9,145	-	3,670	317,209
-	-	2,816	1,936,043
15,179	31,180	39,390	462,881
<u>\$ 3,781,757</u>	<u>\$ 2,219,808</u>	<u>\$ 1,589,416</u>	<u>\$ 16,426,158</u>

\$ 75,299	\$ 13,363	\$ 43,642	\$ 1,529,069
3,017	7,089	20,583	155,838
-	6,670	-	317,209
-	-	-	7,854
-	-	3,150	290,727
<u>\$ 78,316</u>	<u>\$ 27,122</u>	<u>\$ 67,375</u>	<u>\$ 2,300,697</u>

\$ 15,179	\$ 31,180	\$ 39,390	\$ 462,881
3,688,262	2,161,506	1,077,712	7,629,592
-	-	404,939	2,135,279
-	-	-	3,897,709
<u>\$ 3,703,441</u>	<u>\$ 2,192,686</u>	<u>\$ 1,522,041</u>	<u>\$ 14,125,461</u>
<u>\$ 3,781,757</u>	<u>\$ 2,219,808</u>	<u>\$ 1,589,416</u>	

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	53,246,490
Interest is accrued on outstanding bonds in the statement of net assets but not in the funds.	(17,199)
The following long-term obligations are not due and payable in the current period, therefore are not reported in the governmental funds:	
Serial Bonds Payable	(5,455,000)
Deferred Inflows - Pension	(1,915,965)
Deferred Inflows - OPEB	(18,940)
Deferred Outflows - Pension	2,139,165
Deferred Outflows - OPEB	23,567
Pension Liability	(592,620)
OPEB Liability	(1,435,015)
Compensated absences are not reported in the funds under fund accounting but are expensed as the liability is incurred in the statement of net position.	(84,728)
Net Position of Governmental Activities	\$ 60,015,216

TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Year Ended December 31, 2018

	General Fund	Major Capital Projects Fund	Highway Fund
Revenues:			
Real property and tax items	\$ 145,221	\$ -	\$ 2,535,589
Non-property taxes	4,409,948	-	-
Departmental income	3,086,815	-	-
Intergovernmental charges	61,965	-	807,743
Use of money and property	22,128	614	2,401
Licenses and permits	522,375	-	-
Fines and forfeitures	215,130	-	-
Sale of property and compensation for loss	14,361	-	34,038
Miscellaneous	26,190	-	5,150
Interfund revenues	965,901	-	-
State and county aid	1,670,487	-	311,062
Total Revenues	\$ 11,140,521	\$ 614	\$ 3,695,983
Expenditures:			
Current:			
General government support	\$ 4,157,749	\$ 6,979,344	\$ 55,815
Public safety	677,515	-	-
Health	-	-	-
Transportation	98,593	-	3,416,439
Economic assistance and development	310,536	-	-
Culture and recreation	1,971,610	-	-
Home and community services	80,099	-	-
Employee benefits	1,688,571	-	776,861
Debt Service:			
Debt service - principal	-	-	-
Debt service - interest and other charges	-	-	-
Total Expenditures	\$ 8,984,673	\$ 6,979,344	\$ 4,249,115
Excess (deficiency) of revenue over expenditures	\$ 2,155,848	\$ (6,978,730)	\$ (553,132)
Other Financing Sources and Uses:			
Transfers - in	\$ 169,486	\$ 1,947,331	\$ 544,538
Transfers - out	(2,721,869)	(169,486)	-
Serial bonds	-	5,000,000	-
Total Other Financing Sources and Uses	\$ (2,552,383)	\$ 6,777,845	\$ 544,538
Net change in fund balances	\$ (396,535)	\$ (200,885)	\$ (8,594)
Fund Balance - Beginning	5,334,350	809,058	1,169,899
Fund Balance - Ending	\$ 4,937,815	\$ 608,173	\$ 1,161,305

The notes to the financial statements are an integral part of this statement.

Sewer Fund	Drainage	Nonmajor Governmental Funds	Total Governmental Funds
\$ 672,900	\$ 835,037	\$ 2,249,703	\$ 6,438,450
-	-	-	4,409,948
1,197,187	-	102,999	4,387,001
-	-	-	869,708
6,892	6,663	21,041	59,739
-	-	-	522,375
-	-	-	215,130
-	7,397	3,141	58,937
-	-	14,480	45,820
-	-	-	965,901
-	-	-	1,981,549
\$ 1,876,979	\$ 849,097	\$ 2,391,364	\$ 19,954,558
\$ 21,388	\$ 14,540	\$ 12,807	\$ 11,241,643
-	-	-	677,515
-	-	751,044	751,044
-	-	289,825	3,804,857
-	-	-	310,536
-	-	1,314,142	3,285,752
974,876	667,705	1,137	1,723,817
89,360	134,446	399,296	3,088,534
-	-	70,000	70,000
-	-	8,991	8,991
\$ 1,085,624	\$ 816,691	\$ 2,847,242	\$ 24,962,689
\$ 791,355	\$ 32,406	\$ (455,878)	\$ (5,008,131)
\$ -	\$ -	\$ 230,000	\$ 2,891,355
-	-	-	(2,891,355)
-	-	-	5,000,000
\$ -	\$ -	\$ 230,000	\$ 5,000,000
\$ 791,355	\$ 32,406	\$ (225,878)	\$ (8,131)
2,912,086	2,160,280	1,747,919	14,133,592
\$ 3,703,441	\$ 2,192,686	\$ 1,522,041	\$ 14,125,461

TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK
Reconciliation of the Statement of Revenues, Expenditures, and
Changes in Fund Balances of Governmental Funds
to the Statement of Activities
For the Year Ended December 31, 2018

Net Change in Fund Balances - Total Governmental Funds \$ (8,131)

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlay as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation exceeded capital outlays in the current period.

Capital outlay	\$ 6,979,344	
Addition of assets	1,558,048	
Depreciation	(2,683,217)	
Gain/(Loss) on sale of assets	<u>(79,943)</u>	
		5,774,232

Bond and installment purchase debt proceeds provide current financial resources to governmental funds, but issuing debt increases long-term obligations in the statement of net Position. Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term obligations in the statement of net position. The following details these items as they effect the governmental activities:

Debt repayment	\$ 70,000	
Proceeds from serial bonds	<u>(5,000,000)</u>	
		(4,930,000)

The net OPEB liability does not require the use of current financial resources, and therefore, is not reported as an expenditure in the governmental funds. 52,937

(Increase) decrease in proportionate share of net pension asset/liability reported in the statement of Activities do not provide for or require the use of current financial resources and therefore are not reported as revenues and expenditures in the governmental funds:

Employees' Retirement System		32,025
------------------------------	--	--------

Compensated absences represents the value of the earned and unused portion of the liability for vacation and compensatory time. They are reported in the statement of activities but do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds. This is the net change of compensated absences. (11,238)

In the statement of activities, interest is accrued on outstanding bonds, whereas in governmental funds, an interest expenditure is reported when due. (14,151)

Change in Net Position of Governmental Activities \$ 895,674

The notes to the financial statements are an integral part of this statement.

TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK

Statement of Fiduciary Net Position

Fiduciary Funds

December 31, 2018

	Agency Funds
	<u> </u>
ASSETS	
Cash and cash equivalents	\$ 1,844,327
	<u> </u>
TOTAL ASSETS	<u><u>\$ 1,844,327</u></u>
LIABILITIES	
Accounts payable	\$ 32,425
Developer Deposits	1,565,234
Other liabilities	<u>246,668</u>
TOTAL LIABILITIES	<u><u>\$ 1,844,327</u></u>

The notes to the financial statements are an integral part of this statement.

TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK

Notes To The Basic Financial Statements

December 31, 2018

I. Summary of Significant Accounting Policies:

The financial statements of the Town of Henrietta, Monroe County, New York (the Town) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the Town's accounting policies are described below.

A. Financial Reporting Entity

The Town is governed by its charter, Town Law, other general laws of the State of New York, and various local laws. The Town Board, which is the legislative body responsible for the overall operation of the Town, consists of the Supervisor and four Councilpersons. The Supervisor serves as Chief Executive Officer and Chief Fiscal Officer of the Town. The Supervisor is elected to serve a two year term. The Council persons are elected to serve four year terms with two Council persons on the ballot every two years.

The Town provides the following basic services to all or some residents of the Town: highway maintenance, recreation facilities and program, environmental services, sanitation and library services.

All governmental activities and functions performed by the Town are its direct responsibility, no other governmental organizations have been included or excluded from the reporting entity.

The financial reporting entity consists of (a) the primary government which is the Town and (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The decision to include a potential component unit in the Town's reporting entity is based on several criteria including legal standing, fiscal dependency, and financial accountability. Based on the application of these criteria, the following is a brief review of certain entities considered to determining the Town's reporting entity.

1. Included in the Reporting Entity

The Henrietta Public Library was established by the Town and granted a charter by the State Board of Regents as provided in Article 5 of the Education Law. The Town appoints trustees; raises taxes for library purposes; has title to real property used by the library; and issues all library indebtedness which is supported by the full faith and credit of the Town. The library is a blended component unit, part of the primary government, and is reported in the special revenue fund types. The Town provides ongoing financial support of Library operations through the annual property tax levy.

(I.) (Continued)

2. Excluded From the Reporting Entity

Although the following organizations, functions or activities are related to the Town they are not included in the Town reporting entity because of the reasons noted:

a. The Town is served by the Rush Henrietta Central School District created by state legislation which designates the school board as their governing authority. School board members are elected by the qualified voters of the District. The school board designates management and exercises complete responsibility of all financial matters. The Town Council exercises no oversight over school operations. Their audit reports may be obtained by contacting the school district.

b. The Henrietta Fire District is an independent district corporation that has the authority to levy its own property taxes and borrow in its own name, and for which the governing commissioners are elected by the residents of the District. The Board of Fire Commissioners has complete responsibility for management of the District and its fiscal affairs. The Town Council exercises no oversight over District operations.

B. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

1. Government-Wide Statements

The Statement of Net Position and the Statement of Activities display information about the Town as a whole. These statements include the financial activities of the primary government, except for Fiduciary Funds.

The government-wide statements are prepared using the economic resources measurement focus. This differs from the manner in which governmental fund financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government –wide statements and the statements for governmental funds.

The government-wide statement of activities presents a comparison between direct expenses and program revenues for each function or program of the Town’s governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and are therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Town. The comparison of direct expenses with program revenues identifies the extent to which governmental function is self-financing or draws from the general operating fund.

(I.) (Continued)

2. **Fund Financial Statements**

Fund financial statements report detailed information about the Town. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is reported in a separate column. Nonmajor funds are aggregated and presented in a single column. Fiduciary Funds are reported by fund type.

The Governmental Funds are accounted for on the “flow of current financial resources” measurement focus. This measurement focus is based on the concept of accountability, which includes measuring interperiod equity whether current year revenues were sufficient to pay for current year services. The private purpose trust fund is reported using the economic resources measurement focus.

a. **Governmental Funds** - Governmental funds are those major and non-major funds through which most governmental functions are financed. The acquisition, use, and balances of expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus of the governmental funds is upon determination of financial position and changes in financial position. The following are the Town's governmental fund types.

1. **Major Governmental Funds**

General Fund - the principal operating fund and includes all operations not required to be recorded in other funds.

Capital Projects Fund – used to account for the financial resources and activities associated with the reconstruction of the Library Building, Town Facility Capital Project, Library HVAC, and heavy machinery purchases.

Highway Fund - a special revenue fund used to account for taxes, user fees, or other revenues which are raised or received to provide highway services to areas throughout the Town.

Sewer Fund - a special revenue fund used to account for user fees or other revenues which are raised to provide sewer services to Town residents.

Drainage Fund - a special revenue fund used to account for the financial transactions of drainage districts.

2. **Non-Major Governmental Funds**

The other funds which do not meet the major fund criteria are aggregated and reported as non-major other governmental funds. The following are reported as non-major other governmental funds.

(I.) (Continued)

Special Revenue Funds - used to account for taxes, user fees, or other revenues which are raised or received to provide special services to areas that may or may not encompass the whole Town. The following are non-major special revenue funds utilized by the Town:

Public Library Fund	Street Lighting Fund
Consolidated Sewer Fund	Parks Fund
Ambulance Fund	Transportation Fund
Park and Recreation Trust Fund	

b. Fiduciary Funds

Fiduciary funds are used to account for assets held by the local government in a trustee or custodial capacity.

Agency Fund – is custodial in nature and does not present results of operations or have measurement focus. The Agency Fund is accounted for using the modified accrual basis of accounting. This fund is used to account for assets that the government holds for others in an agency capacity.

3. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Fiduciary Funds also use the accrual basis of accounting.

a. Modified Accrual

Under the modified accrual basis, revenues are recognized in the accounting period in which they become susceptible to accrual, i.e., both available and measurable. “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Significant revenues susceptible to accrual include ad valorem taxes, reimbursable- type grants, town clerk fees and snow and ice reimbursements. The Town considers all revenues as available if collected within one year from the balance sheet date. Property taxes are recognized when taxes are received. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are reported when due and compensated absences which are recorded when due/paid.

(I.) (Continued)

In applying the susceptible to accrual concept to revenues from Federal and State sources, the legal contractual requirements of the numerous individual programs are used as guidance. Revenue from grants and entitlements is recognized when all eligibility requirements have been satisfied. There are, however, essentially two types of these revenues. In one, monies must be expended for the specific purpose or project before the Town will receive any amounts; therefore, revenues are recognized based upon the occurrence of expenditures. In the other type, monies are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed legal and contractual requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria are met. In all cases, monies received before the revenue recognition criteria have been met are reported as deferred revenue.

b. Accrual

Under this basis of accounting, revenues are recognized in the period earned and expenses are recognized in the period incurred regardless of the timing of cash inflows and outflows.

C. Assets, Liabilities, and Equity

1. Cash and Investments

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

State statutes authorize the Town to invest in obligations of the U.S. Treasury and U.S. Agencies, repurchase agreements and obligations of New York State or its political subdivisions.

Investments are stated at cost, which approximates market value.

2. Receivables

In the government-wide statements, receivables consist of all revenues earned at year end and not yet received. Allowances for uncollectible accounts receivable are based upon historical trends and the periodic aging of accounts receivable. Management has deemed amounts to be fully collectible and as such no allowance has been provided. Major receivable balances for the governmental activities include sales tax and sewer fees.

3. Inventory

Inventory purchases in the General and Special Revenue Funds are recorded as expenditures at the time of purchase, and year-end balances are not maintained.

4. Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both governmental-wide and fund financial statements.

(I.) (Continued)

5. **Capital Assets**

Capital assets represent the cumulative amount of capital assets owned by the Town. Purchased assets are recorded as expenditures in the fund financial statements and are capitalized at cost on the government-wide statement of net position. In the case of gifts or contributions, such assets are recorded at fair market value at the time received.

Prior to January 1, 2004, governmental funds' infrastructure assets were not capitalized. These assets (back to January 1, 1974) have been valued at estimated historical cost.

A capitalization threshold of \$2,500 is used to report capital assets. Other costs incurred for repairs and maintenance are expensed as incurred. All reported capital assets except land and construction in progress are depreciated. Depreciation is computed using the straight-line method over the following estimated useful lives:

<u>Class</u>	<u>Life in Years</u>
Buildings	15-20 Years
Water & Sewer Systems	30 Years
Machinery and Equipment	5-15 Years
Improvements; Parking Lots	5-10 Years
Roads, Sidewalks, Curbing, Light Systems, Gutters	30 Years

6. **Unearned Revenue**

The Town reports unearned revenues in its basic financial statements. Unearned revenue arises when a potential revenue does not meet both the measurable and available criteria for recognition in the current period. Unearned revenue also arises when resources are received by the Town before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both recognition criteria are met, or when the Town has legal claim to resources, the liability for unearned revenue is removed and revenue is recognized.

7. **Deferred Outflows and Inflows of Resources**

In addition to assets, the Statement of Net Position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expenses/expenditure) until then. The government may have three items that qualify for reporting in this category. First is the deferred charge on refunding reported in the government-wide Statement of Net Position. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt. The second item is related to pensions reported in the Town-wide Statement of Net Position. This represents the effect of the net change in the Town's proportion of the collective net pension asset or liability and difference during the measurement period between the Town's contributions and its proportion share of total contributions to the pension systems not included in pension expense. Lastly is the Town's contributions to the pension system (ERS System) subsequent to the measurement date.

(I.) (Continued)

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Town may have two items that qualify for reporting in this category. First arises only under a modified accrual basis of accounting and is reported as unavailable revenue-property taxes. The second item is related to pensions reported in the Town-wide Statement of Net Position. This represents the effect of the net change in the Town's proportion of the collective net pension liability (ERS System) and difference during the measurement periods between the Town's contributions and its proportion share of total contributions to the pension systems not included in pension expense.

8. Accrued Liabilities and Long-Term Obligations

Payables, accrued liabilities and long-term obligations are reported in the town-wide financial statements. In the governmental funds, payables and accrued liabilities are paid in a timely manner and in full from current financial resources. Claims and judgments, other post-employment benefits payable and compensated absences that will be paid from governmental funds are reported as a liability in the funds financial statements only to the extent that they are due for payment in the current year. Bonds and other long-term obligations that will be paid from governmental funds are recognized as a liability in the fund financial statements when due.

Long-term obligations represent the Town's future obligations or future economic outflows. These liabilities are reported as due in one year or due within more than one year in the Statement of Net Position.

a. Compensatory Absences

Pursuant to contractual agreements, Town employees are credited with a maximum of 22 days' vacation, on the employee's anniversary date; no more than five days of vacation leave credits may be carried into a subsequent anniversary period, and this option may be exercised only every other year, for bargaining unit employees. An individual who leaves the employment of the Town is entitled to be paid for unused vacation leave.

b. Other Benefits

Town employees participate in the New York State Employees' Retirement System.

In addition to providing pension benefits, the Town provides post-employment health coverage to retired employees in accordance with the provision of various employment contracts in effect at the time of retirement. The Town recognizes the cost of providing health insurance by recording its share of insurance premiums as an expenditure.

(I.) (Continued)

9. **Encumbrances**

For financial reporting purposes encumbrances have been reclassified to assigned fund balance on the governmental funds for general fund and assigned or restricted fund balance in the highway and sewer fund. Encumbrance accounting, under which purchase orders, contracts or other commitments for the expenditure of monies are recorded for budgetary control purposes to reserve that portion of the applicable appropriations, is employed in the general, town-wide capital improvement project and nonmajor funds.

10. **Equity Classifications**

a. **Government-Wide Statements**

Equity is classified as net position and displayed in three components:

1. **Net investment in capital assets** - consists of capital assets net of accumulated depreciation, reduced by the outstanding balances of any bonds, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. Additionally, deferred outflows of resources and deferred inflows of resources that are attributable to the acquisition, construction, or improvement of those assets or related debt should be included in this component of net position.
2. **Restricted net position** - consists of restricted assets (i.e. restrictions imposed by (1). external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enable legislation) reduced by liabilities and deferred inflows related to those assets.
3. **Unrestricted net position** - consists of the net amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investments in capital assets or the restricted component of net position.

b. **Financial Statements –Fund Balance**

The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used.

1. **Nonspendable fund balance** – Amounts that are not in a spendable form (i.e. inventory or prepaids) or are legally or contractually required to be maintained intact.
2. **Restricted fund balance** – Amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.

(I.) (Continued)

3. **Assigned fund balance** – Amounts a government intends to use for a specific purpose; intent can be expressed by the Board or by an official or body to which the Board delegates the authority.
4. **Unassigned fund balance** – Amounts that are available for town purposes pursuant to any Law restrictions. Any positive amounts are reported only in the general fund.

c. The Board has passed the following policies that relate to GASB No. 54:

1. **Assigned fund balance** – The purchasing agent is responsible for all of the purchasing activities of the Town and therefore, is designated as having the authority to assign amounts intended to be used for a specific purpose. (Encumbrances at year-end will now be considered assigned funds.)

The Town Board has the authority to assign fund balance for the purpose of tax reduction on an annual basis. (Appropriation of fund balance for ensuing year's budget)

2. **Spending policy** – Resources will generally be spent from Budgetary Appropriations first. Utilization of reserve funds will be determined based on the legal appropriation of such funds which require either the Town Board and/or Town voter approval. Furthermore, assigned amounts will be considered expended when the transaction for which the assignment was made does occur.
3. **Order of fund balance** – The Town's policy is to apply expenditures against nonspendable fund balance, restricted fund balance, assigned fund balance and unassigned fund balance at the end of the fiscal year.

For all funds, nonspendable fund balances are determined first and then restricted fund balances for specific purposes are determined. Special revenue fund balances are classified as assigned, and any remaining fund balance amounts other than the General Fund are classified as restricted.

In the General Fund, assigned fund balance is determined before the remaining amounts which are reported as unassigned. Assignments of fund balance cannot cause a negative unassigned fund balance.

It is possible for the funds to have negative unassigned fund balance when nonspendable amounts plus the restricted fund balances for specific purposes amounts exceed the positive fund balance.

(I.) (Continued)

- b. **Interfund services** – sales or purchases of goods and services between funds are reported as revenues and expenditures/expenses.
- c. **Interfund reimbursements** – repayments from funds responsible for certain expenditures/expenses to the funds that initially paid for them are not reported as reimbursements but as adjustments to expenditures/expenses in the respective funds
- d. **Interfund transfers** – flow of assets from one fund to another where repayment is not expected are reported as transfers in and out.

2. **Government-Wide Financial Statements**

Interfund activity and balances, if any, are eliminated or reclassified in the government-wide financial statements as follows:

- a. **Internal balances** – amounts reported in the fund financial statements as interfund receivables and payables are eliminated in the governmental columns of the Statement of Net Position, except for the net residual amounts due between governmental funds.
- b. **Internal activities** – amounts reported as interfund transfers in the fund financial statements are eliminated in the government-wide Statement of Activities.

F. **Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures; accordingly, actual results could differ from those estimates.

G. **New Accounting Standards**

The Town has adopted all current Statements of the Governmental Accounting Standards Board (GASB) that are applicable. At December 31, 2018, the Town implemented the following new standards issued by GASB:

The GASB has issued Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*.

GASB has issued Statement 85, *Omnibus 2018*.

GASB has issued Statement 86, *Certain Debt Extinguishment Issues*.

(I.) (Continued)

H. Future Changes in Accounting Standards

GASB has issued Statement 83, *Certain Asset Retirement Obligations*, which will be effective for reporting periods beginning after June 15, 2018.

GASB has issued Statement 84, *Fiduciary Activities*, which will effective for the periods beginning after December 15, 2018.

GASB has issued Statement 87, *Leases*, which will be effective for the periods beginning after December 15, 2019.

GASB has issued Statement 88, *Certain Disclosures Related to Debt, including Direct Borrowing and Direct Placements*, which will be effective for reporting periods beginning after December 15, 2019.

GASB has issued Statement 89, *Accounting for Interest Cost Incurred before the End of a Construction Period*, which will be effective for reporting periods beginning after December 15, 2019

GASB has issued Statement 90, *Majority Equity Interests – an amendment of GASB Statements No. 14 and No. 61*, which will be effective for reporting periods beginning after December 15, 2018.

II. Restatement of Net Position

For the year ended December 31, 2018, the Town implemented GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. The Town’s net position has been restated as follows:

	Districtwide Statements
	Governmental Activities
Net position beginning of year, as previously stated	\$ 59,075,014
Decrease to OPEB liability	44,528
Net position beginning of year, as restated	<u>\$ 59,119,542</u>

III. Changes in Accounting Principles

For the year ended December 31, 2018, the Town implemented GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. The implementation of the statement requires Towns to report Other Postemployment Benefits (OPEB) liabilities, OPEB expense, and deferred outflows of resources and deferred inflows of resources related to OPEB. See Note II for the financial statement impact of implementation of the Statements.

IV. Stewardship, Compliance and Accountability:

By its nature as a local government unit, the Town is subject to various federal, state and local laws and contractual regulations. An analysis of the Town's compliance with significant laws and regulations and demonstration of its stewardship over Town resources follows.

A. Budgetary Data

1. Budget Policies - The budget policies are as follows:

- a.** No later than October 30, the budget officer submits a tentative budget to the Town Clerk for submission to the Town Board for the fiscal year commencing the following January 1. The tentative budget includes proposed expenditures and the proposed means of financing for all funds.
- b.** After public hearings are conducted to obtain taxpayer comments, no later than December 20, the Town Board adopts the budget.
- c.** All modifications of the budget must be approved by the Town Board. (However, the Town Supervisor is authorized to transfer certain budgeted amounts within departments.)
- d.** Budgetary controls are established for the capital projects fund through resolutions authorizing individual projects which remain in effect for the life of the project.

2. Budget Basis of Accounting

Budget(s) are adopted annually on a basis consistent with generally accepted accounting principles. Appropriations authorized for the current year are increased by the amount of encumbrances carried forward from the prior year.

3. Revenue Restrictions

The Town has various restrictions placed over certain revenue sources from state or local requirements. The primary restricted revenue sources are those revenues raised for the special district special revenue funds.

B. Deposit and Investment Laws and Regulations

The Town's cash and cash equivalents consist of cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

New York State Law governs the Town's investment policies. Resources must be deposited in FDIC-insured commercial banks or trust companies located within the State. Permissible investments include obligations of the United States Treasury, United States Agencies, repurchase agreements and obligations of New York State or its localities.

Collateral is required for demand and time deposits and certificates of deposit not covered by FDIC insurance. Obligations that may be pledged as collateral are obligations of the United States and its agencies and obligations of the State and its municipalities and Districts.

V. **Detail Notes on All Funds and Account Groups:**

A. **Cash**

Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. While the Town does not have a specific policy for custodial credit risk, New York State statutes govern the Town's investment policies, as discussed previously in these notes.

The Town's aggregate bank balances (disclosed in the financial statements), included balances not covered by depository insurance at year end, collateralized as follows:

Uncollateralized	\$ -
Collateralized with securities held by the pledging financial institution	6,437,890
Collateralized within Trust department or agent	<u>1,316,652</u>
Total	<u><u>\$ 7,754,542</u></u>

Restricted cash represents cash and cash equivalents where use is limited by legal requirements. These assets represent amounts required by statute to be reserved for various purposes. Restricted cash as of year end included \$7,629,592 within the governmental funds.

B. **Receivables**

Receivables at December 31, 2018 consisted of the following:

<u>Description</u>	<u>Amount</u>
Monroe County Sales Tax	\$ 1,180,236
Monroe County, Miscellaneous	60,782
Mortgage Tax	692,209
Fire Alarms	4,750
Fines, Fees, and Forfeitures	44,120
G.S.G. Charge Backs	184,012
PILOT	43,346
Town Clerk Report	133,142
Engineering	58,581
Sewer Rents Receivable	536,453
Property Maintenance	51,096
Miscellaneous	17,117
Total	<u><u>\$ 3,005,844</u></u>

(V.) (Continued)

C. Interfund Revenues and Expenditures

Interfund revenues and expenditures at December 31, 2018 were as follows:

<u>Fund</u>	<u>Interfund Receivables</u>	<u>Interfund Payables</u>	<u>Interfund Revenues</u>	<u>Interfund Expenditures</u>
General Fund	\$ -	\$ 310,539	\$ 169,486	\$ 2,721,869
Capital Projects Fund	91	-	1,947,331	169,486
Sewer Fund	9,145	-	-	-
Drainage Fund	-	6,670	-	-
Highway Fund	304,303	-	544,538	-
Sewer Fund	-	-	-	-
Parkland Deposits Fund	3,500	-	230,000	-
Public Library Fund	170	-	-	-
Total	\$ 317,209	\$ 317,209	\$ 2,891,355	\$ 2,891,355

Transfers are used to finance certain capital project expenditures and provide support for Highway and Public Library operations.

D. Changes In Fixed Assets

A summary of changes in capital assets follows:

<u>Type</u>	<u>Balance 01/01/18</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 12/31/18</u>
<u>Capital assets not being Depreciated:</u>				
Land	\$ 3,671,258	\$ 26,283	\$ -	\$ 3,697,541
Work in progress	10,729,067	6,979,344	(10,116,033)	7,592,378
<i>Total capital assets not being depreciated</i>	<u>\$ 14,400,325</u>	<u>\$ 7,005,627</u>	<u>\$ (10,116,033)</u>	<u>\$ 11,289,919</u>
<u>Other capital assets:</u>				
Buildings and improvements	\$ 11,530,157	\$ 10,267,204	\$ -	\$ 21,797,361
Machinery and equipment	8,952,762	734,634	(334,996)	9,352,400
Infrastructure	70,999,787	645,960	-	71,645,747
<i>Total other capital assets at historical cost</i>	<u>\$ 91,482,706</u>	<u>\$ 11,647,798</u>	<u>\$ (334,996)</u>	<u>\$ 102,795,508</u>
<u>Less accumulated depreciation for:</u>				
Buildings and improvements	\$ 7,276,111	\$ 539,158	\$ -	\$ 7,815,269
Machinery and equipment	4,452,993	628,163	(255,053)	4,826,103
Infrastructure	46,681,669	1,515,896	-	48,197,565
<i>Total accumulated depreciation</i>	<u>\$ 58,410,773</u>	<u>\$ 2,683,217</u>	<u>\$ (255,053)</u>	<u>\$ 60,838,937</u>
<i>Other capital assets, net</i>	<u>\$ 33,071,933</u>	<u>\$ 8,964,581</u>	<u>\$ (79,943)</u>	<u>\$ 41,956,571</u>
<i>Governmental activities capital assets, net</i>	<u>\$ 47,472,258</u>	<u>\$ 15,970,208</u>	<u>\$ (10,195,976)</u>	<u>\$ 53,246,490</u>

(V.) (Continued)

Depreciation expense for the period was charged to functions/programs as follows:

<u>Governmental Activities:</u>	
General Government	\$ 75,328
Public Safety	22,231
Transportation	1,256,494
Culture and Recreation	527,574
Home and Community Services	801,590
Total Depreciation Expense	<u><u>\$ 2,683,217</u></u>

E. Long-Term Debt

At December 31, 2018 the total outstanding obligations of the Town aggregated \$7,567,363 as follows:

1. **Environmental Facilities Corp./Revolving Fund Revenue Bonds** - The Town has borrowed money from the Environmental Facilities Corp. for water pollution control in the Town. The interest is subsidized by the Environmental Facilities Corp. through the State Revolving Fund by approximately one half.
2. **Serial Bonds** - The Town, borrows money in order to acquire land or high cost equipment or construct buildings and improvements. This enables the cost of these capital assets to be borne by the present and future taxpayers receiving the benefit of the capital assets. These long-term liabilities are full faith and credit debt of the Town. The provision to be made in future budgets for capital indebtedness represents the amount, exclusive of interest, authorized to be collected in future years from taxpayers and others for liquidation of the long-term liabilities.

Interest on long-term debt for the year was composed of:

Interest paid	\$ 8,991
<u>Less:</u> interest accrued in the prior year	(3,048)
<u>Plus:</u> interest accrued in the current year	17,199
Total interest expense	<u><u>\$ 23,142</u></u>

3. **Other Long-Term Obligations** - In addition to long-term bonded debt the Town had the following other obligations:

Net Pension Liability – represents Town’s portion of NYS and Local Retirement System liability.

Compensated Absences - represents the value of earned and unused vacation leave and compensatory time.

OPEB Liability- represents health and life insurance benefits provided to employees upon retirement.

(V.) (Continued)

4. **Summary of Debt** - The following is a summary of obligations outstanding at December 31, 2018:

	Balance	Additions	Deletions	Balance	Classified As	
	1/1/2018			12/31/2018	Current	Non-Current
Serial Bonds	\$ -	\$ 5,000,000	\$ -	\$ 5,000,000	\$ 175,000	\$ 4,825,000
Revolving Fund Revenue Bonds	525,000	-	70,000	455,000	70,000	385,000
Net Pension Liability	1,697,447	-	1,104,827	592,620	-	592,620
Compensated Absences	73,490	11,238	-	84,728	21,182	63,546
OPEB	1,483,325	-	48,310	1,435,015	-	1,435,015
Total Obligations	\$ 3,779,262	\$ 5,011,238	\$ 1,223,137	\$ 7,567,363	\$ 266,182	\$ 7,301,181

Additions and deletions to compensated absences are shown net since it is impractical to determine these amounts separately.

5. **Debt Maturity Schedule** - The following is a statement of bonds with corresponding maturity schedules:

Purpose	Date	Interest	Amount Outstanding 12/31/2018	Year of Final Maturity
Serial and Statutory -				
Construction	2018	3.25%-3.50%	\$ 5,000,000	2047
Revolving Fund Revenue Bonds -				
State Water Pollution Control	2010C	0.95%-3.38%*	30,000	2019
State Water Pollution Control	2015D	4.130%-4.752%*	425,000	2028
Total			\$ 5,455,000	

(V.) (Continued)

* This interest is subsidized by the Environmental Facilities Corporation through the State Revolving Fund by approximately one half.

** The interest paid on these bonds was paid net of interest revenue earned as follows:

<u>Bond</u>	<u>Gross Interest Expense</u>	<u>Interest and Subsidy Revenue</u>	<u>Net Interest Paid</u>
2010C	\$ 1,484	\$ 742	\$ 742
2015D	20,356	12,107	8,249
Total	\$ 21,840	\$ 12,849	\$ 8,991

The Town entered into an agreement with South Central Pure Waters District of Monroe County, whereby the District assumed responsibility for the operation and maintenance costs of the Town's sewage treatment.

6. The following table summarizes the Town's future debt service requirements as of December 31, 2018:

<u>Year</u>	<u>Bonds</u>	<u>Interest</u>
2019	\$ 245,000	\$ 256,606
2020	145,000	168,956
2021	145,000	164,521
2022	150,000	162,447
2023	155,000	158,092
2024-28	850,000	719,766
2029-33	750,000	602,375
2034-38	905,000	466,900
2039-43	1,095,000	295,225
2044-47	1,015,000	90,650
Total	\$ 5,455,000	\$ 3,085,538

In prior years, the Town defeased certain general obligations and other bonds by placing the proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the old bonds. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the Town's financial statements. \$455,000 of bonds outstanding are considered defeased.

F. Deferred Inflows/Outflows of Resources

The following is a summary of the deferred inflows/outflows of resources:

	<u>Deferred Inflows</u>	<u>Deferred Outflows</u>
Pension	\$ 1,915,965	\$ 2,139,165
OPEB	18,940	23,567
Total	\$ 1,934,905	\$ 2,162,732

G. Fund Balances/Net Position

1. Fund Balances

a. Nonspendable

The Town has the following nonspendable funds:

Nonspendable Prepaid Items - The Town has prepaid various items and the cash is no longer available therefore those funds are nonspendable.

b. Restricted

Reserves - Currently, New York State laws still use the terminology reserves. The Town currently utilizes the following reserves which are classified as restricted funds:

Capital Reserves - As provided in General Municipal Law Section 6, the Town has established the following Capital Reserve:

<u>General Fund -</u>	<u>Balance</u> <u>01/01/18</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>12/31/18</u>
Capital Building Reserve	\$ 692,392	\$ 1,547	\$ 600,000	\$ 93,939

Capital Projects – Represents funds restricted for construction of Town Recreation Facility.

Special Districts – Town special districts fund balance is considered restricted as the revenues are raised by a specific taxing jurisdiction and can only be expended for that purpose. The Town has the following special districts:

Sewer	Drainage	Street Lighting
Consolidated Sewer	Parks	Ambulance
Transportation	Parks Capital	

c. Assigned

The Town has the following assigned funds:

- General Fund –
 - 1. Appropriated for Taxes
 - 2. Encumbrances
- Highway Fund –
 - 1. Year End Equity
 - 2. Appropriated for Taxes
 - 3. Encumbrances
- Capital Projects –
 - 1. Year End Equity
- Public Library Fund –
 - 1. Year End Equity
 - 2. Appropriated for Taxes

(V.) (Continued)

Encumbrances represent purchase commitments made by the Town’s purchasing agent through their authorization of a purchase order prior to year end. The Town assignment is based on the functional level of expenditures. For significant encumbrances for the General Fund, management has determined that amounts in excess of \$19,000 are considered significant. There were no significant encumbrances at year end.

With the exception of the Highway Fund with encumbrances of \$27,163, the Sewer Fund with encumbrances of \$244,093, the Capital Fund with encumbrances of \$56,428 and the Drainage Fund with encumbrances of \$15,174, the remaining funds do not have encumbrances that are considered significant.

d. Unassigned

Unassigned funds include the residual classification for the Town’s general fund and all spendable amounts not contained in other classifications.

The following table summarizes the Town’s fund balance according to the descriptions above:

<u>FUND BALANCE:</u>	<u>General Fund</u>	<u>Highway Fund</u>	<u>Sewer Fund</u>	<u>Drainage Fund</u>	<u>Capital Projects</u>	<u>Non-Major Funds</u>	<u>Total</u>
<u>Nonspendable -</u>							
Prepaid items	\$ 221,216	\$ 155,916	\$ 15,179	\$ 31,180	\$ -	\$ 39,390	\$ 462,881
<u>Restricted -</u>							
Appropriated for taxes	\$ -	\$ -	\$ 348,000	\$ 1,030,000	\$ -	\$ 163,600	\$ 1,541,600
Capital reserve	93,939	-	-	-	-	-	93,939
Reserve for Debt	-	-	-	-	-	17,243	17,243
Town recreation facility	-	-	-	-	24,428	-	24,428
Library HVAC	-	-	-	-	86	-	86
New Library	-	-	-	-	583,584	-	583,584
Highway equipment	-	-	-	-	75	-	75
Transportation	-	-	-	-	-	465,107	465,107
Parks	-	-	-	-	-	195,714	195,714
Park land deposits	-	-	-	-	-	56,542	56,542
Ambulance	-	-	-	-	-	36,012	36,012
Sewer	-	-	3,340,262	-	-	-	3,340,262
Street lighting	-	-	-	-	-	81,486	81,486
Consolidated sewer	-	-	-	-	-	62,008	62,008
Drainage	-	-	-	1,131,506	-	-	1,131,506
Total Restricted	\$ 93,939	\$ -	\$ 3,688,262	\$ 2,161,506	\$ 608,173	\$ 1,077,712	\$ 7,629,592
<u>Assigned -</u>							
Appropriated for taxes	\$ 700,000	\$ 545,830	\$ -	\$ -	\$ -	\$ 200,000	\$ 1,445,830
Highway	-	459,559	-	-	-	-	459,559
Library	-	-	-	-	-	204,939	204,939
General government support	12,697	-	-	-	-	-	12,697
Public safety	5,194	-	-	-	-	-	5,194
Transportation	5,498	-	-	-	-	-	5,498
Culture and recreation	1,562	-	-	-	-	-	1,562
Total Assigned	\$ 724,951	\$ 1,005,389	\$ -	\$ -	\$ -	\$ 404,939	\$ 2,135,279
Unassigned	\$ 3,897,709	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,897,709
TOTAL FUND BALANCE	\$ 4,937,815	\$ 1,161,305	\$ 3,703,441	\$ 2,192,686	\$ 608,173	\$ 1,522,041	\$ 14,125,461

(V.) (Continued)

The following special revenue funds restricted and assigned fund balances have monies appropriated for 2019 taxes:

	<u>Total</u>
Public Library	\$ 200,000
Parkland Deposits	130,000
Transportation	23,600
Parks	<u>10,000</u>
Total Special Revenue	
Restricted Appropriated for Taxes	<u><u>\$ 363,600</u></u>

2. **Net Position - Restricted for Other Purposes**

Represents those amounts which have been restricted by enabling legislation or Board Resolutions.

Sewer	\$ 3,688,262
Consolidated Sewer	62,008
Drainage	2,161,506
Street Lighting	81,486
Parks	205,714
Park Land Deposits	186,542
Ambulance	36,012
Transportation	488,707
Capital Projects	608,173
Capital Reserve	93,939
Public Library	<u>17,243</u>
Total Net Position - Restricted for Other Purposes	<u><u>\$ 7,629,592</u></u>

VI. **Tax Abatement**

The County of Monroe enters into various property tax and sales tax abatement programs for the purpose of Economic Development. As a result the Town property tax revenue was reduced \$105,235. The Town received payment in lieu of tax (PILOT) payment totaling \$356,068 to help offset the property tax reduction.

VII. General Information and Pension Plans:

A. General Information About Pension Plan

1. Plan Description

The Town participates in the New York State Local Employees' Retirement System (ERS) which is collectively referred to as New York State and Local Retirement System (the System). This is a cost sharing multiple employer defined benefit retirement system. The net position of the System is held in the New York State Common Retirement Fund (the Fund), which was established to hold all net assets and record changes in fiduciary net position allocated to the System. The Comptroller of the State of New York serves as the trustee of the Fund and is the administrative head of the System. The Comptroller is an elected official determined in a direct statewide election and serves a four year term. System benefits are established under the provisions of the New York State Retirement and Social Security Law (RSSL). Once a public employer elects to participate in the System, the election is irrevocable. The New York State Constitution provides that pension membership is a contractual relationship and plan benefits cannot be diminished or impaired. Benefits can be changed for future members only by enactment of a State statute. The Town also participates in the Public Employees' Group Life Insurance Plan (GLIP), which provides death benefits in the form of life insurance. The System is included in the State's financial report as a pension trust fund. That report may be found at www.osc.state.ny.us/retire/publications/index.php or obtained by writing to the New York State and Local Retirement System, 110 State Street, Albany, New York 12244.

2. Benefits Provided

The System provides retirement benefits as well as death and disability benefits.

Tier 1 and 2

Eligibility: Tier 1 members, with the exception of those retiring under special retirement plans, must be at least age 55 to be eligible to collect a retirement benefit. There is no minimum service requirement for Tier 1 members. Tier 2 members, with the exception of those retiring under special retirement plans, must have five years of service and be at least age 55 to be eligible to collect a retirement benefit. The age at which full benefits may be collected for Tier 1 is 55, and the full benefit age for Tier 2 is 62.

Benefit Calculation: Generally, the benefit is 1.67 percent of final average salary for each year of service if the member retires with less than 20 years. If the member retires with 20 or more years of service, the benefit is 2 percent of final average salary for each year of service. Tier 2 members with five or more years of service can retire as early as age 55 with reduced benefits. Tier 2 members age 55 or older with 30 or more years of service can retire with no reduction in benefits. As a result of Article 19 of the RSSL, Tier 1 and Tier 2 members who worked continuously from April 1, 1999 through October 1, 2000 received an additional month of service credit for each year of credited service they have at retirement, up to a maximum of 24 additional months.

Final average salary is the average of the wages earned in the three highest consecutive years. For Tier 1 members who joined on or after June 17, 1971, each year of final average salary is limited to no more than 20 percent of the previous year. For Tier 2 members, each year of final average salary is limited to no more than 20 percent of the average of the previous two years.

(VII.) (Continued)

Tier 3, 4, 5

Eligibility: Tier 3 and 4 members, with the exception of those retiring under special retirement plans, must have five years of service and be at least age 55 to be eligible to collect a retirement benefit. Tier 5 members, with the exception of those retiring under special retirement plans, must have ten years of service and be at least age 55 to be eligible to collect a retirement benefit. The full benefit age for Tiers 3, 4, and 5 is 62.

Benefit Calculation: Generally, the benefit is 1.67 percent of final average salary for each year of service if the member retires with less than 20 years. If a member retires with between 20 and 30 years of service, the benefit is 2 percent of final average salary for each year of service. If a member retires with more than 30 years of service, an additional benefit of 1.5 percent of final average salary is applied for each year of service over 30 years. Tier 3 and 4 members with five or more years of service and Tier 5 members with ten or more years of service can retire as early as age 55 with reduced benefits. Tier 3 and 4 members age 55 or older with 30 or more years of service can retire with no reduction in benefits.

Final average salary is the average of wages earned in the three highest consecutive years. For Tier 3, 4, and 5 members, each year of final average salary is limited to no more than 10 percent of the average of the previous two years.

Tier 6

Eligibility: Tier 6 members, with the exception of those retiring under special retirement plans, must have ten years of service and be at least age 55 to be eligible to collect a retirement benefit. The full benefit age of Tier 6 is 63 for ERS members

Benefit Calculation: Generally, the benefit is 1.67 percent of final average salary for each year of service if the member retires with less than 20 years. If a member retires with 20 years of service, the benefit is 1.75 percent of final average salary for each year of service. If a member retires with more than 20 years of service, an additional benefit of 2 percent of final average salary is applied for each year of service over 20 years. Tier 6 members with ten or more years of service can retire as early as 55 with reduced benefits.

Final average salary is the average of the wages earned in the five highest consecutive years. For Tier 6 members, each year of final average salary is limited to no more than 10 percent of the average of the previous four years.

Special Plans

The 25-Year Plans allow a retirement after 25 years of service with a benefit of one-half of final average salary, and the 20-Year Plans allow a retirement after 20 years of service with a benefit of one-half of final average salary. These plans are available to sheriffs and correction officers.

(VII.) (Continued)

Ordinary Disability Benefits

Generally, ordinary disability benefits, usually one-third of salary, are provided to eligible members after ten years of service; in some cases, they are provided after five years of service.

Accidental Disability Benefits

For all eligible Tier 1 and Tier 2 ERS members, the accidental disability benefit is a pension of 75 percent of final average salary, with an offset for any Workers' Compensation benefits received. The benefit for eligible Tier 3, 4, 5, and 6 members is the ordinary disability benefit with the years-of-service eligibility requirement dropped.

Ordinary Death Benefits

Death benefits are payable upon the death, before retirement, of a member who meets eligibility requirements as set forth by law. The first \$50,000 of an ordinary death benefit is paid in the form of group term life insurance. The benefit is generally three times the member's annual salary. For most members, there is also a reduced post-retirement ordinary death benefit available.

Post-Retirement Benefit Increases

A cost-of-living adjustment is provided annually to: (i) all pensioners who have attained age 62 and have been retired for five years; (ii) all pensioners who have attained age 55 and have been retired for ten years; (iii) all disability pensioners, regardless of age, who have been retired for five years; (iv) ERS recipients of an accidental death benefit, regardless of age, who have been receiving such benefit for five years and (v) the spouse of a deceased retiree receiving a lifetime benefit under an option elected by the retiree at retirement. An eligible spouse is entitled to one-half the cost-of-living adjustment amount that would have been paid to the retiree when the retiree would have met the eligibility criteria. This cost-of-living adjustment is a percentage of the annual retirement benefit of the eligible member as computed on a base benefit amount not to exceed \$18,000 of the annual retirement benefit. The cost-of-living percentage shall be 50 percent of the annual Consumer Price Index as published by the U.S. Bureau of Labor, but cannot be less than 1 percent or exceed 3 percent.

3. Contributions

The System is noncontributory except for employees who joined the New York State and Local Employees' Retirement System after July 27, 1976, who contribute 3 percent of their salary for the first ten years of membership, and employees who joined on or after January 1, 2010 (ERS) or January 9, 2010 (PFRS) who generally contribute 3 percent of their salary for their entire length of service. For Tier 6 members, the contribution rate varies from 3 percent to 6 percent depending on salary. Generally, Tier 5 and 6 members are required to contribute for all years of service. Under the authority of the NYSRSSL, the Comptroller annually certifies the actuarially determined rates expressly, used in computing the employers' contributions based on salaries paid during the Systems' financial year ending March 31. Contributions for the current year and two preceding years were equal to 100 percent of the contributions required, and were as follows:

(VII.) (Continued)

Prepayment	
<u>Due Date</u>	<u>ERS</u>
12/15/2018	\$ 774,745
12/15/2017	\$ 757,206
12/15/2016	\$ 736,530

B. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources related to Pensions

At December 31, 2018, the Town reported a liability of \$592,620 for its proportionate share of the net pension liability. The net pension liability was measured as of March 31, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined.

At December 31, 2018, the Town's proportion was 0.0183619 percent for ERS.

For the year ended December 31, 2018 the Town recognized pension expense of \$738,336. At December 31, 2018, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 211,368	\$ 174,667
Changes of assumptions	392,956	-
Net difference between projected and actual earnings on pension plan investments	860,733	1,699,001
Changes in proportion and differences between the Town's contributions and proportionate share of contributions	93,049	42,297
Subtotal	<u>\$ 1,558,106</u>	<u>\$ 1,915,965</u>
Town's contributions subsequent to the measurement date	581,059	-
Grand Total	<u><u>\$ 2,139,165</u></u>	<u><u>\$ 1,915,965</u></u>

The Town reported \$581,059 as deferred outflows of resources related to pensions resulting from Town contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expenses as follows:

(VII.) (Continued)

<u>Year</u>	<u>Amount</u>
2019	\$ 148,751
2020	114,055
2021	(430,911)
2022	(189,754)
Total	<u><u>\$ (357,859)</u></u>

1. Actuarial Assumptions

The total pension liability as of the measurement date was determined by using an actuarial valuation as noted in the table below, with update procedures used to roll forward the total pension liability to the measurement date. The actuarial valuations used the following actuarial assumptions:

	<u>ERS</u>
Measurement date	March 31, 2018
Actuarial valuation date	April 1, 2018
Interest rate	7.00%
Salary scale	3.80%
Decrement tables	April 1, 2010- March 31, 2015 System's Experience
Inflation rate	2.50%

Annuitant mortality rates are based on Society of Actuaries Scale MP-2014 System's experience with adjustments for mortality improvements based on MP-2018.

The long term rate of return on pension plan investments was determined using a building block method in which best estimate ranges of expected future real rates of return (expected returns net of investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long term expected rate of return by weighting the expected future real rates of return by each the target asset allocation percentage and by adding expected inflation. Best estimates of the arithmetic real rates of return for each major asset class included in the target asset allocation are summarized as follows:

(VII.) (Continued)

<u>Long Term Expected Rate of Return</u>	
	<u>ERS</u>
Measurement date	March 31, 2018
<u>Asset Type -</u>	
Domestic equity	4.55%
International equity	6.35%
Private equity	7.50%
Real estate	5.55%
Absolute return strategies *	3.75%
Opportunistic portfolios	5.68%
Real assets	5.29%
Bonds and mortgages	1.31%
Cash	-0.25%
Inflation-indexed bonds	1.25%
Alternative investments	0.00%
Domestic fixed income securities	0.00%
Global fixed income securities	0.00%
Short-term	0.00%

The real rate of return is net of the long-term inflation assumption of 2.5%

* Excludes equity-oriented long-only funds. For investment management purposes, these funds are included in domestic equity and internal equity.

2. Discount Rate

The discount rate used to calculate the total pension liability was 7%. The projection of cash flows used to determine the discount rate assumes that contributions from plan members will be made at the current contribution rates and that contributions from employers will be made at statutorily required rates, actuarially. Based upon the assumptions, the Systems' fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

3. Sensitivity of the Proportionate Share of the Net Pension Liability to the Discount Rate Assumption

The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 7%, as well as what the Town's proportionate share of the net pension asset/(liability) would be if it were calculated using a discount rate that is 1-percentagepoint lower (6%) or 1-percentagepoint higher (8%) than the current rate:

(VII.) (Continued)

	<u>(6%)</u>	<u>(7%)</u>	<u>(8%)</u>
Employer's proportionate share of the net pension asset (liability)	\$ (4,483,922)	\$ (592,620)	\$ 2,699,266

4. Pension Plan Fiduciary Net Position

The components of the current year net pension asset/(liability) of the employers as of the respective valuation dates, were as follows:

	<u>ERS</u>
Measurement date	March 31, 2018
Employers' total pension liability	\$ 183,400,590
Plan net position	<u>180,173,145</u>
Employers' net pension asset/(liability)	<u>\$ (3,227,445)</u>
Ratio of plan net position to the employers' total pension asset/(liability)	98.24%

VIII. Postemployment Benefits

A. General Information About the OPEB Plan

Plan Description – The Town’s defined benefit OPEB plan, provides OPEB for all permanent full-time general and public safety employees of the Town. The plan is a single-employer defined benefit OPEB plan administered by the Town. Article 11 of the State Compiled Statutes grants the authority to establish and amend the benefit terms and financing requirements to the Town Board. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

Benefits Provided – The Town provides healthcare and life insurance benefits for retirees and their dependents. The benefit terms are dependent on which contract each employee falls under. The specifics of each contract are on file at the Town offices and are available upon request.

Employees Covered by Benefit Terms – At December 31, 2018, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	34
Active Employees	<u>94</u>
Total	<u><u>128</u></u>

(VIII.) (Continued)

B. Total OPEB Liability

The Town's total OPEB liability of \$1,435,015 was measured as of December 31, 2018 and was determined by an actuarial valuation as of that date.

Actuarial Assumptions and Other Inputs – The total OPEB liability in the December 31, 2018 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.37 percent
Salary Increases	3.36 percent, average, including inflation
Discount Rate	3.83 percent
Healthcare Cost Trend Rates	5.20 percent for 2018, decreasing 0.25 percent per year to an ultimate rate of 4.32 percent for 2075 and later years
Retirees' Share of Benefit-Related Costs	various percent of projected health insurance premiums for retirees

The discount rate was based on Fidelity General Obligation AA-20 Year Municipal Bond rate.

Mortality rates were based on the RP-2014 Mortality Table, combined mortality, fully generational using Scale MP-2018.

C. Changes in the Total OPEB Liability

Balance at December 31, 2017	<u>\$ 1,483,325</u>
<u>Changes for the Year -</u>	
Service cost	\$ 17,989
Interest	49,714
Differences between expected and actual experience	7,513
Changes in assumptions or other inputs	(42,615)
Benefit payments	<u>(80,911)</u>
Net Changes	<u>\$ (48,310)</u>
Balance at December 31, 2018	<u><u>\$ 1,435,015</u></u>

Changes of benefit terms reflect a change to the provisions of the Superintendent plan.

Changes of assumptions and other inputs reflect a change in the discount rate from 3.50 percent in 2017 to 3.83 percent in 2018.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate – The following presents the total OPEB liability of the Town, as well as what the Town's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.83 percent) or 1-percentage-point higher (4.83 percent) than the current discount rate:

(VIII.) (Continued)

	1% Decrease <u>(2.83%)</u>	Discount Rate <u>(3.83%)</u>	1% Increase <u>(4.83%)</u>
Total OPEB Liability	\$ 1,576,189	\$ 1,435,015	\$ 1,315,222

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates – The following presents the total OPEB liability of the Town, as well as what the Town’s total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rate:

	1% Decrease <u>(4.20%</u> Decreasing <u>to 3.32%)</u>	Healthcare Cost Trend Rates <u>(5.20%</u> Decreasing <u>to 4.32%)</u>	1% Increase <u>(6.20%</u> Decreasing <u>to 5.32%)</u>
Total OPEB Liability	\$ 1,384,813	\$ 1,435,015	\$ 1,494,153

D. OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended December 31, 2018, the Town recognized OPEB expense of \$48,202. At December 31, 2018, the Town reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expended and actual experience	\$ 3,339	\$ -
Changes of assumptions	-	18,940
Total	<u>\$ 3,339</u>	<u>\$ 18,940</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Year</u>	
2019	<u>\$ (15,601)</u>
Total	<u>\$ (15,601)</u>

IX. Deferred Compensation Plan

The Town maintains a deferred compensation plan in accordance with Section 457 of the Internal Revenue Code for which Town employees have the option to participate.

X. Compensatory Absences

Pursuant to contractual agreements, Town employees are credited with a maximum of 22 days vacation, on the employee's anniversary date; no more than five days of vacation leave credits may be carried into a subsequent anniversary period for bargaining unit employees. An individual who leaves the employment of the Town is entitled to be paid for unused vacation leave. The expense for those fringe benefits is recorded at the time the benefit is paid. The Town's computed accrued vacation pay liability at December 31, 2018 amounts to \$84,728.

Also, pursuant to agreement, employees can receive disability for a maximum of 165 days per year; a portion of the expense of this benefit is covered by insurance.

XI. Health Reimbursement Account

The Town implemented a Health Reimbursement Account Plan (HRA). The Town contributes to the Plan for eligible employees based upon employment criteria as outlined in the Plan document. The eligible expenses allowed for reimbursement under the Plan are medical expenses as defined by IRS Code Section 213(d) and eligible over the counter medical expenses.

The Plan is accounted for on a calendar year basis. Any participant's funds remaining in the account at the end of a Plan year will be rolled over and added to the account of the next Plan year. The Plan is accounted for in the Town's Trust and Agency Fund and any unfunded liability is recorded proportionately in the funds. The balance in the account at December 31, 2018 totaled \$81,321.

XII. Risk Management

A. General Information

The Town is exposed to various risks of loss related to injuries to employees, theft, damages, natural disasters, etc. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage for the past three years.

XIII. Commitments and Contingencies

A. Contingent Liabilities

Program and administrative costs are subject to audit and adjustment by various State agencies. Differences between ultimate settlements and estimated costs included in the financial statements are recorded in the year of settlement. Town management believes that it is in substantial compliance with all program requirements.

(XIII.) (Continued)

B. Litigation

There are several discrimination claims and a retaliation claim pending from prior to January 1, 2018. The outcome of these claims is undeterminable at this time; as such, no allowance has been recorded. The Public Officials Liability Policy Endorsement in the Town's Commercial insurance package shall include and reserve all rights of recovery under the Consent to Settle clause between the parties as it relates to any applicable deductible and self-insured retention. The Town is also subject to certiorari actions/lawsuits in the ordinary conduct of its affairs regarding tax assessments. The Town does not believe, however, that such suits, individually or in the aggregate are likely to have a material effect on this financial condition.

C. Leases

1. Operating Leases

The Town of Henrietta court facilities currently rents space on a month to month basis. The total cost of renting this space for 2018 totaled \$77,657.

2. Monroe County Water Authority Retail Lease Agreement

The Monroe County Water Authority executed a retail lease agreement with the Town on July 8, 2002. The agreement states that the Authority will lease, maintain, repair, and operate the facilities of the Town. As part of the agreement, the Authority agreed to undertake a capital improvement program to make improvements to the water system to be completed within five years of the agreement. The retail lease agreement has a term of 40 years and will automatically renew for two additional periods of 20 years each unless notice of cancellation is given by either party.

XIV. Rental of Town Property

The Town rents property to Sprint, Cricket, and T-Mobile Cellular for cellular tower usage. The Town also rents property for agricultural purposes. The total rental income received and accrued for the year ended December 31, 2018 totaled \$15,387. In addition, the Town leases farmland, for which \$2,700 was received in 2018.

XV. Subsequent Events

A. In December 2018, the Town had a fire in the DPW building that caused substantial damage and costs. The majority of expenses will be covered directly by the Town's insurance carrier. The Town's share of expenses is expected to be immaterial.

B. On January 28, 2019 the Town issued a bond for library construction in the amount of \$3,944,163 at an interest rate of 3.4301%.

Required Supplemental Information
TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK
Schedule of Changes in Town's Total OPEB Liability and Related Ratio
(Unaudited)
For the Year Ended December 31, 2018

TOTAL OPEB LIABILITY	
	<u>2018</u>
Service cost	\$ 17,989
Interest	49,714
Differences between expected and actual experiences	7,513
Changes of assumptions or other inputs	(42,615)
Benefit payments	<u>(80,911)</u>
Net Change in Total OPEB Liability	\$ (48,310)
 Total OPEB Liability - Beginning (restated)	 <u>\$ 1,483,325</u>
 Total OPEB Liability - Ending	 <u><u>\$ 1,435,015</u></u>
 Covered Employee Payroll	 \$ 4,690,364
 Total OPEB Liability as a Percentage of Covered Employee Payroll	 30.59%

10 years of historical information is not available and will be reported each year going forward

Required Supplemental Information
TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK
Schedule of the Town's Proportionate Share of the Net Pension Liability
(Unaudited)
For the Year Ended December 31, 2018

	NYSERS Pension Plan			
	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Proportion of the net pension liability (assets)	0.0184%	0.0181%	0.0198%	0.0190%
Proportionate share of the net pension liability (assets)	\$ 592,620	\$ 1,697,447	\$ 3,177,541	\$ 649,005
Covered-employee payroll	\$ 5,451,459	\$ 5,064,427	\$ 4,923,888	\$ 5,003,562
Proportionate share of the net pension liability (assets) as a percentage of its covered-employee payroll	10.871%	33.517%	64.533%	12.971%
Plan fiduciary net position as a percentage of the total pension liability	98.24%	94.70%	90.70%	97.90%

10 years of historical information is not available and will be reported each year going forward

Required Supplemental Information
TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK
Schedule of Town Contributions
(Unaudited)
For the Year Ended December 31, 2018

NYSERS Pension Plan				
	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Contractually required contributions	\$ 757,206	\$ 736,530	\$ 939,602	\$ 953,965
Contributions in relation to the contractually required contribution	<u>(757,206)</u>	<u>(736,530)</u>	<u>(939,602)</u>	<u>(953,965)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered-employee payroll	\$ 5,451,459	\$ 5,064,427	\$ 4,923,888	\$ 5,003,562
Contributions as a percentage of covered-employee payroll	13.89%	14.54%	19.08%	19.07%

10 years of historical information is not available and will be reported each year going forward

Required Supplemental Information
TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK
Statement of Revenues, Expenditures, and Changes in Fund Balances -
Budget (Non GAAP Basis) and Actual - General and Major Special Revenue Fund Types
(Unaudited)
For the Year Ended December 31, 2018

	GENERAL FUND				
	Original Budget (Incl. Carryover Encumbrances)	Budget (Amended)	Actual	Encumbrances	Variance
Revenues:					
Real property and tax items	\$ 120,000	\$ 120,000	\$ 145,221	\$ -	\$ 25,221
Non-property taxes	3,650,000	3,650,000	4,409,948	-	759,948
Departmental income	2,500,432	2,520,432	3,086,815	-	566,383
Intergovernmental charges	20,000	36,000	61,965	-	25,965
Use of money and property	22,745	22,745	22,128	-	(617)
Licenses and permits	504,000	504,000	522,375	-	18,375
Fines and forfeitures	220,000	220,000	215,130	-	(4,870)
Sale of property and compensation for loss	26,000	32,655	14,361	-	(18,294)
Miscellaneous	13,500	33,500	26,190	-	(7,310)
Interfund revenues	885,351	885,351	965,901	-	80,550
State and county aid	1,272,262	1,272,262	1,670,487	-	398,225
Total Revenues	\$ 9,234,290	\$ 9,296,945	\$ 11,140,521	\$ -	\$ 1,843,576
Expenditures:					
Current:					
General government support	\$ 4,378,452	\$ 4,304,025	\$ 4,157,749	\$ 12,697	\$ 133,579
Public safety	721,540	718,550	677,515	5,194	35,841
Transportation	174,397	167,677	98,593	5,498	63,586
Economic assistance and development	301,171	321,625	310,536	-	11,089
Culture and recreation	2,028,722	2,154,855	1,971,610	1,562	181,683
Home and community services	77,494	80,099	80,099	-	-
Employee benefits	1,521,786	1,695,146	1,688,571	-	6,575
Total Expenditures	\$ 9,203,562	\$ 9,441,977	\$ 8,984,673	\$ 24,951	\$ 432,353
Excess (deficiency) of revenue over expenditures	\$ 30,728	\$ (145,032)	\$ 2,155,848	\$ (24,951)	\$ 2,275,929
Other Financing Sources and Uses:					
Transfers - in	\$ -	\$ -	\$ 169,486	\$ -	\$ 169,486
Transfers - out	(774,538)	(2,721,869)	(2,721,869)	-	-
Total Other Financing Sources and Uses	\$ (774,538)	\$ (2,721,869)	\$ (2,552,383)	\$ -	\$ 169,486
Net change in fund balances	\$ (743,810)	\$ (2,866,901)	\$ (396,535)	\$ (24,951)	\$ 2,445,415
Fund Balance - Beginning	5,334,350	5,334,350	5,334,350	-	-
Fund Balance - Ending	\$ 4,590,540	\$ 2,467,449	\$ 4,937,815	\$ (24,951)	\$ 2,445,415

Notes to Required Supplemental Information:

A reconciliation is not necessary since encumbrances are presented in a separate column on this schedule.

Required Supplemental Information
TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK
Statement of Revenues, Expenditures, and Changes in Fund Balances -
Budget (Non GAAP Basis) and Actual - General and Major Special Revenue Fund Types
(Unaudited)
For the Year Ended December 31, 2018

HIGHWAY FUND					
	Original Budget (Incl. Carryover Encumbrances)	Budget (Amended)	Actual	Encumbrances	Variance
Revenues:					
Real property and tax items	\$ 2,530,949	\$ 2,530,949	\$ 2,535,589	\$ -	\$ 4,640
Intergovernmental charges	800,000	800,000	807,743	-	7,743
Use of money and property	1,500	1,500	2,401	-	901
Sale of property and compensation for loss	25,000	25,000	34,038	-	9,038
Miscellaneous	3,000	3,000	5,150	-	2,150
State and county aid	270,697	311,061	311,062	-	1
Total Revenues	\$ 3,631,146	\$ 3,671,510	\$ 3,695,983	\$ -	\$ 24,473
Expenditures:					
Current:					
General government support	\$ 60,700	\$ 60,700	\$ 55,815	\$ -	\$ 4,885
Transportation	3,639,105	3,679,469	3,416,439	27,163	235,867
Employee benefits	878,269	878,269	776,861	-	101,408
Total Expenditures	\$ 4,578,074	\$ 4,618,438	\$ 4,249,115	\$ 27,163	\$ 342,160
Excess (deficiency) of revenue over expenditures	\$ (946,928)	\$ (946,928)	\$ (553,132)	\$ (27,163)	\$ 366,633
Other Financing Sources and Uses:					
Transfers - in	\$ 544,538	\$ 544,538	\$ 544,538	\$ -	\$ -
Total Other Financing Sources and Uses	\$ 544,538	\$ 544,538	\$ 544,538	\$ -	\$ -
Net change in fund balances	\$ (402,390)	\$ (402,390)	\$ (8,594)	\$ (27,163)	\$ 366,633
Fund Balance - Beginning	1,169,899	1,169,899	1,169,899	-	-
Fund Balance - Ending	\$ 767,509	\$ 767,509	\$ 1,161,305	\$ (27,163)	\$ 366,633

Notes to Required Supplemental Information:

A reconciliation is not necessary since encumbrances are presented in a separate column on this schedule.

Required Supplemental Information
TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK
Statement of Revenues, Expenditures, and Changes in Fund Balances -
Budget (Non GAAP Basis) and Actual - General and Major Special Revenue Fund Types
(Unaudited)
For the Year Ended December 31, 2018

	SEWER FUND				
	Original Budget (Incl. Carryover Encumbrances)	Budget (Amended)	Actual	Encumbrances	Variance
Revenues:					
Real property and tax items	\$ 672,900	\$ 672,900	\$ 672,900	\$ -	\$ -
Departmental income	984,000	984,000	1,197,187	-	213,187
Use of money and property	3,000	3,000	6,892	-	3,892
Total Revenues	\$ 1,659,900	\$ 1,659,900	\$ 1,876,979	\$ -	\$ 217,079
Expenditures:					
Current:					
General government support	\$ 320,017	\$ 180,894	\$ 21,388	\$ -	\$ 159,506
Home and community services	1,191,569	1,330,692	974,876	244,093	111,723
Employee benefits	155,009	155,009	89,360	-	65,649
Total Expenditures	\$ 1,666,595	\$ 1,666,595	\$ 1,085,624	\$ 244,093	\$ 336,878
Excess (deficiency) of revenue over expenditures	\$ (6,695)	\$ (6,695)	\$ 791,355	\$ (244,093)	\$ 553,957
Fund Balance - Beginning	2,912,086	2,912,086	2,912,086	-	-
Fund Balance - Ending	\$ 2,905,391	\$ 2,905,391	\$ 3,703,441	\$ (244,093)	\$ 553,957

Notes to Required Supplemental Information:

A reconciliation is not necessary since encumbrances are presented in a separate column on this schedule.

Required Supplemental Information
TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK
Statement of Revenues, Expenditures, and Changes in Fund Balances -
Budget (Non GAAP Basis) and Actual - General and Major Special Revenue Fund Types
(Unaudited)
For the Year Ended December 31, 2018

DRAINAGE FUND					
	Original Budget (Incl. Carryover Encumbrances)	Budget (Amended)	Actual	Encumbrances	Variance
Revenues:					
Real property and tax items	\$ 835,037	\$ 835,037	\$ 835,037	\$ -	\$ -
Use of money and property	5,000	5,000	6,663	-	1,663
Sale of property and compensation for loss	500	500	7,397	-	6,897
Total Revenues	\$ 840,537	\$ 840,537	\$ 849,097	\$ -	\$ 8,560
Expenditures:					
Current:					
General government support	\$ 14,554	\$ 14,554	\$ 14,540	\$ -	\$ 14
Home and community services	796,454	795,846	667,705	15,174	112,967
Employee benefits	138,292	138,292	134,446	-	3,846
Total Expenditures	\$ 949,300	\$ 948,692	\$ 816,691	\$ 15,174	\$ 116,827
Excess (deficiency) of revenue over expenditures	\$ (108,763)	\$ (108,155)	\$ 32,406	\$ (15,174)	\$ 125,387
Fund Balance - Beginning	2,160,280	2,160,280	2,160,280	-	-
Fund Balance - Ending	\$ 2,051,517	\$ 2,052,125	\$ 2,192,686	\$ (15,174)	\$ 125,387

Notes to Required Supplemental Information:

A reconciliation is not necessary since encumbrances are presented in a separate column on this schedule.

TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK

Combining Balance Sheet

Nonmajor Funds

December 31, 2018

	Public Library Fund	Lighting Districts Fund	Consolidated Sewer Fund
	<u> </u>	<u> </u>	<u> </u>
Assets			
Cash and cash equivalents	\$ 461,100	\$ 106,957	\$ 62,008
Due from other funds	170	-	-
Due from other governments, net	2,816	-	-
Prepaid items	36,042	-	-
Total Assets	<u><u>\$ 500,128</u></u>	<u><u>\$ 106,957</u></u>	<u><u>\$ 62,008</u></u>
 Liabilities and Fund Balance			
Liabilities:			
Accounts payable and other			
current liabilities	\$ 18,171	\$ 25,471	\$ -
Accrued liabilities	20,583	-	-
Unearned revenue	3,150	-	-
Total Liabilities	<u><u>\$ 41,904</u></u>	<u><u>\$ 25,471</u></u>	<u><u>\$ -</u></u>
 Fund Balances:			
Nonspendable	\$ 36,042	\$ -	\$ -
Restricted	17,243	81,486	62,008
Assigned	404,939	-	-
Total Fund Balances	<u><u>\$ 458,224</u></u>	<u><u>\$ 81,486</u></u>	<u><u>\$ 62,008</u></u>
 Total Liabilities and Fund Balances	 <u><u>\$ 500,128</u></u>	 <u><u>\$ 106,957</u></u>	 <u><u>\$ 62,008</u></u>

(See Independent Auditors' Report)

Park Special District Fund	Ambulance Service District Fund	Transportation Fund	Park and Recreation Trust Fund	Total Nonmajor Funds
\$ 205,714	\$ 36,012	\$ 488,707	\$ 183,042	\$ 1,543,540
-	-	-	3,500	3,670
-	-	-	-	2,816
3,348	-	-	-	39,390
<u>\$ 209,062</u>	<u>\$ 36,012</u>	<u>\$ 488,707</u>	<u>\$ 186,542</u>	<u>\$ 1,589,416</u>
\$ -	\$ -	\$ -	\$ -	\$ 43,642
-	-	-	-	20,583
-	-	-	-	3,150
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 67,375</u>
\$ 3,348	\$ -	\$ -	\$ -	\$ 39,390
205,714	36,012	488,707	186,542	1,077,712
-	-	-	-	404,939
<u>\$ 209,062</u>	<u>\$ 36,012</u>	<u>\$ 488,707</u>	<u>\$ 186,542</u>	<u>\$ 1,522,041</u>
<u>\$ 209,062</u>	<u>\$ 36,012</u>	<u>\$ 488,707</u>	<u>\$ 186,542</u>	<u>\$ 1,589,416</u>

TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Nonmajor Funds
For the Year Ended December 31, 2018

	Public Library Fund	Lighting Districts Fund	Consolidated Sewer Fund
Revenues:			
Real property and tax items	\$ 1,190,427	\$ 50,498	\$ 80,128
Departmental income	55,463	-	-
Use of money and property	18,200	525	32
Sale of property and compensation for loss	3,141	-	-
Miscellaneous	14,480	-	-
Total Revenues	\$ 1,281,711	\$ 51,023	\$ 80,160
Expenditures:			
Current:			
General government support	\$ 10,081	\$ -	\$ -
Health	-	-	-
Transportation	-	289,825	-
Culture and recreation	1,150,000	-	-
Home and community services	-	-	1,137
Employee benefits	364,464	-	-
Debt Service:			
Debt service - principal	-	-	70,000
other charges	-	-	8,991
Total Expenditures	\$ 1,524,545	\$ 289,825	\$ 80,128
Excess (deficiency) of revenue over expenditures	\$ (242,834)	\$ (238,802)	\$ 32
Other Financing Sources and Uses:			
Transfers - in	\$ 230,000	\$ -	\$ -
Total Other Financing Sources and Uses	\$ 230,000	\$ -	\$ -
Net change in fund balances	\$ (12,834)	\$ (238,802)	\$ 32
Fund Balance - Beginning	471,058	320,288	61,976
Fund Balance - Ending	\$ 458,224	\$ 81,486	\$ 62,008

(See Independent Auditors' Report)

Park Special District Fund	Ambulance Service District Fund	Transportation Fund	Park and Recreation Trust Fund	Total Nonmajor Funds
\$ 177,606	\$ 751,044	\$ -	\$ -	\$ 2,249,703
-	-	-	47,536	102,999
750	50	1,416	68	21,041
-	-	-	-	3,141
-	-	-	-	14,480
<u>\$ 178,356</u>	<u>\$ 751,094</u>	<u>\$ 1,416</u>	<u>\$ 47,604</u>	<u>\$ 2,391,364</u>
\$ 2,726	\$ -	\$ -	\$ -	\$ 12,807
-	751,044	-	-	751,044
-	-	-	-	289,825
164,142	-	-	-	1,314,142
-	-	-	-	1,137
34,832	-	-	-	399,296
-	-	-	-	70,000
-	-	-	-	8,991
<u>\$ 201,700</u>	<u>\$ 751,044</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,847,242</u>
<u>\$ (23,344)</u>	<u>\$ 50</u>	<u>\$ 1,416</u>	<u>\$ 47,604</u>	<u>\$ (455,878)</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 230,000</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 230,000</u>
\$ (23,344)	\$ 50	\$ 1,416	\$ 47,604	\$ (225,878)
232,406	35,962	487,291	138,938	1,747,919
<u>\$ 209,062</u>	<u>\$ 36,012</u>	<u>\$ 488,707</u>	<u>\$ 186,542</u>	<u>\$ 1,522,041</u>