# TOWN OF HENRIETTA

# Monroe County, New York

# BASIC FINANCIAL STATEMENTS

For Year Ended December 31, 2010

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# Raymond F. Wager, CPA, P.C. Certified Public Accountants

Shareholders:

Raymond F. Wager, CPA Thomas J. Lauffer, CPA Thomas C. Zuber, CPA Members of American Institute of Certified Public Accountants and New York State Society of Certified Public Accountants

#### **INDEPENDENT AUDITORS' REPORT**

To the Honorable Town Council The Town of Henrietta Monroe County, New York

We have audited the accompanying basic financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Henrietta, Monroe County, New York (the Town) as of and for the year ended December 31, 2010, which collectively comprise the Town's basic financial statements as listed in the accompanying table of contents. We also have audited the financial statements of each of the Town's nonmajor governmental funds presented as supplemental information in the accompanying combining and individual fund financial statements and schedules as of and for the year ended December 31, 2010, as listed in the table of contents. These basic financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town as of December 31, 2010, and the respective changes in financial position and cash flows, where applicable, thereof and the budgetary comparison for the general fund, the highway fund, the sewer fund, and the drainage fund for the year ended in conformity with accounting principles generally accepted in the United States of America. In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each nonmajor governmental fund of the Town, as of December 31, 2010, and the respective changes in financial position and cash flows, where applicable thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis on pages 3 through 12 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express <u>no</u> opinion on it.

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aymond Thrager CPA. PC

April 11, 2011

#### Town of Henrietta, Monroe County, New York

#### Management's Discussion and Analysis (MD&A)

December 31, 2010

#### Introduction

Our discussion and analysis of the Town of Henrietta, Monroe County, New York's financial performance provides an overview of the Town's financial activities for the year ended December 31, 2010. It should be read in conjunction with the basic financial statements to enhance understanding of the Town's financial performance, which immediately follows this section.

#### **Financial Highlights**

Key financial highlights for year 2010 are as follows:

- On the government-wide financial statements, the total assets of the Town exceeded liabilities by \$53,538,625 (net assets) a decrease of \$243,346. Of the current year amount, the unrestricted portion is \$10,359,931. The balance of net assets is either restricted for specific purposes or the net book value of capital assets.
- The Town's governmental fund financial statements report a combined ending fund balance of \$15,263,221, an increase of \$464,137 in comparison with the prior year. At the end of the current year, \$11,239,586 is available for spending at the Town's discretion (unreserved and undesignated fund balance).
- ♦ At the end of the current year, the fund balance of the General Fund was \$10,261,886 an increase of \$982,417 from the prior year.
- General revenues which include Sales Tax, State Aid-Mortgage Tax, Real Property Tax, Compensation for Loss, Investment Earnings, and Miscellaneous accounted for \$8,968,588 or 63% of all revenues. Program specific revenues in the form of Charges for Services, Operating Grants and Contributions, and Capital Grants and Contributions accounted for \$5,260,685 or 37% of total revenues.

#### **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the Town of Henrietta's basic financial statements. The Town's basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements and (3) notes to the financial statements. This report also contains individual fund statements and schedules in addition to the basic financial statements.

# 1. Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private-sector business.

- The *statement of net assets* presents information on all of the Town's assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.
- The *statement of activities* presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows.
- The governmental activities of the Town include highway maintenance, snow removal, general administrative support, community service, and interest on longterm debt.

The government-wide financial statements can be found on the pages immediately following this section as the first two pages of the basic financial statements.

#### 2. Fund Financial Statements

- ♦ A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. All of the funds of the Town can be divided into two categories: Governmental Funds and Fiduciary Funds.
- Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the year. Such information may be useful in evaluating the Town's near-term financing requirements.
- Because the focus of governmental funds is narrower than that of the governmentwide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.
- The Town maintains four major individual governmental funds; General Fund, Highway Fund, Sewer Fund, and Drainage Fund. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for each fund. The Town has elected to report the Capital Fund, the Public Library Fund, the Street Lighting Fund, the Consolidated Sewer Fund, the Parks Fund, and the Transportation Fund as nonmajor funds.

- The Town adopts an annual budget for each of its major funds. A budgetary comparison statement has been provided for each major fund within the basic financial statements to demonstrate compliance with the budget.
- The *Fiduciary Funds* are used to account for assets held by the Town in an agency capacity which accounts for assets held by the Town on behalf of others. Fiduciary Funds are not reflected in the government-wide financial statements because the resources of these funds are *not* available to support the Town's programs.

The financial statements for the Town of Henrietta, Monroe County, New York can be found in the basic financial statement section of this report.

Major Features of the Town-Wide and Fund Financial Statements									
		Fund Financial Statements							
	Town-Wide	Governmental	Fiduciary						
<b>Features</b>	Statements	Funds	Funds						
Scope	Entire Town	The activities of the Town that are not proprietary or fiduciary, such as General Administration,	Instances in which the Town administers resources on behalf of someone else						
		Highway and Library							
Required Financial Statements	Statement of Net Assets Statement of Activities	Balance Sheet, Statement of Revenues, Expenditures, and Changes in Fund Balance	Statement of Fiduciary Net Assets, and Statement of Changes in Fiduciary Net Assets						
Accounting Basis and Measurement Focus	Accrual accounting and economic resource focus	Modified accrual accounting and current financial focus	Accrual accounting and economic resources focus						
Type of Asset/Liability Information All assets and liabilities, both financial and capital, short-term and long-term		Generally, assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets or long- term liabilities included	All assets and liabilities both short-term and long-term; funds do not currently contain capital assets, although they can						
Type of Inflow/Outflow Information	All revenues and expenses during the year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability is due and payable	All additions and deductions during the year, regardless of when cash is received or paid						

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#### *3. Notes to the Financial Statements*

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found following the basic financial statement section of this report.

### **Government-Wide Financial Analysis**

As noted earlier, net assets may serve over time as a useful indicator of the Town's financial position. In the case of the Town of Henrietta, Monroe County, New York, net assets at the close of the current year were \$53,538,625.

#### Net Assets

The Town's combined net assets were smaller on December 31, 2010, than they were the year before, as shown in table below:

				%
ASSETS	2010		2009	Variance
Current Assets	\$ 16,732,920	\$	15,882,829	5.35%
Capital Assets, Net	 39,926,800		40,879,595	-2.33%
Total Assets	\$ 56,659,720	Ś	56,762,424	-0.18%
<u>LIABILITIES</u>				
Current Liabilities	\$ 1,488,473	\$	1,106,319	34.54%
Noncurrent Liabilities				
Due in One Year	190,655		235,142	-18.92%
Due in More Than One Year	 1,441,967		1,638,992	-12.02%
<b>Total Liabilities</b>	\$ 3,121,095	_\$	2,980,453	4.72%
NET ASSETS				
Invested in Capital Assets,				
Net of Related Debt	\$ 38,336,800	\$	39,070,784	-1.88%
Restricted Capital Reserves	431,817		368,113	17.31%
Restricted Special Districts	4,410,077		4,781,841	-7.77%
Unrestricted	 10,359,931		9,561,233	8.35%
Total Net Assets	\$ 53,538,625	\$	53,781,971	-0.45%

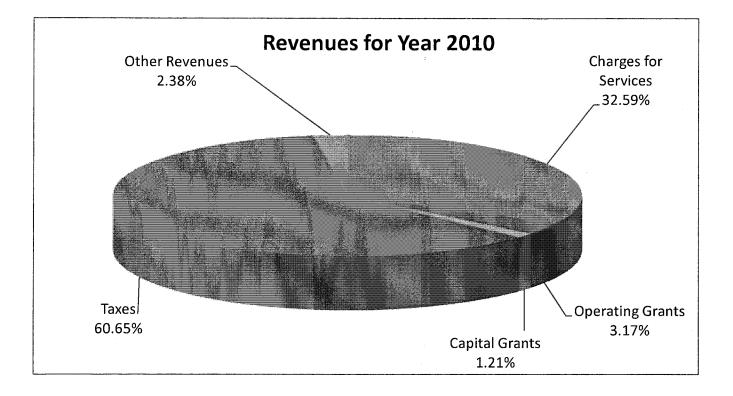
By far, the largest component of the Town's net assets (72%) reflects its investment in capital assets, less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to the residents and consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. There are restricted net asset balances in Capital Reserves, and Special Districts, which constitute 8% of total net assets. The remaining balance of unrestricted net assets, which is a surplus of \$10,359,931 (20%), may be used to finance future operations.

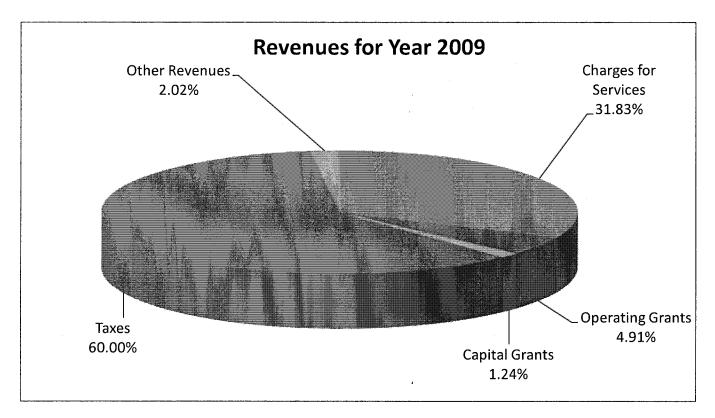
#### **Changes in Net Assets**

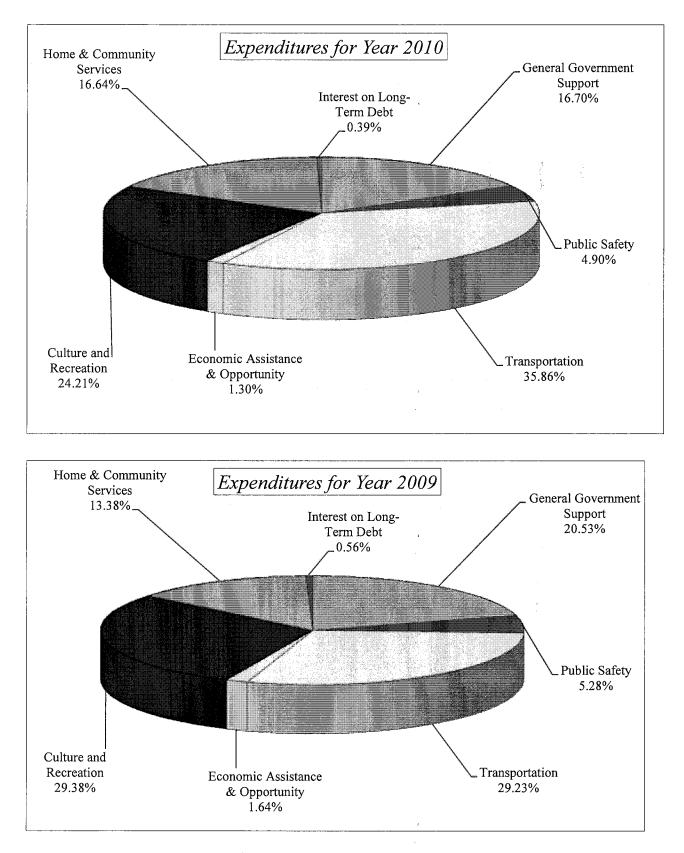
The Town's total revenues were more for 2010 than they were the year before, increasing by 4% to \$14,229,273. The Town relies upon taxes, charges for services, capital and operating grants as their primary revenue sources.

The Town's total expenditures were more for 2010 than they were the year before, increasing by 28% to \$14,472,619. This increase represents higher maintenance costs relating to drainage fund expenditures and the amount of capitalized road work in 2009 was approximately \$1.7 million higher than in 2010. Expenditures incurred are distributed dependent on the Town's services. See table below:

					%
<u>Revenues:</u>		<u>2010</u>		<u>2009</u>	<b>Variance</b>
Charges for Services	\$	4,637,366	\$	4,372,998	6.05%
<b>Operating Grants &amp; Contributions</b>		450,843		675,081	-33.22%
Capital Grants & Contributions		172,476		170,748	1.01%
Taxes		8,629,650		8,242,047	4.70%
Other Revenues	·	338,938	5	276,285	22.68%
Total Revenues	\$	14,229,273	\$	13,737,159	3.58%
<u>Expenditures:</u>					
General Government Support	\$	2,417,033	\$	2,319,086	4.22%
Public Safety		709,731		596,162	19.05%
Transportation		5,190,502		3,302,686	57.16%
Economic Assistance		187,310		185,031	1.23%
Culture & Recreation		3,504,474		3,320,021	5.56%
Home & Community Services		2,408,721		1,511,547	59.35%
Interest on Long-Term Debt	<u> </u>	54,848		64,254	-14.64%
Total Expenditures		14,472,619	\$	11,298,787	28.09%
Change in Net Assets	\$	(243,346)	\$	2,438,372	
Net Assets - Beginning of Year		53,781,971		51,343,599	
Net Assets - End of Year	\$	53,538,625	\$	53,781,971	







## Financial Analysis of the Town of Henrietta's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

# Governmental Funds

The focus of the Town's *governmental funds* is to provide information on near term inflows, outflows and balances of *spendable* resources. Such information is useful in assessing the Town's financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the year and amounts to be applied against next years fund balance.

As of the end of the current year, the Town's combined governmental fund balances are \$15,263,221 which is greater than last year's ending fund balance of \$14,799,084.

Of the total combined fund balances, \$3,591,818 has been designated for subsequent year's expenditures and represents the amount estimated for use in the 2011 budget, \$431,817 has been reserved for capital, and the remaining balance of \$11,239,586 is primarily for providing cash flow and for future spending needs.

The General Fund is the chief operating fund of the Town. At the end of the current year, the total fund balance of the General Fund was \$10,261,886, of which \$7,378,435 was unreserved and undesignated. The fund balance for the Town of Henrietta's General Fund increased by \$982,417 compared with the prior year.

# **Budgetary Highlights**

<u>Revenue Items</u>	Budget Variance Amended Vs. <u>Actual</u>	Explanation for Budget Variance
General Fund-Non-Property Taxes	\$714,364	Conservative budget estimates
General Fund-Departmental Income	\$590,676	Revenues collected exceeded estimate
General Fund-Fines and Forfeitures	(\$120,807)	Fines and forfeitures lower than estimated
Highway Fund-Intergovernmental Charges	\$118,833	Snow and ice county payments conservatively budgeted
Highway Fund-Operating Transfers-In	(\$369,534)	Transfer not needed to balance annual expenses

The key budget variances for the major funds are listed below.

Expenditure Items	Budget Variance Amended Vs. <u>Actual</u>	Explanation for Budget Variance
General Fund-General Government Support	\$619,172	Conservative budgeting
General Fund-Transportation	\$139,747	Conservative budgeting
General Fund-Culture and Recreation	\$238,934	Conservative budgeting
General Fund-Operating Transfers-Out	\$481,783	Transfers not required in other funds
Sewer Fund-Home and Community Services	\$194,043	Timing of projects delayed to subsequent year

# **Capital Assets**

A listing of capital assets, net of accumulated depreciation, is reflected below:

	<u>2010</u>	<u>2009</u>
Land	\$ 3,671,258	\$ 3,671,258
Infrastructure	27,634,747	28,606,792
Buildings and Improvements	5,057,759	5,221,612
Machinery and Equipment	3,457,452	3,274,349
Work in Progress	 105,584	 105,584
Total Capital Assets, Net of		
Accumulated Depreciation	\$ 39,926,800	\$ 40,879,595

More detailed information about the Town's capital assets is presented in the notes to the financial statements.

# Long-Term Debt

The general obligation and other long-term debt of the Town is as follows:

	<u>2010</u>	<u>2009</u>
Serial Bonds	\$ 630,000	\$ 740,000
Revolving Fund Revenue Bonds	960,000	1,015,000
Installment Purchase Debt	. –	53,811
Compensated Absences	 42,622	 65,323
Total	 1,632,622	\$ 1,874,134

The amount of principal paid on outstanding debt was \$218,811. More detailed information about the Town's long-term liabilities is presented in the notes to the financial statements.

# Factors Bearing on the Town's Future

Substantial rate increases announced by the New York State Employees' Retirement System, combined with expanding health insurance costs, will require increases in budgetary allocations over the next several years.

# **Requests for Information**

This financial report is designed to provide a general overview of the Town of Henrietta's finances for all those with an interest in the Town's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

The Town of Henrietta 475 Calkins Road P.O. Box 999 Henrietta, New York 14467-0999

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# Statement of Net Assets

# December 31, 2010

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Govern					
ASSETS	Activities				
Cash and cash equivalents	\$ 14,863,034				
Accounts receivable	1,745,78				
State and federal aid receivable	1,04				
Deferred expenditures	123,058				
Capital assets, net of accumulated depreciation:					
Land	3,671,253				
Buildings	5,057,759				
Equipment	3,457,452				
Infrastructure	27,634,747				
Work in progress	105,584				
TOTAL ASSETS	\$ 56,659,720				
LIABILITIES					
Accounts payable and other current liabilities	\$ 941,539				
Accrued liabilities	208,685				
Deferred revenue	338,249				
Noncurrent liabilities:					
Due in one year	190,653				
Due in more than one year	1,441,967				
TOTAL LIABILITIES	\$ 3,121,095				
NET ASSETS					
Invested in capital assets, net of related debt	\$ 38,336,800				
Restricted for:					
Capital reserves	431,817				
Special districts	4,410,077				
Unrestricted	10,359,931				
TOTAL NET ASSETS	\$ 53,538,625				

# **Statement of Activities**

# For Year Ended December 31, 2010

<u>Functions/Programs</u>	Expenses	Progra Charges for Services	m Revenues Operating Grants and Contributions	Capital Grants and Contributions	Net (Expense) Revenue and Changes in <u>Net Assets</u> Primary Government Governmental Activities		
Primary Government:							
Governmental Activities:							
General government support	\$ 2,417,033	\$ 34,103	\$ 346,611	\$ -	\$ (2,036,319)		
Public safety	709,731	2,159,412	-	-	1,449,681		
Transportation	5,190,502	738,485	50,000	172,476	(4,229,541)		
Economic assistance and opportunity	187,310	-	. –	-	(187,310)		
Culture and recreation	3,504,474	665,981	40,428	-	(2,798,065)		
Home and community services	2,408,721	1,039,385	13,804	-	(1,355,532)		
Interest on long-term debt	54,848				(54,848)		
Total Governmental Activities	\$ 14,472,619	\$ 4,637,366	\$ 450,843	\$ 172,476	\$ (9,211,934)		
Total Primary Government	\$ 14,472,619	\$ 4,637,366	\$ 450,843	\$ 172,476	\$ (9,211,934)		
	General Revenu	es:					
	Taxes:						
	Property taxes				\$ 5,436,988		
	Non-property	taxes			2,364,364		
	State aid - mor	tgage tax			828,298		
	Compensation f	or loss			27,263		
	Investment earn	ings			115,692		
	Miscellaneous		i.		195,983		
	Total General	Revenues			\$ 8,968,588		
	Change in Net	t Assets			\$ (243,346)		
	Net Assets - Be	ginning			53,781,971		
	Net Assets - En	ding			\$ 53,538,625		

#### **Balance Sheet**

#### **Governmental Funds**

# December 31, 2010

		General Fund	]	Highway Fund		Sewer Fund	D	rainage Fund		Nonmajor overnmental Funds	G	Total overnmental Funds
Assets												
Cash and cash equivalents	\$	9,304,052	\$	1,272,124	\$	1,384,947	<b>\$</b> 1	,548,857	\$	1,341,326	\$	14,851,306
Receivables		577,603		1,135		426,156		-		-		1,004,894
Due from other funds		54,416		54,416		-		-		4,880		113,712
Due from other governments		702,625		6,736		-		20,650		10,882		740,893
State and federal aid receivable		1,041		-		-		-		-		1,041
Deferred expenses		48,856		33,107		15,234		6,948		18,913		123,058
Total Assets	\$	10,688,593	\$	1,367,518	\$	1,826,337	\$ 1	,576,455	\$	1,376,001	\$	16,834,904
Liabilities and Fund Balance						÷						
Liabilities:												
Accounts payable and other												
current liabilities	\$	229,304	\$	590,570	\$	44,075	\$	10,054	\$	36,013	\$	910,016
Accrued wages and benefits		88,431		46,708		22,387		14,587		36,572		208,685
Due to other funds		-		54,416		-		-		59,296		113,712
Overpayments and collections												
in advance		-		-		1,021		-		-		1,021
Deferred revenue		108,972		229,277		-		-				338,249
Total Liabilities	\$	426,707	\$	920,971	\$	67,483	\$	24,641	\$	131,881		1,571,683
Fund Balances												
Reserved for:												
Capital reserve	\$	431,817	\$	-	\$	· –	\$	-	\$	-	\$	431,817
Unreserved:												
Appropriated - ensuing fiscal year		2,451,634		385,377		257,761		43,460		453,586		3,591,818
Unappropriated		7,378,435		61,170		1,501,093	1	,508,354		790,534		11,239,586
<b>Total Fund Balances</b>	\$	10,261,886	\$	446,547	\$	1,758,854	\$ 1	,551,814	\$	1,244,120	\$	15,263,221
Total Liabilities and												
Fund Balances	\$	10,688,593	\$	1,367,518	\$	1,826,337	\$ 1	,576,455	\$	1,376,001		
	st Cap	ounts report atement of n ital assets use	et as ed in	ssets are dif government	feren al act	t because: tivities are r	not fin	ancial				
		urces and the		-	-				i			39,926,800
		rest is accrue et assets, but			uebi	in the state	nent					(18,774)
		following lo	-	-				able in				
		current period		therefore a	re not	reported in	the					
	-	ernmental fur										(1
		erial bonds pa	•									(1,590,000)
		ompensated a			• • •							(42,622)
	Inet	Assets of Go	overi	imental Act	ivitie	<b>S</b>					\$	53,538,625

# Statement of Revenues, Expenditures, and Changes in Fund Balances

#### **Governmental Funds**

# For the Year Ended December 31, 2010

		General Fund		Highway Fund		Sewer Fund	D	)rainage Fund		lonmajor vernmental Funds	Go	Total overnmental Funds
Revenues:												
Real property and tax items	\$	130,220	\$	2,390,328	\$	524,345	\$	834,614	\$	1,557,481	\$	5,436,988
Non-property taxes		2,364,364		-		-		-		-		2,364,364
Departmental income		2,103,648		-		1,039,385		-		74,763		3,217,796
Intergovernmental charges		45,280		693,205		· -		-		-		738,485
Use of money and property		77,218		9,177		9,116		10,813		9,368		115,692
Licenses and permits		496,892		· -		-		-		-		496,892
Fines and forfeitures		184,193		-		-		-		-		184,193
Sale of property and												
compensation for loss		12,780		12,186		480		442		1,375		27,263
Miscellaneous		130,249		5,866		26,700		20,650		65,961		249,426
Interfund revenues		421,400		-		-		-		-		421,400
State and county aid		1,209,327		172,476		-		-		-		1,381,803
Federal aid		56,010		-		13,804		-		-		69,814
Total Revenues	\$	7,231,581	\$	3,283,238	\$	1,613,830	\$	866,519	\$	1,708,948	\$	14,704,116
Expenditures:												
Current:												
General government support	\$	2,578,384	\$	26,324	\$	13,400	\$	9,277	\$	7,594	\$	2,634,979
Public safety		669,829		-		-		-		-		669,829
Transportation		120,403		2,799,568				-		251,572		3,171,543
Economic assistance and opportunity	y	148,245		-				-		-		148,245
Culture and recreation		1,611,259		-		-		-		1,183,661		2,794,920
Home and community services		78,159		-		1,488,397		951,247		1,775		2,519,578
Employee benefits		800,147		485,390		244,550		133,390		306,507		1,969,984
Debt Service:												
Debt service - principal		110,000		107,253		-		-		55,000		272,253
Debt service - interest and												
other charges		32,738		4,077		-		-		21,833		58,648
Total Expenditures	\$	6,149,164	\$	3,422,612	_\$	1,746,347	<u>\$</u>	1,093,914	\$	1,827,942	\$	14,239,979
Excess (deficiency) of revenue												
over expenditures	\$	1,082,417	\$	(139,374)	\$	(132,517)	\$	(227,395)	\$	(118,994)	\$	464,137
Other Financing Sources and Uses:												
Operating transfers - in	\$	-	\$	-	\$	-	\$	-	\$	100,000	\$	100,000
Operating transfers - out	-	(100,000)	+	-	-	-	+	-	*		*	(100,000)
Total Other Financing		(100,000)					<b>.</b>					(100,000)
Sources and Uses	\$	(100,000)	\$	-	\$	-	\$	-	\$	100,000	\$	-
Net change in fund balances	\$	982,417	\$	(139,374)	\$	(132,517)	· · · · ·	(227,395)	\$	(18,994)	\$	464,137
Fund Balance - Beginning		9,279,469		585,921		1,891,371	]	,779,209		1,263,114		14,799,084
Fund Balance - Ending	\$	10,261,886	\$	446,547	\$	1,758,854		1,551,814		1,244,120	\$	15,263,221

# TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities For the Year Ended December 31, 2010

Net Change in Fund Balances - Total Governmental Funds		\$ 464,137
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlay as expenditures. However, in th	e	
statement of activities the cost of those assets is allocated over their estim	ated	
useful lives and reported as depreciation expense. This is the amount by v	which	
depreciation exceeded capital outlays in the current period.		
Additions of Assets	\$ 2,155,332	
Loss on disposal of assets	(3,214)	
Depreciation	(3,104,912)	
		(952,794)
Bond and installment purchase debt proceeds provide current		
financial resources to governmental funds, but issuing debt		
increases long-term obligations in the Statement of Net Assets.		
Repayment of bond principal is an expenditure in the governmental		
funds, but the repayment reduces long-term obligations in the		
Statement of Net Assets. The following details these items		
as they effect the governmental activities:		
Debt Repayment		218,810
In the statement of activities, interest is accrued on outstanding bonds,		
whereas in governmental funds, an interest expenditure is reported when	due.	3,800
In the Statement of Activities, compensated absences and employee		·
retirement incentives are measured by the amount accrued during the year	-	
In the governmental funds, expenditures for these items are measured by	•	
the amount actually paid. The following provides the differences of these		
items as presented in the governmental activities:		
Compensated Absences		22,701
Change in Net Assets of Governmental Activities		\$ (243,346)

# Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual

General and Major Special Revenue Fund Types

For the Year Ended December 31, 2010

	GENERAL FUND							
	<b>Original Budget</b>							
		cl. carryover		Budget		A = 4 = = 1	,	×7
Revenues:	En	cumbrances)	(	Amended)		Actual		Variance
Real property and tax items	\$	90,000	\$	90,000	\$	130,220	\$	40,220
Non-property taxes	Ψ	1,650,000	Ψ	1,650,000	Ψ	2,364,364	ψ	714,364
Departmental income		1,512,972		1,512,972		2,103,648		590,676
Intergovernmental charges		50,000		50,000		45,280		(4,720)
Use of money and property		63,000		63,000		77,218		14,218
Licenses and permits		414,433		414,433		496,892		82,459
Fines and forfeitures		305,000		305,000		184,193		(120,807)
Sale of property and compensation for loss		14,000		14,000		12,780		(1,220)
Miscellaneous		76,000		76,000		130,249		54,249
Interfund revenues		400,000		400,000		421,400		21,400
State and county aid		1,123,900		1,123,900		1,209,327		85,427
Federal aid		-		-		56,010		56,010
Total Revenues	\$	5,699,305	\$	5,699,305	\$	7,231,581	\$	1,532,276
Expenditures:								
Current:								
General government support	\$	3,238,623	\$	3,197,556	\$	2,578,384	\$	619,172
Public safety		703,472		753,472		669,829		83,643
Transportation		260,150		260,150		120,403		139,747
Economic assistance and opportunity		126,866		151,377		148,245		3,132
Culture and recreation		1,790,465		1,850,193		1,611,259		238,934
Home and community services		94,563		94,563		78,159		16,404
Employee benefits		980,792		887,620		800,147		87,473
Debt Service:								
Debt service - principal		110,000		110,000		110,000		-
Debt service - interest and other charges		32,738		32,738		32,738		-
Total Expenditures		7,337,669	\$	7,337,669	\$	6,149,164	\$	1,188,505
Excess (deficiency) of revenue								
over expenditures	\$	(1,638,364)	\$	(1,638,364)	_\$	1,082,417	\$	2,720,781
Other Financing Sources and Uses:								
Operating transfers - out	\$	(581,783)	\$	(581,783)	\$	(100,000)	\$	481,783
Total Other Financing								
Sources and Uses	\$	(581,783)	\$	(581,783)	\$	(100,000)	\$	481,783
Net change in fund balances	\$	(2,220,147)	\$	(2,220,147)	\$	982,417	\$	3,202,564
Fund Balance - Beginning		9,279,469		9,279,469		9,279,469		-
Fund Balance - Ending	\$	7,059,322	\$	7,059,322	\$	10,261,886	\$	3,202,564

# TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual General and Major Special Revenue Fund Types For the Year Ended December 31, 2010

	HIGHWAY FUND							
	Ori	ginal Budget						
	(Inc	l. Carryover		Budget				
	Enc	cumbrances)	. (4	Amended)		Actual		ariance
Revenues:								
Real property and tax items	\$	2,330,577	\$	2,330,577	\$	2,390,328	\$	59,751
Intergovernmental charges		574,372		574,372		693,205		118,833
Use of money and property		7,000		7,000		9,177		2,177
Sale of property and compensation for loss		22,500		22,500		12,186		(10,314)
Miscellaneous		6,000	•	6,000		5,866		(134)
State and county aid		170,748		170,748		172,476		1,728
Total Revenues	\$	3,111,197	\$	3,111,197	\$	3,283,238	\$	172,041
Expenditures:								
Current:								
General government support	\$	54,727	.\$	54,727	\$	26,324	\$	28,403
Transportation		2,847,425		2,847,425		2,799,568		47,857
Employee benefits		542,085		542,085		485,390		56,695
Debt Service:								
Debt service - principal		162,522		162,522		107,253		55,269
Debt service - interest and other charges		6,296		6,296		4,077		2,219
Total Expenditures	\$	3,613,055	\$	3,613,055	\$	3,422,612	\$	190,443
Excess (deficiency) of revenue over expenditures	\$	(501,858)	\$	(501,858)	\$	(139,374)		362,484
Other Financing Sources and Uses:								
Operating transfers - in	\$	369,534	\$	369,534	\$	-	\$	(369,534)
Total Other Financing								
Sources and Uses	\$	369,534	\$	369,534	\$	-	_\$	(369,534)
Net change in fund balances	\$	(132,324)	\$	(132,324)	\$	(139,374)	\$	(7,050)
Fund Balance - Beginning		585,921		585,921		585,921		-
Fund Balance - Ending	\$	453,597	\$	453,597	\$	446,547	\$	(7,050)

# TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual General and Major Special Revenue Fund Types For the Year Ended December 31, 2010

	SEWER FUND								
	Ori	ginal Budget							
	(Inc	l. Carryover		Budget					
	Enc	umbrances)	(4	Amended)		Actual		ariance	
Revenues:									
Real property and tax items	\$	524,345	\$	524,345	\$	524,345	\$	-	
Departmental income		1,103,193		1,103,193		1,039,385		(63,808)	
Use of money and property		10,000		10,000		9,116		(884)	
Sale of property and									
compensation for loss		-		-		480		480	
Miscellaneous		1,000		• 1,000		26,700		25,700	
Federal aid	-		-		13,804			13,804	
Total Revenues	\$	1,638,538	\$	1,638,538	\$	1,613,830	\$	(24,708)	
Expenditures:									
Current:									
General government support	\$	27,134	\$	27,134	\$	13,400	\$	13,734	
Home and community services		1,484,006		1,682,440		1,488,397		194,043	
Employee benefits		308,717		310,283		244,550		65,733	
Total Expenditures	\$	1,819,857	\$	2,019,857	\$	1,746,347	\$	273,510	
Excess (deficiency) of revenue									
over expenditures	\$	(181,319)	\$	(381,319)	\$	(132,517)	\$	248,802	
Fund Balance - Beginning		1,891,371		1,891,371		1,891,371		-	
Fund Balance - Ending		1,710,052	\$	1,510,052	\$	1,758,854	\$	248,802	

# TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual General and Major Special Revenue Fund Types For the Year Ended December 31, 2010

	DRAINAGE FUND								
	Ori	ginal Budget							
	(Inc	l. Carryover		Budget					
	Enc	umbrances)	_(/	Amended)		Actual	V	ariance	
Revenues:									
Real property and tax items	\$	834,614	\$	834,614	\$	834,614	\$	-	
Use of money and property		8,500		8,500		10,813		2,313	
Sale of property and									
compensation for loss		500		500		442		(58)	
Miscellaneous		-				20,650		20,650	
Total Revenues	\$	843,614	\$	843,614	\$	866,519	\$	22,905	
Expenditures:									
Current:									
General government support	\$	18,580	\$	18,580	\$	9,277	\$	9,303	
Home and community services		743,238		951,307		951,247		60	
Employee benefits		176,772		138,703		133,390		5,313	
<b>Total Expenditures</b>	\$	938,590	\$	1,108,590	\$	1,093,914		14,676	
Excess (deficiency) of revenue									
over expenditures	\$	(94,976)	\$	(264,976)	\$	(227,395)	\$	37,581	
Fund Balance - Beginning		1,779,209	. <u></u>	1,779,209		1,779,209		-	
Fund Balance - Ending	\$	1,684,233	\$	1,514,233	\$	1,551,814	\$	37,581	

# TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK Statement of Fiduciary Net Assets Fiduciary Funds December 31, 2010

	Expendable	Agency
	Trust	Funds
ASSETS		
Cash and cash equivalents	\$ -	\$ 2,368,556
Receivables (net of allowance)		2,000
TOTAL ASSETS	<u>\$ -</u>	\$ 2,370,556
LIABILITIES		
Accounts payable	\$ -	\$ 390
Parkland deposits	-	953,915
Developer deposits	-	1,037,525
Other liabilities	<u> </u>	378,726
TOTAL LIABILITIES	\$ -	\$ 2,370,556
NET ASSETS		
Unreserved	<u>\$                                    </u>	
TOTAL NET ASSETS	<del>\$</del>	

### Notes To The Basic Financial Statements

#### December 31, 2010

#### I. Summary of Significant Accounting Policies:

The financial statements of the Town of Henrietta, Monroe County, New York (the Town) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

#### A. Financial Reporting Entity

The Town is governed by its charter, Town Law, other general laws of the State of New York, and various local laws. The Town Board, which is the legislative body responsible for the overall operation of the Town, consists of the Supervisor and four Councilpersons. The Supervisor serves as Chief Executive Officer and Chief Fiscal Officer of the Town. The Supervisor is elected to serve a two year term. The Council persons are elected to serve four year terms with two Council persons on the ballot every two years.

The Town provides the following basic services to all or some residents of the Town: highway maintenance, recreation facilities and program, environmental services, sanitation and library services.

All governmental activities and functions performed by the Town are its direct responsibility, no other governmental organizations have been included or excluded from the reporting entity.

The Town defines its reporting entity in accordance with GASB. Based on the criteria under this Statement, there are no component units to be included in the reporting entity.

#### B. Basis of Presentation

#### 1. **Government-Wide Statements**

The Town's basic financial statements include both government-wide (reporting the Town as a whole) and fund financial statements (reporting the Town's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business type. All of the Town's services are classified as governmental activities.

In the government-wide Statement of Net Assets, the governmental activities are presented on a consolidated basis and are reported on a full accrual, economic resources basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Town's net assets are reported in three parts – invested in capital assets, net of related debt; restricted net assets; and unrestricted net assets. The Town first uses restricted resources to finance qualifying activities.

# (I.) (Continued)

The government-wide Statement of Activities reports both the gross and net cost of each of the Town's functions, i.e., public safety and transportation, etc. The functions are also supported by general government revenues (property, sales taxes, mortgage tax, state revenue sharing, and investment earnings, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function. Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants.

The Town's fiduciary funds are presented in the fiduciary fund financial statements by type (restricted purposes, and agency). Since by definition these assets are being held for the benefit of a third party and cannot be used to address activities or obligations of the Government, these funds are not incorporated into the government-wide financial statements.

The Town does not allocate indirect costs. An administrative service fee is charged by the General Fund to the Town's special district funds that is eliminated like a reimbursement (reducing the revenue and expense in the General Fund) to recover the direct costs of services provided (finance, personnel, purchasing, legal, technology, management, etc.).

This government-wide focus is more on the sustainability of the Town as an entity and the change in the Town's net assets resulting from the current year's activities.

### 2. <u>Fund Financial Statements</u>

The emphasis in fund financial statements is on the major fund in either the governmental or business-type activities categories. Non-major funds by category are summarized into a single column. GASB Statement No. 34 sets forth minimum criteria (percentage of the assets, liabilities, revenues or expenditures/expenses of either fund category or the governmental and enterprise combined) for the determination of major funds. The non-major funds are combined in a column in the fund financial statements.

**a.** <u>**Governmental Funds</u>** - Governmental funds are those major and nonmajor funds through which most governmental functions are financed. The acquisition, use, and balances of expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus of the governmental funds is upon determination of financial position and changes in financial position. The following are the Town's governmental fund types.</u>

#### 1. Major Governmental Funds

<u>General Fund</u> - the principal operating fund and includes all operations not required to be recorded in other funds.

**<u>Highway Fund</u>** - a special revenue fund used to account for taxes, user fees, or other revenues which are raised or received to provide highway services to areas throughout the Town.

<u>Sewer Fund</u> - a special revenue fund used to account for user fees or other revenues which are raised to provide sewer services to Town residents.

**<u>Drainage Fund</u>** - a special revenue fund used to account for the financial transactions of drainage districts.

# 2. <u>Non-Major Governmental Funds</u>

The other funds which do not meet the major fund criteria are aggregated and reported as non-major other governmental funds. The following are reported as non-major other governmental funds.

<u>**Capital Projects Fund</u>** - used to account for financial resources to be used for the acquisition, construction or renovation of capital facilities, or the acquisition of equipment.</u>

**Special Revenue Funds** - used to account for taxes, user fees, or other revenues which are raised or received to provide special services to areas that may or may not encompass the whole Town. The following are non-major special revenue funds utilized by the Town:

Public Library Fund Street Lighting Fund Parks Fund Transportation Fund Consolidated Sewer Fund

#### 3. Fiduciary Funds

Fiduciary funds are used to account for assets held by the local government in a trustee or custodial capacity.

<u>Agency Fund</u> – is custodial in nature and does not present results of operations or have measurement focus. The Agency Fund is accounted for using the modified accrual basis of accounting. This fund is used to account for assets that the government holds for others in an agency capacity.

# C. Measurement Focus and Basis of Accounting

Measurement focus is a term used to describe "how" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

#### 1. <u>Measurement Focus</u>

On the government-wide Statement of Net Assets and the Statement of Activities the governmental activities are presented using the economic resources measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net assets (or cost recovery) and financial position. All assets and liabilities (whether current or noncurrent) associated with their activities are reported. Equity is classified as net assets.

In the fund financial statements, the "current financial resources" measurement focus is used. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

#### 2. <u>Basis of Accounting</u>

In the government-wide Statement of Net Assets and Statement of Activities the governmental activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

In the fund financial statements, governmental funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when "measurable and available". Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or soon enough thereafter (within the year) to pay current liabilities. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are reported when due.

# 3. <u>Future Changes in Accounting Standards</u>

The GASB has issued Statement No. 54, *Accounting and Fund Balance Reporting and Governmental Fund Type Definitions*, which will be applicable to the Town effective December 31, 2011.

The GASB has issued Statement No. 57, *OPEB Measurements by Agent Employers* and Agent Multiple-Employer Plans, which will be effective for the year ending December 31, 2012.

The GASB has issued Statement No. 59, *Financial Instruments Omnibus*, which will be effective for the year ending December 31, 2011.

The GASB has issued Statement No. 60, *Accounting and Financial Reporting for Service Concession Arrangements*, which will be effective for the year ending December 31, 2012.

The GASB has issued Statement No. 61, The Financial Reporting Entity: Omnibusan amendment of GASB Statements No. 14 and No. 34, which will be effective for the year ending December 31, 2013.

The GASB has issued Statement No. 62, Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements, which will be effective for the year ending December 31, 2012.

The Town is currently studying these statements and plans on adoption as required.

#### D. Assets, Liabilities, and Equity

#### 1. <u>Cash and Investments</u>

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

State statutes authorize the Town to invest in obligations of the U.S. Treasury and U.S. Agencies, repurchase agreements and obligations of New York State or its political subdivisions.

Investments are stated at cost, which approximates market value.

# 2. <u>Receivables</u>

In the government-wide statements, receivables consist of all revenues earned at year end and not yet received. Allowances for uncollectible accounts receivable are based upon historical trends and the periodic aging of accounts receivable. Management has deemed amounts to be fully collectible and as such no allowance has been provided. Major receivable balances for the governmental activities include sales tax and sewer fees.

# 3. <u>Inventory</u>

Inventory purchases in the General and Special Revenue Funds are recorded as expenditures at the time of purchase, and year-end balances are not maintained.

#### 4. <u>Capital Assets</u>

The accounting treatment over property, plant and equipment (capital assets) depends on whether the assets are used in governmental fund operations and whether they are reported in the government –wide or fund financial statements.

#### a. <u>Government-Wide Statements</u>

In the government-wide financial statements, capital assets are accounted for as capital assets. All capital assets are valued at historical cost or estimated historical cost if actual is unavailable, except for donated capital assets which are recorded at their estimated fair value at the date of donation.

Prior to January 1, 2004, governmental funds' infrastructure assets were not capitalized. These assets (back to January 1, 1974) have been valued at estimated historical cost.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Assets. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. A capitalization threshold of \$2,500 is used to report capital assets. The range of estimated useful lives by type of assets is as follows:

Class	<u>Life in Years</u>
Buildings	15-20 Years
Water & Sewer Systems	30 Years
Machinery and Equipment	5-15 Years
Improvements; Parking Lots	5-10 Years
Roads, Sidewalks, Curbing,	
Light Systems, Gutters	30 Years

# (I.) (Continued)

#### b. <u>Fund Financial Statements</u>

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

## 5. Due To/From Other Funds

The amounts reported on the Governmental Funds Balance Sheet for due to and due from other funds represents amounts due between different fund types (general, highway and non-major funds). Eliminations have been made for amounts due to and due from within the same fund type. A detailed description of the individual fund balances at year end is provided subsequently in these notes.

#### 6. **Deferred Expenditures**

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both governmental-wide and fund financial statements.

#### 7. Long-Term Debt

The accounting treatment of long-term debt depends on whether the related assets are used in governmental fund operations and whether they are reported in the government-wide or fund financial statements.

All long-term debt to be repaid from governmental resources are reported as liabilities in the government-wide statements. The long-term debt consists of bonds payable, installment purchase debt and compensated absences.

Long-term debt for governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as other financing sources and payment of principal and interest reported as expenditures.

#### 8. <u>Compensated Absences</u>

Pursuant to contractual agreements, Town employees are credited with a maximum of 22 days vacation, on the employee's anniversary date; no more than five days of vacation leave credits may be carried into a subsequent anniversary period for bargaining unit employees. An individual who leaves the employment of the Town is entitled to be paid for unused vacation leave.

# 9. Encumbrances

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded for budgetary control purposes to reserve that portion of the applicable appropriations, is employed in the general, highway, sewer, and non-major funds. Encumbrances are reported as reservations of fund balance since they do not constitute expenditures or liabilities. Expenditures for such commitments are recorded in the period in which the liability is incurred.

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## 10. Equity Classifications

#### a. <u>Government-Wide Statements</u>

Equity is classified as net assets and displayed in three components:

**1.** <u>Invested in capital assets, net of related debt</u> - consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

2. <u>Restricted net assets</u> - consists of net assets with constraints placed on their use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

3. <u>Unrestricted net assets</u> - all other net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt".

#### b. <u>Fund Statements</u>

Governmental fund equity is classified as fund balance. Fund balance is further classified as reserved and unreserved, with unreserved further split between appropriated and unappropriated.

# E. <u>Revenues, Expenditures/Expenses</u>

#### 1. <u>Revenues</u>

*Real Property taxes* are levied annually, no later than December 31, and become a lien on January 1. Taxes are collected during the period January 1 to March 31. Taxes for County purposes are levied together with taxes for Town and special district purposes on a single bill. The Town and special districts receive the full amount of their levies annually out of the first amounts collected on the combined bills. Uncollected taxes at June 1 are turned over to Monroe County for collection.

The County of Monroe currently imposes a *sales and use tax*. Based upon a complex formula, a portion of the total revenue collected is allocated annually to the Town in four quarterly installments.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and, 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

## 2. <u>Expenditures/Expenses</u>

In the government-wide financial statements, expenses are classified by function for governmental activities.

In the fund financial statements, expenditures are classified as follows:

Governmental Funds – By Character: Cu De

Current (further classified by function) Debt Service Capital outlay

In the fund financial statements, governmental funds report expenditures of financial resources. Government-wide financial statements report expenses relating to use of economic resources.

# F. Internal and Interfund Balances and Activities

In the process of aggregating the financial information for the government-wide Statement of Net Assets and Statement of Activities, some amounts reported as interfund activity and balances in the fund financial statements have been eliminated or reclassified.

#### 1. <u>Fund Financial Statements</u>

Interfund activity, if any, within and among the governmental and proprietary fund categories is reported as follows in the fund financial statements:

**a.** <u>Interfund loan</u> – amounts provided with a requirement for repayment are reported as interfund receivables and payables.

**b.** <u>Interfund services</u> – sales or purchases of goods and services between funds are reported as revenues and expenditures/expenses.

**c.** <u>Interfund reimbursements</u> – repayments from funds responsible for certain expenditures/expenses to the funds that initially paid for them are not reported as reimbursements but as adjustments to expenditures/expenses in the respective funds

**d.** <u>Interfund transfers</u> – flow of assets from one fund to another where repayment is not expected are reported as transfers in and out.

## 2. <u>Government-Wide Financial Statements</u>

Interfund activity and balances, if any, are eliminated or reclassified in the government-wide financial statements as follows:

a. <u>Internal balances</u> – amounts reported in the fund financial statements as interfund receivables and payables are eliminated in the governmental columns of the Statement of Net Assets, except for the net residual amounts due between governmental funds.

**b.** <u>Internal activities</u> – amounts reported as interfund transfers in the fund financial statements are eliminated in the government-wide Statement of Activities.

#### G. <u>Use of Estimates</u>

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures; accordingly, actual results could differ from those estimates.

## II. <u>Stewardship, Compliance and Accountability:</u>

By its nature as a local government unit, the Town is subject to various federal, state and local laws and contractual regulations. An analysis of the Town's compliance with significant laws and regulations and demonstration of its stewardship over Town resources follows.

## A. <u>Budgetary Data</u>

1. <u>Budget Policies</u> - The budget policies are as follows:

**a.** No later than September 30, the budget officer submits a tentative budget to the Town Clerk for submission to the Town Board for the fiscal year commencing the following January 1. The tentative budget includes proposed expenditures and the proposed means of financing for all funds.

**b.** After public hearings are conducted to obtain taxpayer comments, no later than November 20, the Town Board adopts the budget.

**c.** All modifications of the budget must be approved by the Town Board. (However, the Town Supervisor is authorized to transfer certain budgeted amounts within departments.)

**d.** Budgetary controls are established for the capital projects fund through resolutions authorizing individual projects which remain in effect for the life of the project.

#### 2. Budget Basis of Accounting

Budget(s) are adopted annually on a basis consistent with generally accepted accounting principles. Appropriations authorized for the current year are increased by the amount of encumbrances carried forward from the prior year.

## 3. <u>Revenue Restrictions</u>

The Town has various restrictions placed over certain revenue sources from state or local requirements. The primary restricted revenue sources are those revenues raised for the special district special revenue funds.

## B. Deposit and Investment Laws and Regulations

The Town's cash and cash equivalents consist of cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

New York State Law governs the Town's investment policies. Resources must be deposited in FDIC-insured commercial banks or trust companies located within the State. Permissible investments include obligations of the United States Treasury, United States Agencies, repurchase agreements and obligations of New York State or its localities.

Collateral is required for demand and time deposits and certificates of deposit not covered by FDIC insurance. Obligations that may be pledged as collateral are obligations of the United States and its agencies and obligations of the State and its municipalities and Districts.

# III. Detail Notes on All Funds and Account Groups:

# A. <u>Cash</u>

Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. While the Town does not have a specific policy for custodial credit risk, New York State statutes govern the Town's investment policies, as discussed previously in these notes.

The Town's aggregate bank balances (disclosed in the financial statements), included balances not covered by depository insurance at year end, collateralized as follows:

Uncollateralized	\$ <u>-</u>
Collateralized with securities held by the pledging	
financial institution	15,024,418
Collateralized within Trust department or agent	139,213
Total	\$ 15,163,631

Restricted cash represents cash and cash equivalents where use is limited by legal requirements. These assets represent amounts required by statute to be reserved for various purposes. Restricted cash as of year end included \$120,636 within the governmental funds.

### B. <u>Receivables</u>

Receivables at December 31, 2010 consisted of the following:

Description	Amount
State Aid	\$ 1,041
Monroe County Sales Tax	692,056
Monroe County, Miscellaneous	48,838
Fire Alarms	7,400
Fines, Fees, and Forfeitures	11,477
G.S.G. Charge Backs	232,926
Town Clerk Report	24,298
Building Report	56,416
Harris Communications	145,000
Engineering	73,492
Sewer Rents Receivable	424,305
Property Maintenance	19,579
Miscellaneous	 8,959
Total	\$ 1,745,787

# C. Interfund Revenues, Expenditures, Receivables, and Payables

Interfund receivables, payables, revenues and expenditures at December 31, 2010 were as follows:

	In	terfund	Interfund		I	nterfund	Iı	nterfund		
<u>Fund</u>	<b>Receivables</b>		<u>Receivables</u>		<b>Payables</b>		R	evenues	Ex	<u>penditures</u>
General	\$	54,416	\$	-	\$	-	\$	100,000		
Highway		54,416		54,416		-		-		
Parks		4,880		-	,			-		
Capital		-		54,416		-		-		
Library		-	_	4,880		100,000		-		
Total	\$	113,712	\$	113,712	\$	100,000	\$	100,000		

# D. <u>Changes In Fixed Assets</u>

A summary of changes in capital assets follows:

		Balance					Balance
<u>Type</u>		<u>01/01/10</u>	4	Additions	]	Deletions	<u>12/31/10</u>
Capital assets not beir	ng Depreciated:						
	Land	\$ 3,671,258	\$	-	\$	-	\$ 3,671,258
	Work in progress	 105,584		-		-	 105,584
Total capital assets not							
being depreciated		\$ 3,776,842	\$	. –	\$	<del> </del>	\$ 3,776,842
Other capital assets:							
	Buildings and						
	improvements	\$ 10,585,225	\$	50,650	\$	-	\$ 10,635,875
	Machinery and						
	equipment	5,753,618		573,884		(131,591)	6,195,911
	Infrastructure	 58,989,859		1,530,798		-	 60,520,657
Total other capital asse	ets						
at historical cost		\$ 75,328,702		2,155,332	\$	(131,591)	\$ 77,352,443
Less accumulated dep	reciation for:						
	Buildings and						
	improvements	\$ 5,363,613	\$	214,503	\$	-	\$ 5,578,116
	Machinery and						
	equipment	2,479,269		387,567		(128,377)	2,738,459
	Infrastructure	 30,383,067		2,502,843			 32,885,910
Total accumulated depr	reciation	\$ 38,225,949	\$	3,104,913	\$	(128,377)	\$ 41,202,485
Other capital assets, ne	et	\$ 37,102,753	\$	(949,581)	\$	(3,214)	\$ 36,149,958
Governmental activities	5	 					
capital assets, net		\$ 40,879,595	\$	(949,581)	\$	(3,214)	\$ 39,926,800

<b>Governmental Activities:</b>	
General Government	\$ 42,426
Public Safety	23,941
Transportation	2,310,790
Culture and Recreation	164,034
Home and Community Services	 563,722
<b>Total Depreciation Expense</b>	\$ 3,104,913

Depreciation expense for the period was charged to functions/programs as follows:

## E. Long-Term Debt

At December 31, 2010 the total outstanding obligations of the Town aggregated \$1,632,622 as follows:

- 1. <u>Environmental Facilities Corp./Revolving Fund Revenue Bonds</u> The Town has borrowed money from the Environmental Facilities Corp. for water pollution control in the Town. The interest is subsidized by the Environmental Facilities Corp. through the State Revolving Fund by approximately one half.
- 2. <u>Serial Bonds</u> The Town, borrows money in order to acquire land or high cost equipment or construct buildings and improvements. This enables the cost of these capital assets to be borne by the present and future taxpayers receiving the benefit of the capital assets. These long-term liabilities are full faith and credit debt of the Town. The provision to be made in future budgets for capital indebtedness represents the amount, exclusive of interest, authorized to be collected in future years from taxpayers and others for liquidation of the long-term liabilities.

Interest on long-term debt for the year was composed of:

Interest paid	\$ 58,648
Less: interest accrued in the prior year	(22,574)
Plus: interest accrued in the current year	 18,774
Total interest expense	\$ 54,848

3. <u>Other Long-Term Obligations</u> - In addition to long-term bonded debt the Town had the following other obligations:

<u>Compensated Absences</u> - represents the value of earned and unused vacation leave and compensatory time.

Installment Purchase Debt- represents the remaining installments due on the purchase of equipment.

# (III.) (Continued)

	Balance						Balance		Classi	fied A	<u>s</u>
	<u>1/1/2010</u>	A	dditions	Ē	<u>Deletions</u>	<u>1</u>	<u>2/31/2010</u>	9	<u>Current</u>	No	on-Current
Serial Bonds	\$ 740,000	\$	-	\$	110,000	\$	630,000	\$	120,000	\$	510,000
Revolving Fund Revenue Bonds	1,015,000		-		55,000		960,000		60,000		900,000
Installment Purchase Debt	53,811		-		53,811		-		-		-
Compensated Absences	 65,323		-		22,701		42,622		10,655		31,967
<b>Total Obligations</b>	\$ 1,874,134	\$	**	\$	241,512	\$	1,632,622	\$	190,655	\$	1,441,967

4. <u>Summary of Debt</u> - The following is a summary of obligations outstanding at December 31, 2010:

Additions and deletions to compensated absences are shown net since it is impractical to determine these amounts separately.

5. <u>**Debt Maturity Schedule</u>** - The following is a statement of bonds with corresponding maturity schedules:</u>

Final Maturity
<u>Iviatur ity</u>
2015
2019
2028

\* This interest is subsidized by the Environmental Facilities Corporation through the State Revolving Fund by approximately one half.

\*\* The interest paid on these bonds was paid net of interest revenue earned as follows:

<u>Bond</u>	I	Gross Interest <u>Expense</u>		Interest Subsidy			Ne	t Interest <u>Paid</u>
1999B	\$	7,156	\$	3,427	\$	3,729		
2010C		4,360		2,120		2,240		
2007D		31,760		15,896		15,864		
Total	\$	43,276	\$	21,443	\$	21,833		

On June 24, 2010, the Environmental Facilities Corporation advance refunded the 1998B revolving fund revenue bond and replaced it with the 2010C revolving fund revenue bond. The par amount of the bond remained at \$250,000, however, the average interest rate decreased to 2.72% from 5.73%. The net proceeds of \$252,095 (after payment of \$896 in underwriting fees, insurance and other issuance costs) were used to purchase United States government securities. Those securities were deposited into an irrevocable trust with an escrow agent to provide for all future debt service payments on the bonds. As a result, the bonds are considered to be defeased, and the liability for those bonds has been removed from the Town's financial statements. The economic gain (the difference between the present value of the debt service payments on the old and new debt) is approximately \$16,913.

The Town had entered into an agreement with South Central Pure Waters District of Monroe County, whereby the District assumed responsibility for the operation and maintenance costs of the Town's sewage treatment.

<b>Bonds</b>		<u>Interest</u>
\$ 180,000	\$	64,109
180,000		57,368
190,000		50,376
190,000		42,678
195,000		34,822
310,000		108,812
210,000		56,731
 135,000		9,560
\$ 1,590,000	\$	424,456
	\$ 180,000 180,000 190,000 190,000 195,000 310,000 210,000 135,000	\$ 180,000 \$ 180,000 190,000 190,000 195,000 310,000 210,000 135,000

6. The following table summarizes the Town's future debt service requirements as of December 31, 2010:

# F. <u>Fund Equity</u>

#### 1. <u>Net Assets - Restricted</u>

The following table shows the net assets restricted for other purposes as shown on the Statement on Net Assets:

Special Districts	<b>Restricted By</b>	<u>Amount</u>
Sewer Fund	Law	\$ 1,758,854
Consolidated Sewer Fund	Law	56,895
Drainage	Law	1,551,814
Parks	Law	40,219
Street Lighting	Law	224,013
Transportation District	Law	778,282
Total Restricted Net Assets for Special Di	stricts	\$ 4,410,077

# 2. Fund Equity – Reserved

Reserve funds have been established for the following purposes:

<u>**Capital Reserves</u>** - As provided in General Municipal Law Section 6, the Town has established the following Capital Reserve:</u>

	Balance							Balance
<u>General Fund -</u>	<u>c</u>	<u>1/01/10</u>	<u>A</u>	<u>ditions</u>	Delet	tions	1	2/31/10
Capital Building Reserve	\$	368,113		63,704	\$			431,817

#### IV. Other Notes:

#### A. <u>Employee Pension and Other Benefit Plans</u>

#### 1. <u>Pension Plans</u>

#### Plan Description

The Town participates in the New York State and Local Employees' Retirement System (ERS). This is a cost sharing multiple employer retirement system. The System provides retirement benefits as well as death and disability benefits. Obligations of employers and employees to contribute and benefits to employees are governed by the New York State Retirement and Social Security Law (NYSRSSL). As set forth in the NYSRSSL, the Comptroller of the State of New York serves as sole trustee and administrative head of the System. The Comptroller shall adopt and may amend rules and regulations for the administration and transactions of the business of the System and for the custody and control of its funds. The System issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the New York State and Local Retirement System, Gov. Alfred E. Smith State Office Building, Albany, NY 12244.

#### Funding Policy

The System is noncontributory except for employees who joined the New York State and Local Employees' Retirement System after July 27, 1976 who contribute 3% of their salary. Under the authority of the NYSRSSL, the Comptroller shall certify annually the rates expressed as proportions of payroll of members, which shall be used in computing the contributions required to be made by employers to the pension accumulation fund.

The Town of Henrietta, Monroe County, New York is required to contribute at an actuarially determined rate. The required contributions for the current year and two preceding years were:

	ERS
2010	\$ 427,832
2009	\$ 320,881
2008	\$ 333,783

The Town's contributions made to the System were equal to 100 percent of the contributions required for each year.

### 2. Deferred Compensation Plan

The Town maintains a deferred compensation plan in accordance with Section 457 of the Internal Revenue Code for which Town employees have the option to participate.

### 3. <u>Postemployment Benefits</u>

The Town does not provide postemployment benefits in the form of health insurance after retirement, however, the Town does provide life insurance coverage and survivor benefits for retired employees. Substantially all of the Town's employees may become eligible for these benefits if they reach normal retirement age while working for the Town. The life insurance is provided through an insurance company whose premiums are based on the benefits paid during the year. The Town recognizes the cost of providing benefits by recording its share of insurance premiums as an expenditure in the year paid.

The amount of life insurance will be equal to 90% of the amount for which an employee would be insured prior to retirement. This amount will decrease by 10% on each anniversary thereafter. Each reduced amount will be rounded to the nearest multiple of \$1,000, if not already an even multiple thereof, subject to a minimum of \$5,000. Amounts ending in \$500 will be rounded to the next higher multiple of \$1,000.

The Town's cost for postemployment life insurance to cover twenty-seven retirees during 2010 was \$1,647. Since this is an immaterial amount the Town will continue on a pay as you go basis and no actuarial computation is anticipated to be completed.

#### 4. <u>Compensatory Absences</u>

Pursuant to contractual agreements, Town employees are credited with a maximum of 22 days vacation, on the employee's anniversary date; no more than five days of vacation leave credits may be carried into a subsequent anniversary period for bargaining unit employees. An individual who leaves the employment of the Town is entitled to be paid for unused vacation leave. The expense for those fringe benefits is recorded at the time the benefit is paid. The Town's computed accrued vacation pay liability at December 31, 2010 amounts to \$42,622.

Also, pursuant to agreement, employees can receive disability for a maximum of 165 days per year; a portion of the expense of this benefit is covered by insurance.

#### 5. Health Reimbursement Account

Effective for year 2010, the Town implemented a Health Reimbursement Account Plan (HRA). The Town contributes to the Plan for eligible employees based upon employment criteria as outlined in the Plan document. The eligible expenses allowed for reimbursement under the Plan are medical expenses as defined by IRS Code Section 213(d) and eligible over the counter medical expenses.

The Plan is accounted for on a calendar year basis. Any participant's funds remaining in the account at the end of a Plan year will be rolled over and added to the account of the next Plan year. The Plan is accounted for in the Town's Trust and Agency Fund and any unfunded liability is recorded in General Fund. The balance in the account at December 31, 2010 totaled \$18,647.

# (IV.) (Continued)

## B. <u>Risk Management</u>

#### 1. <u>General Information</u>

The Town is exposed to various risks of loss related to injuries to employees, theft, damages, natural disasters, etc. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage for the past three years.

# C. <u>Commitments and Contingencies</u>

## 1. <u>Contingent Liabilities</u>

Program and administrative costs are subject to audit and adjustment by various State agencies. Differences between ultimate settlements and estimated costs included in the financial statements are recorded in the year of settlement. Town management believes that it is in substantial compliance with all program requirements.

#### 2. <u>Litigation</u>

As of the report date, there are several pending Notices of Claim that have been filed against the Town, however, it is believed they will be covered by insurance.

## 3. <u>Leases</u>

#### a. <u>Operating Leases</u>

The Town of Henrietta court facilities currently rents space on a month to month basis. The total cost of renting this space for 2010 totaled \$59,500.

As of December 31, 2010, the Town entered into a lease agreement for the Town of Henrietta recreation facilities. The term of the lease shall end on November 30, 2010 and the cost of renting this space is \$58,500 per year for the life of the agreement.

#### b. Monroe County Water Authority Retail Lease Agreement

The Monroe County Water Authority executed a retail lease agreement with the Town on July 8, 2002. The agreement states that the Authority will lease, maintain, repair, and operate the facilities of the District. As part of the agreement, the Authority agreed to undertake a capital improvement program to make improvements to the water system to be completed within five years of the agreement. The retail lease agreement has a term of 40 years and will automatically renew for two additional periods of 20 years each unless notice of cancellation is given by either party.

## D. <u>Rental of Town Property</u>

The Town rents property to Sprint, Cricket, and T-Mobile Cellular for cellular tower usage. The Town also rents property for agricultural purposes. The total rental income received and accrued for the year ended December 31, 2010 totaled \$66,736.

**Combining Balance Sheet** 

Nonmajor Governmental Funds

December 31, 2010

			]	Nonmajor	ľ	Total Nonmajor	
	Capital			cial Revenue	Governmental		
		Fund		Funds		Funds	
Assets							
Cash and cash equivalents	\$	120,636	\$	1,220,690	\$	1,341,326	
Due from other funds		-		4,880		4,880	
Due from other governments		-		10,882		10,882	
Deferred expenses		-		18,913		18,913	
Total Assets	\$	120,636	\$	1,255,365	\$	1,376,001	
Liabilities and Fund Balance Liabilities:							
Accounts payable and other current liabilities	\$	-	\$	36,013	\$	36,013	
Accrued wages and benefits		-		36,572		36,572	
Due to other funds		54,416		4,880		59,296	
Total Liabilities	\$	54,416	\$	77,465	\$	131,881	
Fund Balances:							
Unreserved:							
Appropriated - ensuing fiscal year	\$	-	\$	453,586	\$	453,586	
Unappropriated		66,220		724,314		790,534	
Total Fund Balances	\$	66,220	\$	1,177,900	\$	1,244,120	
Total Liabilities and Fund Balances	\$	120,636	\$	1,255,365	\$	1,376,001	

# TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK Combining Statement of Revenues, Expenditures, and Changes in Fund Balances Nonmajor Governmental Funds For Year Ended December 31, 2010

$\begin{tabular}{ c c c c c c } \hline \begin{tabular}{ c c c c c } \hline \begin{tabular}{ c c c c c c } \hline \begin{tabular}{ c c c c c c c } \hline \begin{tabular}{ c c c c c c c } \hline \begin{tabular}{ c c c c c c c c } \hline \begin{tabular}{ c c c c c c c c c c c c c c c c c c c$							Total		
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Revenues:       S       S       S $1,557,481$ S $1,557,481$ Departmental income       - $74,763$ $74,763$ $74,763$ Departmental income       - $74,763$ $74,763$ Use of money and property $479$ $8,889$ $9,368$ Sale of property and compensation for loss       - $1,375$ $1,375$ Miscellaneous $53,443$ $12,518$ $65,961$ Total Revenues       \$ $53,922$ \$ $1,655,026$ \$ $1,708,948$ Expenditures:       - $251,572$				cial Revenue	Governmental				
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Use of money and property4798,8899,368Sale of property and compensation for loss-1,3751,375Miscellaneous $53,443$ 12,51865,961Total Revenues\$53,922\$1,655,026\$Expenditures:\$\$53,922\$1,655,026\$Current:General government support\$-\$7,594\$General government support\$-\$7,594\$7,594Transportation-251,572251,572251,572Culture and recreation-1,183,6611,183,661Home and community services-1,7751,775Employee benefits-306,507306,507Debt service - interest and other charges-21,83321,833Total Expenditures\$53,922\$(172,916)\$Excess (deficiency) of revenue over expenditures\$53,922\$(172,916)\$Other Financing Sources and Uses:\$-\$100,000\$Sources and Uses\$-\$100,000\$100,000Net change in fund balances\$53,922\$(72,916)\$(18,994)Fund Balance - Beginning12,2981,250,8161,263,11411		\$	-	\$	1,557,481	\$	1,557,481		
Sale of property and compensation for loss1,3751,375Miscellaneous $53,443$ $12,518$ $65,961$ Total Revenues\$ 53,922\$ 1,655,026\$ 1,708,948Expenditures:\$ $53,922$ \$ 1,655,026\$ 1,708,948Current:General government support\$ -\$ 7,594\$ 7,594General government support\$ -\$ 251,572 $251,572$ Culture and recreation- $1,183,661$ $1,183,661$ Home and community services- $1,775$ $1,775$ Employee benefits- $306,507$ $306,507$ Debt Service - principal- $55,000$ $55,000$ Debt service - principal-\$ $53,922$ \$ $(172,916)$ \$ $(118,994)$ Other Financing Sources and Uses:\$ $53,922$ \$ $100,000$ \$ $100,000$ Net change in fund balances\$ $53,922$ \$ $(72,916)$ \$ $(18,994)$ Fund Balance - Beginning $12,298$ $1,250,816$ $1,263,114$	<u>^</u>		-		74,763		74,763		
Miscellaneous $53,443$ $12,518$ $65,961$ Total Revenues\$ $53,922$ \$ $1,655,026$ \$ $1,708,948$ Expenditures:Current:General government support\$-\$ $7,594$ \$ $7,594$ Transportation- $251,572$ $251,572$ $251,572$ Culture and recreation-1,183,6611,183,661Home and community services-1,7751,775Employee benefits- $306,507$ $306,507$ Debt Service:- $21,833$ $21,833$ Debt service - principal- $55,000$ $55,000$ Debt service interest and other charges- $21,833$ $21,833$ Total Expenditures\$-\$ $100,000$ \$Debt service - interest and other charges-\$ $100,000$ \$Total Expenditures\$-\$ $100,000$ \$ $100,000$ Debt service - interest and Uses:\$-\$ $100,000$ \$ $100,000$ Net remaining Sources and Uses:\$-\$ $100,000$ \$ $100,000$ Net change in fund balances\$ $53,922$ \$ $(72,916)$ \$ $(18,994)$ Fund Balance - Beginning $12,298$ $1,250,816$ $1,263,114$			479		8,889		9,368		
Total Revenues\$53,922\$1,655,026\$1,708,948Expenditures: Current: General government support\$-\$7,594\$7,594General government support\$-\$7,594\$7,594Transportation-251,572251,572251,572Culture and recreation-1,183,6611,183,661Home and community services-1,7751,775Employee benefits-306,507306,507Debt Service: Debt service - principal-55,00055,000Debt service - principal-\$1,827,942\$Excess (deficiency) of revenue over expenditures\$53,922\$(172,916)\$Other Financing Sources and Uses: Operating transfers - in Total Other Financing Sources and Uses\$-\$100,000Net change in fund balances\$-\$100,000\$100,000Net change in fund balances\$53,922\$(72,916)\$(18,994)Fund Balance - Beginning12,2981,250,8161,263,114			- '		1,375		1,375		
Expenditures:Current:General government support\$ - \$ 7,594\$ 7,594Transportation-251,572251,572Culture and recreation-1,183,6611,183,661Home and community services-1,7751,775Employee benefits-306,507306,507Debt Service:-21,83321,833Debt service - principal-\$ 1,827,942\$ 1,827,942Excess (deficiency) of revenue over expenditures\$ 53,922\$ (172,916)\$ (118,994)Other Financing Sources and Uses:Operating transfers - in\$ -\$ 100,000\$ 100,000Total Other FinancingSources and Uses\$ -\$ 100,000\$ 100,000Net change in fund balances\$ 53,922\$ (72,916)\$ (18,994)Fund Balance - Beginning12,2981,250,8161,263,114	Miscellaneous		53,443		12,518				
Current:       §       -       \$       7,594       \$       7,594         General government support       \$       -       \$       7,594       \$       7,594         Transportation       -       251,572       251,572       251,572         Culture and recreation       -       1,183,661       1,183,661         Home and community services       -       1,775       1,775         Employee benefits       -       306,507       306,507         Debt Service:       -       -       55,000       55,000         Debt service - principal       -       -       55,000       55,000         Debt service - interest and other charges       -       21,833       21,833         Total Expenditures       \$       -       \$       1,827,942       \$       1,827,942         Excess (deficiency) of revenue over expenditures       \$       53,922       \$       (172,916)       \$       (118,994)         Other Financing Sources and Uses:       \$       -       \$       100,000       \$       100,000         Net change in fund balances       \$       53,922       \$       (72,916)       \$       (18,994)         Fund Balance - Beginning       12,298	Total Revenues	\$	53,922	\$	1,655,026	\$	1,708,948		
General government support       \$       -       \$       7,594       \$       7,594         Transportation       -       251,572       251,572       251,572         Culture and recreation       -       1,183,661       1,183,661         Home and community services       -       1,775       1,775         Employee benefits       -       306,507       306,507         Debt Service:       -       21,833       21,833         Debt service - principal       -       55,000       55,000         Debt service - interest and other charges       -       21,833       21,833         Total Expenditures       \$       53,922       \$       (172,916)       \$       (118,994)         Other Financing Sources and Uses:       -       \$       100,000       \$       100,000         Sources and Uses       \$       -       \$       100,000       \$       100,000         Net change in fund balances       \$       53,922       \$       (72,916)       \$       (18,994)         Fund Balance - Beginning       12,298       1,250,816       1,263,114	Expenditures:								
Transportation- $251,572$ $251,572$ Culture and recreation- $1,183,661$ $1,183,661$ Home and community services- $1,775$ $1,775$ Employee benefits- $306,507$ $306,507$ Debt Service:- $306,507$ $306,507$ Debt service - principal- $55,000$ $55,000$ Debt service - interest and other charges- $21,833$ $21,833$ Total Expenditures\$-\$ $1,827,942$ Excess (deficiency) of revenue over expenditures\$ $53,922$ \$ $(172,916)$ \$Other Financing Sources and Uses:-\$ $100,000$ \$ $100,000$ Total Other Financing\$-\$\$ $100,000$ Sources and Uses\$-\$ $100,000$ \$ $100,000$ Net change in fund balances\$ $53,922$ \$ $(72,916)$ \$ $(18,994)$ Fund Balance - Beginning $12,298$ $1,250,816$ $1,263,114$	Current:								
Culture and recreation- $1,183,661$ $1,183,661$ Home and community services- $1,775$ $1,775$ Employee benefits- $306,507$ $306,507$ Debt Service: $55,000$ $55,000$ Debt service - principal- $55,000$ $55,000$ Debt service - interest and other charges- $21,833$ $21,833$ Total Expenditures\$-\$ $1,827,942$ \$Excess (deficiency) of revenue over expenditures\$ $53,922$ \$ $(172,916)$ \$ $(118,994)$ Other Financing Sources and Uses:\$-\$ $100,000$ \$ $100,000$ Net change in fund balances\$ $53,922$ \$ $(72,916)$ \$ $(18,994)$ Fund Balance - Beginning12,298 $1,250,816$ $1,263,114$	General government support	\$	-	\$	7,594	\$	7,594		
Home and community services- $1,775$ $1,775$ Employee benefits- $306,507$ $306,507$ Debt Service:- $306,507$ $306,507$ Debt service - principal- $55,000$ $55,000$ Debt service - interest and other charges- $21,833$ $21,833$ Total Expenditures\$-\$ $1,827,942$ \$Excess (deficiency) of revenue over expenditures\$ $53,922$ \$ $(172,916)$ \$ $(118,994)$ Other Financing Sources and Uses:S-\$ $100,000$ \$ $100,000$ Sources and Uses\$-\$ $100,000$ \$ $100,000$ Net change in fund balances\$ $53,922$ \$ $(72,916)$ \$ $(18,994)$ Fund Balance - Beginning $12,298$ $1,250,816$ $1,263,114$	Transportation		-		251,572		251,572		
Employee benefits- $306,507$ $306,507$ Debt Service:- $55,000$ $55,000$ Debt service - principal- $55,000$ $55,000$ Debt service - interest and other charges- $21,833$ $21,833$ Total Expenditures\$-\$ $1,827,942$ \$Excess (deficiency) of revenue over expenditures\$ $53,922$ \$ $(172,916)$ \$ $(118,994)$ Other Financing Sources and Uses: $$-$100,000$100,000Total Other Financing$-$100,000$100,000Net change in fund balances$53,922$(72,916)$(18,994)Fund Balance - Beginning12,2981,250,8161,263,114$	Culture and recreation		-		1,183,661		1,183,661		
Debt Service:       -       55,000       55,000         Debt service - principal       -       21,833       21,833         Dobt service - interest and other charges       -       21,833       21,833         Total Expenditures       \$       -       \$       1,827,942       \$       1,827,942         Excess (deficiency) of revenue over expenditures       \$       53,922       \$       (172,916)       \$       (118,994)         Other Financing Sources and Uses:       -       \$       100,000       \$       100,000         Total Other Financing       \$       -       \$       100,000       \$       100,000         Sources and Uses       \$       -       \$       100,000       \$       100,000         Net change in fund balances       \$       53,922       \$       (72,916)       \$       (18,994)         Fund Balance - Beginning       12,298       1,250,816       1,263,114	Home and community services		-		1,775		1,775		
Debt service - principal- $55,000$ $55,000$ Debt service - interest and other charges- $21,833$ $21,833$ Total Expenditures\$-\$ $1,827,942$ \$Excess (deficiency) of revenue over expenditures\$ $53,922$ \$ $(172,916)$ \$ $(118,994)$ Other Financing Sources and Uses: $\circ$ $\circ$ \$ $100,000$ \$ $100,000$ Total Other Financing\$-\$ $100,000$ \$ $100,000$ Sources and Uses\$-\$ $100,000$ \$ $100,000$ Fund Balance - Beginning12,298 $1,250,816$ $1,263,114$	Employee benefits		-		306,507		306,507		
Debt service - interest and other charges- $21,833$ $21,833$ Total Expenditures\$-\$ $1,827,942$ \$ $1,827,942$ Excess (deficiency) of revenue over expenditures\$ $53,922$ \$ $(172,916)$ \$ $(118,994)$ Other Financing Sources and Uses: Operating transfers - in Total Other Financing Sources and Uses\$-\$ $100,000$ \$ $100,000$ Net change in fund balances\$ $53,922$ \$ $(72,916)$ \$ $(18,994)$ Fund Balance - Beginning12,298 $1,250,816$ $1,263,114$	Debt Service:								
Total Expenditures       \$       -       \$       1,827,942       \$       1,827,942         Excess (deficiency) of revenue over expenditures       \$       53,922       \$       (172,916)       \$       (118,994)         Other Financing Sources and Uses:       0perating transfers - in       \$       -       \$       100,000       \$       100,000         Total Other Financing       \$       -       \$       100,000       \$       100,000         Sources and Uses       \$       -       \$       100,000       \$       100,000         Net change in fund balances       \$       53,922       \$       (72,916)       \$       (18,994)         Fund Balance - Beginning       12,298       1,250,816       1,263,114	Debt service - principal		-		55,000		55,000		
Excess (deficiency) of revenue over expenditures       \$ 53,922       \$ (172,916)       \$ (118,994)         Other Financing Sources and Uses:       \$ -       \$ 100,000       \$ 100,000         Operating transfers - in       \$ -       \$ 100,000       \$ 100,000         Total Other Financing       \$ -       \$ 100,000       \$ 100,000         Sources and Uses       \$ -       \$ 100,000       \$ 100,000         Net change in fund balances       \$ 53,922       \$ (72,916)       \$ (18,994)         Fund Balance - Beginning       12,298       1,250,816       1,263,114	Debt service - interest and other charges		-		21,833		21,833		
Other Financing Sources and Uses:       \$       -       \$       100,000       \$       100,000         Total Other Financing       \$       -       \$       100,000       \$       100,000         Sources and Uses       \$       -       \$       100,000       \$       100,000         Net change in fund balances       \$       53,922       \$       (72,916)       \$       (18,994)         Fund Balance - Beginning       12,298       1,250,816       1,263,114	Total Expenditures	\$	-	\$	1,827,942	\$	1,827,942		
Operating transfers - in       \$       -       \$       100,000       \$       100,000         Total Other Financing       Sources and Uses       \$       -       \$       100,000       \$       100,000         Net change in fund balances       \$       -       \$       100,000       \$       100,000         Fund Balance - Beginning       12,298       1,250,816       1,263,114	Excess (deficiency) of revenue over expenditures	\$	53,922	\$	(172,916)	\$	(118,994)		
Total Other Financing Sources and Uses       \$       -       \$       100,000       \$       100,000         Net change in fund balances       \$       53,922       \$       (72,916)       \$       (18,994)         Fund Balance - Beginning       12,298       1,250,816       1,263,114	<b>Other Financing Sources and Uses:</b>								
Sources and Uses         \$         -         \$         100,000         \$         100,000           Net change in fund balances         \$         53,922         \$         (72,916)         \$         (18,994)           Fund Balance - Beginning         12,298         1,250,816         1,263,114	Operating transfers - in	\$	-	\$	100,000	\$	100,000		
Net change in fund balances       \$ 53,922       \$ (72,916)       \$ (18,994)         Fund Balance - Beginning       12,298       1,250,816       1,263,114	Total Other Financing								
Fund Balance - Beginning         12,298         1,250,816         1,263,114	Sources and Uses	\$	- -	\$	100,000	\$	100,000		
	Net change in fund balances	\$	53,922	\$	(72,916)	\$	(18,994)		
Fund Balance - Ending         \$ 66,220         \$ 1,177,900         \$ 1,244,120	Fund Balance - Beginning		12,298		1,250,816	<u></u>	1,263,114		
	Fund Balance - Ending	\$	66,220	\$	1,177,900	\$	1,244,120		

# TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK Combining Balance Sheet

# Nonmajor Special Revenue Funds

December 31, 2010

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	Public Library		Street Lighting		Consolidated Sewer	
Assets						
Cash and cash equivalents	\$	88,801	\$	252,591	\$	56,895
Due from other funds		-		-		-
Due from other governments		10,882		-		<b></b>
Deferred expenses		15,586		-		-
Total Assets	\$	115,269	\$	252,591	\$	56,895
Liabilities and Fund Balance						
Liabilities:						
Accounts payable and						
other current liabilities	\$	170	\$	28,578	\$	-
Accrued wages and benefits		31,728		-		· –
Due to other funds		4,880		-		-
Total Liabilities	\$	36,778	\$	28,578	\$	
Fund Balances						
Unreserved:						
Appropriated - ensuing fiscal year	\$	64,764	\$	-	\$	-
Unappropriated		13,727		224,013		56,895
Total Fund Balances	\$	78,491	\$	224,013	\$	56,895
Total Liabilities and Fund Balances	\$	115,269	\$	252,591	\$	56,895

		<u> </u>	nsportation		cial Revenue Funds
\$	44,121	\$	778,282	\$	1,220,690
	4,880		-		4,880
	-		-		10,882
	3,327		-		18,913
\$	52,328	\$	778,282	\$	1,255,365
\$	7,265 4,844	\$	-	\$	36,013 36,572
	-		-		4,880
\$	12,109	\$	-	\$	77,465
\$	53,322	\$	335,500	\$	453,586
Ψ		ψ	442,782	Ψ	724,314
\$	(13,103) 40,219	\$	778,282	\$	1,177,900
\$	52,328	\$	778,282	\$	1,255,365

Total

# TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK Combining Statement of Revenues, Expenditures, and Changes in Fund Balances Nonmajor Special Revenue Funds For Year Ended December 31, 2010

	Public Library		Street		Consolidated Sewer	
Revenues:						
Real property and tax items	\$	1,025,686	\$	259,183	\$	80,474
Departmental income		74,763		-		-
Use of money and property		2,385		1,754		63
Sale of property and compensation for loss		850		525		-
Miscellaneous		10,900		-		-
Total Revenues	\$	1,114,584	\$	261,462		80,537
Expenditures:						
Current:						
General government support	\$	6,563	\$	-	\$	-
Transportation		. <del>-</del>		251,572		-
Culture and recreation		1,015,547		-		-
Home and community services		-		-		1,775
Employee benefits		253,538		-		-
Debt Service:						
Debt service - principal		-		-		55,000
Debt service - interest and other charges				aa 		21,833
Total Expenditures	\$	1,275,648	\$	251,572	\$	78,608
Excess (deficiency) of revenue over expenditures		(161,064)	\$	9,890	\$	1,929
Other Financing Sources and Uses:						
Operating transfers - in		100,000	\$	<b>_</b>	\$	-
Total Other Financing		:				
Sources and Uses	\$	100,000	\$		\$	<b></b>
Net change in fund balances	\$	(61,064)	\$	9,890	\$	1,929
Fund Balance - Beginning		139,555		214,123		54,966
Fund Balance - Ending	\$	78,491	\$	224,013	\$	56,895

			Spe	Special Revenue		
Parks Transportation			Funds			
\$ 192,138	\$	-	\$	1,557,481		
-		-		74,763		
671		4,016		8,889		
-		-		1,375		
 1,618	·			12,518		
\$ 194,427		4,016	\$	1,655,026		

\$ 1,031	\$ -	\$ 7,594
-	-	251,572
168,114	-	1,183,661
-	-	1,775
52,969	-	306,507
-	-	55,000
 -	 -	 21,833
\$ 222,114	\$ 	\$ 1,827,942
\$ (27,687)	\$ 4,016	\$ (172,916)
\$ <u> </u>	\$ -	\$ 100,000
 	\$ -	\$ 100,000
\$ (27,687)	\$ 4,016	\$ (72,916)
 67,906	 774,266	 1,250,816
\$ 40,219	\$ 778,282	\$ 1,177,900