

TOWN OF HENRIETTA

Monroe County, New York

BASIC FINANCIAL STATEMENTS

For Year Ended December 31, 2019

MENGEL METZGER BARR & CO. LLP

RAYMOND F. WAGER, CPA, P.C. DIVISION

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MENGEL METZGER BARR & CO. LLP

RAYMOND F. WAGER, CPA, P.C. DIVISION

Independent Auditors' Report

To the Honorable Town Council
The Town of Henrietta
Monroe County, New York

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Henrietta, Monroe County, New York, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Town's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Henrietta, Monroe County, New York, as of December 31, 2019, and the respective changes in financial position, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

As described in Note II to the financial statements, the Town adopted GASB Statement No. 84, *Fiduciary Activity*. As a result, the beginning custodial funds net position has been restated. Our opinion is not modified with respect to this matter.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, schedule of changes in Town's OPEB liability and related ratio, schedule of the Town's proportionate share of the net position liability, schedule of Town contributions, and budgetary comparison information on pages 3–12 and 54–60 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Henrietta, Monroe County, New York's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Mengel, Metzger, Barw & Co. LLP

Rochester, New York
April 21, 2020

Town of Henrietta, Monroe County, New York

Management's Discussion and Analysis (MD&A)

December 31, 2019

Introduction

Our discussion and analysis of the Town of Henrietta, Monroe County, New York's financial performance provides an overview of the Town's financial activities for the year ended December 31, 2019. It should be read in conjunction with the basic financial statements to enhance understanding of the Town's financial performance, which immediately follows this section.

Financial Highlights

Key financial highlights for year 2019 are as follows:

- ◆ On the government-wide financial statements, the total assets of the Town exceeded liabilities by \$63,042,295 (net position) an increase of \$3,027,079. Of the current year amount, the unrestricted portion is \$7,591,762. The balance of net position is either restricted for specific purposes or the net investment in capital assets.
- ◆ General revenues which include Property Taxes, Non-Property Taxes, Mortgage Tax, Compensation for Loss, Investment Earnings, and Miscellaneous accounted for \$13,724,725 or 60% of all revenues. Program specific revenues in the form of Charges for Services, Operating Grants and Contributions, and Capital Grants and Contributions accounted for \$9,423,866 or 40% of total revenues.
- ◆ The Town's governmental fund financial statements report a combined ending fund balance of \$17,311,791, an increase of \$3,186,329 in comparison with the prior year. At the end of the current year, \$4,479,875 is available for spending at the Town's discretion.
- ◆ At the end of the current year, the fund balance of the General Fund was \$7,208,433 an increase of \$2,270,618 from the prior year.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town of Henrietta's basic financial statements. The Town's basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements and (3) notes to the financial statements. This report also contains individual fund statements and schedules in addition to the basic financial statements.

1. Government-Wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private-sector business.

- ◆ The *statement of net position* presents information on all of the Town's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.
- ◆ The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows.
- ◆ The *governmental* activities of the Town include highway maintenance, snow removal, general administrative support, community service, and interest on long-term debt.

The government-wide financial statements can be found on the pages immediately following this section as the first two pages of the basic financial statements.

2. Fund Financial Statements

- ◆ A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. All of the funds of the Town can be divided into two categories: Governmental Funds and Fiduciary Funds.
- ◆ *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the year. Such information may be useful in evaluating the Town's near-term financing requirements.
- ◆ Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.
- ◆ The Town maintains five major individual governmental funds; General Fund, Capital Projects Fund, Highway Fund, Public Library Fund, and Sewer Fund. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for each fund. The Town has elected to report the Drainage Fund, the Street Lighting Fund, the Consolidated Sewer Fund, the Parks Fund, the Ambulance Fund, the Transportation Fund, the East River Rd Mitigation Fund, and the Park and Recreation Trust Fund, as non-major funds.

- ◆ The Town adopts an annual budget for each of its major funds. A budgetary comparison statement has been provided for each major fund within the basic financial statements to demonstrate compliance with the budget.
- ◆ The *Fiduciary Funds* are used to account for assets held by the Town in an agency capacity which accounts for assets held by the Town on behalf of others. Fiduciary Funds are not reflected in the government-wide financial statements because the resources of these funds are *not* available to support the Town's programs.

The financial statements for the Town of Henrietta, Monroe County, New York can be found in the basic financial statement section of this report.

Major Features of the Town-Wide and Fund Financial Statements			
Features	Town-Wide Statements	Fund Financial Statements	
		Governmental Funds	Fiduciary Funds
Scope	Entire Town	The activities of the Town that are not proprietary or fiduciary, such as General Administration, Highway and Library	Instances in which the Town administers resources on behalf of someone else
Required Financial Statements	Statement of Net Position Statement of Activities	Balance Sheet, Statement of Revenues, Expenditures, and Changes in Fund Balance	Statement of Fiduciary Net Position, and Statement of Changes in Fiduciary Net Position
Accounting Basis and Measurement Focus	Accrual accounting and economic resource focus	Modified accrual accounting and current financial focus	Accrual accounting and economic resources focus
Type of Asset/Liability Information	All assets and liabilities, both financial and capital, short-term and long-term	Generally, assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets or long-term liabilities included	All assets and liabilities both short-term and long-term; funds do not currently contain capital assets, although they can
Type of Inflow/Outflow Information	All revenues and expenses during the year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability is due and payable	All additions and deductions during the year, regardless of when cash is received or paid

3. *Notes to the Financial Statements*

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found following the basic financial statement section of this report.

Government-Wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of the Town's financial position. In the case of the Town of Henrietta, Monroe County, New York, net position at the close of the current year were \$63,042,295.

Net Position

The Town's combined net position was more on December 31, 2019, than they were the year before, as shown in table below:

	<u>Governmental Activities</u>		<u>Total</u>
	<u>2019</u>	<u>2018</u>	<u>Variance</u>
<u>ASSETS:</u>			
Current and Other Assets	\$ 19,907,832	\$ 16,108,949	\$ 3,798,883
Capital Assets	57,020,998	53,246,490	3,774,508
Total Assets	<u>\$ 76,928,830</u>	<u>\$ 69,355,439</u>	<u>\$ 7,573,391</u>
<u>DEFERRED OUTFLOWS OF RESOURCES:</u>			
Deferred Outflows of Resources	<u>\$ 1,446,330</u>	<u>\$ 2,162,732</u>	<u>\$ (716,402)</u>
<u>LIABILITIES:</u>			
Long-Term Debt Obligations	\$ 12,237,599	\$ 7,567,363	\$ 4,670,236
Other Liabilities	2,612,355	2,000,687	611,668
Total Liabilities	<u>\$ 14,849,954</u>	<u>\$ 9,568,050</u>	<u>\$ 5,281,904</u>
<u>DEFERRED INFLOWS OF RESOURCES:</u>			
Deferred Inflows of Resources	<u>\$ 482,911</u>	<u>\$ 1,934,905</u>	<u>\$ (1,451,994)</u>
<u>NET POSITION:</u>			
Net Investment in Capital Assets	\$ 48,691,181	\$ 47,791,490	\$ 899,691
Restricted For,			
Other Purposes	6,759,352	7,629,592	(870,240)
Unrestricted	7,591,762	4,594,134	2,997,628
Total Net Position	<u>\$ 63,042,295</u>	<u>\$ 60,015,216</u>	<u>\$ 3,027,079</u>

By far, the largest component of the Town's net position (77%) reflects its investment in capital assets, less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to the residents and consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

There are restricted net position balances for Other Purposes, which constitute 11% of total net position. The remaining balance of unrestricted net position, which is a surplus of \$7,591,762 (12%), may be used to finance future operations.

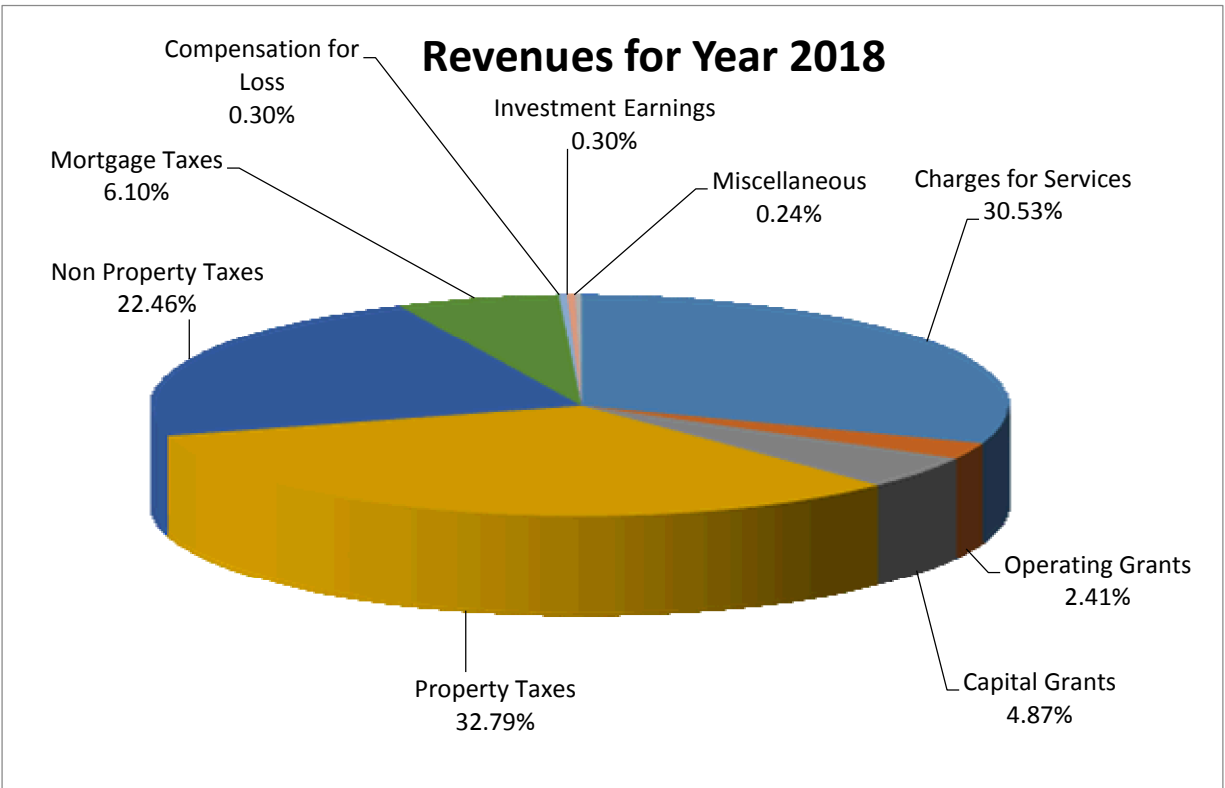
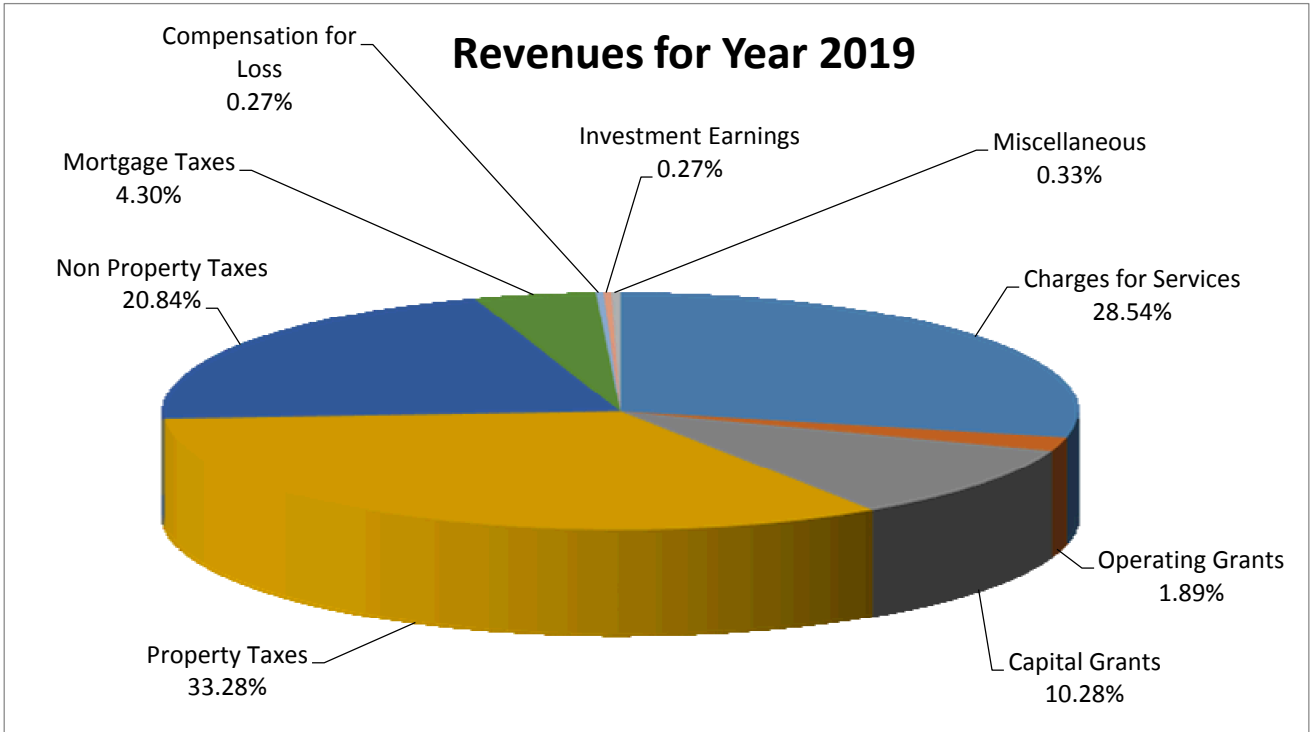
Changes in Net Position

The Town's total revenues were more for 2019 than they were the year before, increasing by 18% to \$23,148,591.

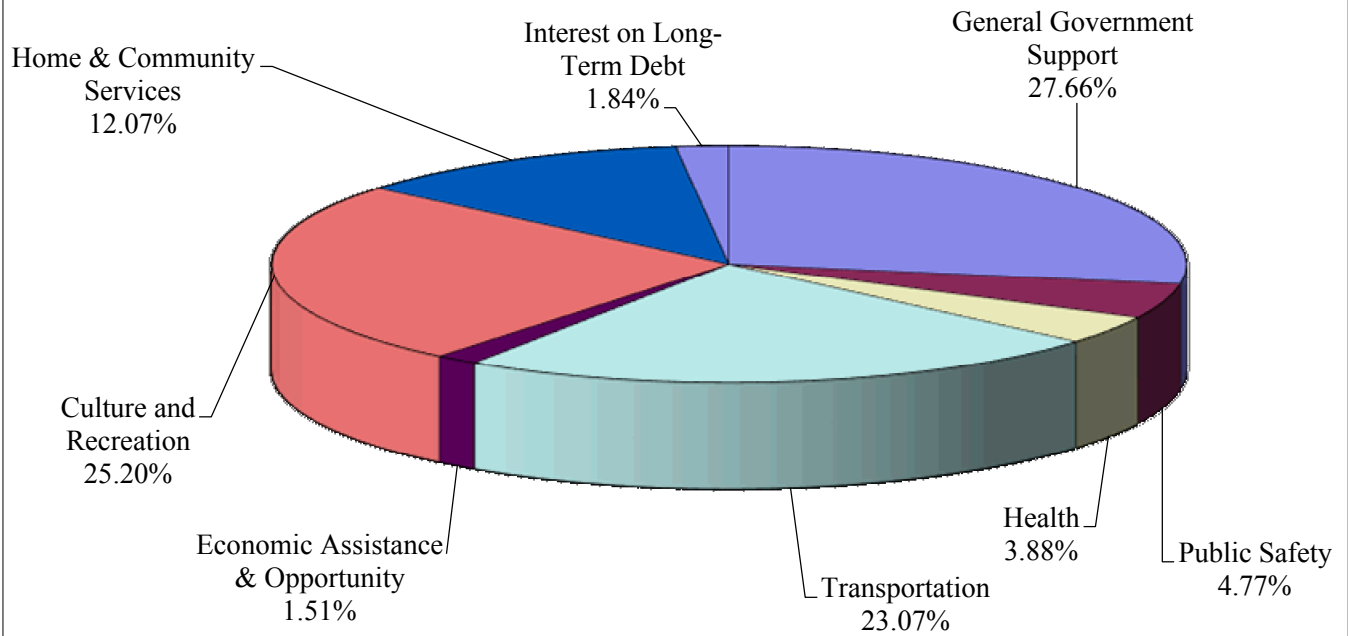
The Town's total expenditures were more for 2019 than they were the year before, increasing by 7% to \$20,121,512.

See table below:

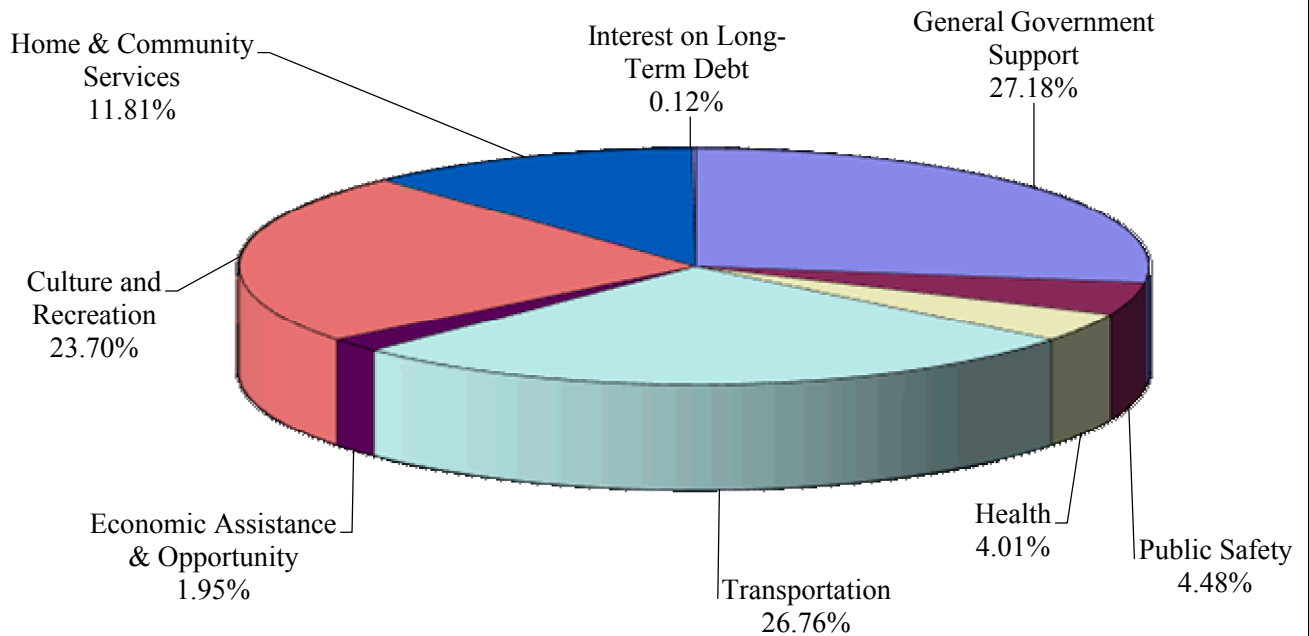
	<u>Governmental Activities</u>		<u>Total</u>
	<u>2019</u>	<u>2018</u>	<u>Variance</u>
<u>REVENUES:</u>			
<u>Program -</u>			
Charges for Service	\$ 6,606,639	\$ 5,994,214	\$ 612,425
Operating Grants & Contributions	436,510	473,138	(36,628)
Capital Grants & Contributions	2,380,717	957,022	1,423,695
Total Program	\$ 9,423,866	\$ 7,424,374	\$ 1,999,492
<u>General -</u>			
Property Taxes	\$ 7,704,645	\$ 6,438,450	\$ 1,266,195
Non Property Taxes	4,824,695	4,409,948	414,747
Mortgage Tax	996,388	1,197,349	(200,961)
Compensation for Loss	61,725	58,937	2,788
Investment Earnings	63,445	59,739	3,706
Miscellaneous	73,827	45,820	28,007
Total General	\$ 13,724,725	\$ 12,210,243	\$ 1,514,482
TOTAL REVENUES	\$ 23,148,591	\$ 19,634,617	\$ 3,513,974
<u>EXPENSES:</u>			
General Government Support	\$ 5,566,301	\$ 5,092,925	\$ 473,376
Public Safety	959,063	839,440	119,623
Health	780,222	751,044	29,178
Transportation	4,641,305	5,013,672	(372,367)
Economic Assistance & Development	303,313	364,779	(61,466)
Culture & Recreation	5,069,981	4,440,809	629,172
Home & Community Services	2,429,021	2,213,132	215,889
Interest	372,306	23,142	349,164
TOTAL EXPENSES	\$ 20,121,512	\$ 18,738,943	\$ 1,382,569
INCREASE IN NET POSITION	\$ 3,027,079	\$ 895,674	
NET POSITION, BEGINNING OF YEAR	60,015,216	59,119,542	
NET POSITION, END OF YEAR	\$ 63,042,295	\$ 60,015,216	



Expenditures for Year 2019



Expenditures for Year 2018



Financial Analysis of the Town of Henrietta's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

Governmental Funds

The focus of the Town's *governmental funds* is to provide information on near term inflows, outflows and balances of *spendable* resources. Such information is useful in assessing the Town's financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the year and amounts to be applied against next years fund balance.

As of the end of the current year, the Town's combined governmental fund balances are \$17,311,791 which is more than last year's ending fund balance of \$14,125,462.

Of the total combined fund balances, \$469,226 has been designated as nonspendable fund balance, \$8,649,856 has been designated as restricted fund balance, \$3,712,834 has been designated as assigned fund balance and the remaining balance of \$4,479,875 (unassigned fund balance) is primarily for providing cash flow and for future spending needs.

The General Fund is the chief operating fund of the Town. At the end of the current year, the total fund balance of the General Fund was \$7,208,433, of which \$4,479,875 was unassigned. The fund balance for the Town of Henrietta's General Fund increased by \$2,270,618 compared with the prior year.

Budgetary Highlights

The key budget variances for the major funds are listed below.

Expenditure Items	Budget Variance Original Vs. Amended	Explanations for Budget Variance
General Fund-Employee Benefits	(\$140,000)	Open headcount in several departments plus conservative budgeting for estimated benefits.
General Fund-Transfers-Out	\$125,000	Transfer of part of the Town's portion of the total budget for the West Wing Renovation in advance
Highway Fund-Transportation	\$351,354	Replacement of Dump Truck due to fire and additional road salt required.
Sewer Fund-General Government Support	(\$118,947)	Full contingent budget was not needed.
Sewer Fund-Home and Community Services	(\$288,914)	The planned Sewer vehicle building was not constructed during the calendar year and therefore, the money was transferred to a Capital Project for the 2020 calendar year (see below). In addition, there was an unexpected increase in pump station replacements funded by contingency monies.
Sewer Fund-Transfers-Out	\$400,000	Funds transferred from Capital Outlay to a Capital Project for a building for the Sewer vehicles as it was not completed as planned in 2019 (from above).

Revenue Items	Budget Variance Amended Vs. Actual	Explanation for Budget Variance
General Fund-Non-Property Taxes	\$924,695	Sales tax revenues were in excess of the anticipated amount.
General Fund-Departmental Income	\$971,944	An unexpected increase in commercial growth activity for permit, inspection, engineering, and other related fees, including a significant large project fee.
General Fund-State and County Aid	\$160,026	Mortgage tax revenues were in excess of the anticipated.
Highway Fund-Intergovernmental Charges	(\$100,777)	Revenues from other government project opportunities were less than expected..
Sewer Fund-Departmental Income	\$143,202	Sewer Rent consumption was in excess of the anticipated amount.
Sewer Fund-Federal Aid	\$73,250	HUD grants for 2017 and 2018 were received during calendar year 2019.
Expenditure Items	Budget Variance Amended Vs. Actual	Explanations for Budget Variance
General Fund-General Government Support	\$182,296	Cost savings due to open headcount and managing spending in various areas.
Highway Fund-Transportation	\$528,249	Cost savings due to managing spending in various areas, open headcount and moving projects to future years due to unseasonably wet seasons and in order to complete the Public Library site work.
Highway Fund-Employee Benefits	\$60,224	Cost savings due to benefits associated with open headcount and allocation of benefits.
Sewer Fund-General Government Support	\$180,668	Contingent budget was not needed.
Sewer Fund-Home and Community Services	\$168,493	Cost savings due to projected versus required sewer system replacements for the year.
Library Fund-Culture and Recreation	\$86,903	Cost savings due to actual headcount versus projected for the new Public Library facility and managing the bond acquisition costs.
Library Fund-Employee Benefits	\$40,387	Cost savings of benefits due to actual headcount versus projected.
Library Fund-Debt Service-Interest and Other Charges	\$37,422	Cost savings of going to Bond versus B.A.N. then Bond for the balance of the Public Library funding.

Capital Assets

A listing of capital assets, net of accumulated depreciation, is reflected below:

	<u>2019</u>	<u>2018</u>
Land	\$ 3,697,541	\$ 3,697,541
Work in Progress	12,441,394	7,592,378
Buildings and Improvements	13,543,222	13,982,092
Machinery and Equipment	4,254,587	4,526,297
Infrastructure	23,084,254	23,448,182
Total Capital Assets	<u>\$ 57,020,998</u>	<u>\$ 53,246,490</u>

More detailed information about the Town's capital assets is presented in the notes to the financial statements.

Long-Term Debt

The general obligation and other long-term debt of the Town is as follows:

<u>Type</u>	<u>2019</u>	<u>2018</u>
Serial Bonds	\$ 9,154,163	\$ 5,455,000
Net Pension Liability	1,404,373	592,620
Compensated Absences	67,969	84,728
OPEB	1,611,094	1,435,015
Total Long-Term Obligations	\$ 12,237,599	\$ 7,567,363

The amount of principal paid on outstanding debt was \$245,000. More detailed information about the Town's long-term liabilities is presented in the notes to the financial statements.

Factors Bearing on the Town's Future

- Impact of the COVID-19 outbreak on planned revenues and costs..
- Changes in State and Federal Aid along with uncertainty of health care costs are being closely monitored.
- The buildings on the Town's campus continue to age and costs will be incurred to rehabilitate and/or replace existing Town buildings. Some costs may be offset through State grants that have been sought.
- The Town's current sewer and drainage systems are being inspected and assessed with the goal of establishing a long-term plan of upgrades, including the establishment of reserve accounts to facilitate the long-term plan.

Requests for Information

This financial report is designed to provide a general overview of the Town of Henrietta's finances for all those with an interest in the Town's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

The Town of Henrietta
475 Calkins Road
P.O. Box 999
Henrietta, New York 14467-0999

TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK

Statement of Net Position

December 31, 2019

	Governmental Activities
ASSETS	
Cash and cash equivalents	\$ 16,704,318
Accounts receivable, net	2,734,288
Prepaid items	469,226
Capital assets:	
Land and work in progress	16,138,935
Other capital assets, net of depreciation	40,882,063
TOTAL ASSETS	\$ 76,928,830
DEFERRED OUTFLOWS OF RESOURCES	
Deferred outflows of resources	\$ 1,446,330
LIABILITIES	
Accounts payable and other current liabilities	\$ 548,038
Accrued liabilities	1,779,823
Unearned revenue	284,494
Noncurrent liabilities:	
Due in one year	251,155
Due in more than one year	11,986,444
TOTAL LIABILITIES	\$ 14,849,954
DEFERRED INFLOWS OF RESOURCES	
Deferred inflows of resources	\$ 482,911
NET POSITION	
Net investment in capital assets	\$ 48,691,181
Restricted for:	
Restricted other purposes	6,759,352
Unrestricted	7,591,762
TOTAL NET POSITION	\$ 63,042,295

The notes to the financial statements are an integral part of this statement.

TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK

Statement of Activities

For the Year Ended December 31, 2019

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>			<u>Net (Expense)</u> <u>Revenue and</u> <u>Changes in</u> <u>Net Position</u>
		<u>Charges for</u> <u>Services</u>	<u>Operating</u> <u>Grants and</u> <u>Contributions</u>	<u>Capital</u> <u>Grants and</u> <u>Contributions</u>	<u>Primary</u> <u>Government</u> <u>Governmental</u> <u>Activities</u>
Governmental Activities:					
General government support	\$ 5,566,301	\$ 44,398	\$ 262,117	\$ -	\$ (5,259,786)
Public safety	959,063	3,406,796	-	-	2,447,733
Health	780,222	-	-	-	(780,222)
Transportation	4,641,305	870,959	-	729,658	(3,040,688)
Economic assistance and development	303,313	28,699	89,091	-	(185,523)
Culture and recreation	5,069,981	985,167	73,413	981,189	(3,030,212)
Home and community services	2,429,021	1,270,620	11,889	669,870	(476,642)
Interest on long-term debt	372,306	-	-	-	(372,306)
Total Governmental Activities	\$ 20,121,512	\$ 6,606,639	\$ 436,510	\$ 2,380,717	\$ (10,697,646)
General Revenues:					
Taxes:					
Property taxes					\$ 7,704,645
Non-property taxes					4,824,695
Mortgage tax					996,388
Compensation for loss					61,725
Investment earnings					63,445
Miscellaneous					73,827
Total General Revenues					\$ 13,724,725
Change in Net Position					\$ 3,027,079
Net Position - Beginning, restated					60,015,216
Net Position - Ending					\$ 63,042,295

TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK

Balance Sheet

Governmental Funds

December 31, 2019

	Major		
	General Fund	Capital Projects Fund	Highway Fund
Assets			
Cash and cash equivalents	\$ 7,002,401	\$ 1,944,992	\$ 1,083,589
Receivables, net	496,009	-	8,082
Due from other funds	-	-	70
Due from other governments, net	1,420,575	-	311,208
Prepaid items	207,960	-	179,043
Total Assets	\$ 9,126,945	\$ 1,944,992	\$ 1,581,992
Liabilities and Fund Balances			
Liabilities:			
Accounts payable and other current liabilities	\$ 206,268	\$ 54,418	\$ 207,046
Accrued liabilities	1,684,044	-	37,032
Due to other funds	4,400	70	-
Overpayments and collections in advance	3,584	-	-
Unearned revenue	20,216	-	264,278
Total Liabilities	\$ 1,918,512	\$ 54,488	\$ 508,356
Fund Balances:			
Nonspendable	\$ 207,960	\$ -	\$ 179,043
Restricted	94,579	1,890,504	-
Assigned	2,426,019	-	894,593
Unassigned	4,479,875	-	-
Total Fund Balances	\$ 7,208,433	\$ 1,890,504	\$ 1,073,636
Total Liabilities and Fund Balances	\$ 9,126,945	\$ 1,944,992	\$ 1,581,992

The notes to the financial statements are an integral part of this statement.

Library Fund	Sewer Fund	Nonmajor Governmental Funds	Total Governmental Funds
\$ 457,586	\$ 3,308,019	\$ 2,907,731	\$ 16,704,318
-	495,965	-	1,000,056
-	1,400	3,000	4,470
2,449	-	-	1,734,232
35,181	15,200	31,842	469,226
<u>\$ 495,216</u>	<u>\$ 3,820,584</u>	<u>\$ 2,942,573</u>	<u>\$ 19,912,302</u>

\$ 37,286	\$ 13,609	\$ 25,827	\$ 544,454
30,527	4,858	7,048	1,763,509
-	-	-	4,470
-	-	-	3,584
-	-	-	284,494
<u>\$ 67,813</u>	<u>\$ 18,467</u>	<u>\$ 32,875</u>	<u>\$ 2,600,511</u>

\$ 35,181	\$ 15,200	\$ 31,842	\$ 469,226
-	3,786,917	2,877,856	8,649,856
392,222	-	-	3,712,834
-	-	-	4,479,875
<u>\$ 427,403</u>	<u>\$ 3,802,117</u>	<u>\$ 2,909,698</u>	<u>\$ 17,311,791</u>
<u>\$ 495,216</u>	<u>\$ 3,820,584</u>	<u>\$ 2,942,573</u>	

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. 57,020,998

Interest is accrued on outstanding bonds in the statement of net position but not in the funds. (16,314)

The following long-term obligations are not due and payable in the current period, therefore are not reported in the governmental funds:

Serial Bonds Payable	(9,154,163)
Deferred Inflows - Pensions	(482,911)
Deferred Outflows - Pensions	1,337,378
Deferred Outflows - OPEB	108,952
Pension Liability	(1,404,373)
OPEB Liability	(1,611,094)

Compensated absences are not reported in the funds under fund accounting but are expensed as the liability is incurred in the statement of net position. (67,969)

Net Position of Governmental Activities \$ 63,042,295

TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Year Ended December 31, 2019

	Major		
	General Fund	Capital Projects Fund	Highway Fund
Revenues:			
Real property and tax items	\$ 230,267	\$ -	\$ 2,479,509
Non-property taxes	4,824,695	-	-
Departmental income	3,785,316	-	-
Intergovernmental charges	55,236	-	724,223
Use of money and property	24,284	573	3,227
Licenses and permits	530,481	-	-
Fines and forfeitures	193,634	-	-
Sale of property and compensation for loss	6,980	-	54,745
Miscellaneous	60,424	-	867
Interfund revenues	914,905	-	47,332
State and county aid	1,432,898	981,189	311,208
Federal aid	-	-	-
Total Revenues	\$ 12,059,120	\$ 981,762	\$ 3,621,111
Expenditures:			
Current:			
General government support	\$ 4,553,006	\$ 4,836,817	\$ 68,840
Public safety	663,701	-	-
Health	-	-	-
Transportation	117,773	-	3,219,177
Economic assistance and development	236,183	-	-
Culture and recreation	1,920,995	-	-
Home and community services	79,145	12,200	-
Employee benefits	1,817,194	-	755,845
Debt Service:			
Debt service - principal	-	-	-
Debt service - interest and other charges	-	-	-
Total Expenditures	\$ 9,387,997	\$ 4,849,017	\$ 4,043,862
Excess (deficiency) of revenue over expenditures	\$ 2,671,123	\$ (3,867,255)	\$ (422,751)
Other Financing Sources and Uses:			
Transfers - in	\$ 59,507	\$ 1,265,000	\$ 335,082
Transfers - out	(460,012)	(59,577)	-
Serial bonds	-	3,944,163	-
Total Other Financing Sources and Uses	\$ (400,505)	\$ 5,149,586	\$ 335,082
Net change in fund balances	\$ 2,270,618	\$ 1,282,331	\$ (87,669)
Fund Balance - Beginning	4,937,815	608,173	1,161,305
Fund Balance - Ending	\$ 7,208,433	\$ 1,890,504	\$ 1,073,636

The notes to the financial statements are an integral part of this statement.

Public Library Fund	Sewer Fund	Nonmajor Governmental Funds	Total Governmental Funds
\$ 2,295,263	\$ 445,074	\$ 2,254,532	\$ 7,704,645
-	-	-	4,824,695
51,547	1,119,702	146,500	5,103,065
-	-	-	779,459
2,146	13,136	20,079	63,445
-	-	-	530,481
-	-	-	193,634
-	-	-	61,725
12,536	-	-	73,827
-	-	-	962,237
-	-	-	2,725,295
-	73,250	-	73,250
\$ 2,361,492	\$ 1,651,162	\$ 2,421,111	\$ 23,095,758
\$ 27,187	\$ 22,975	\$ 23,361	\$ 9,532,186
-	-	-	663,701
-	-	780,222	780,222
-	-	277,687	3,614,637
-	-	-	236,183
1,424,214	-	151,181	3,496,390
-	1,060,758	542,626	1,694,729
400,157	68,753	175,404	3,217,353
175,000	-	70,000	245,000
365,755	-	7,436	373,191
\$ 2,392,313	\$ 1,152,486	\$ 2,027,917	\$ 23,853,592
\$ (30,821)	\$ 498,676	\$ 393,194	\$ (757,834)
\$ -	\$ -	\$ -	\$ 1,659,589
-	(400,000)	(740,000)	(1,659,589)
-	-	-	3,944,163
\$ -	\$ (400,000)	\$ (740,000)	\$ 3,944,163
\$ (30,821)	\$ 98,676	\$ (346,806)	\$ 3,186,329
458,224	3,703,441	3,256,504	14,125,462
\$ 427,403	\$ 3,802,117	\$ 2,909,698	\$ 17,311,791

TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK
Reconciliation of the Statement of Revenues, Expenditures, and
Changes in Fund Balances of Governmental Funds
to the Statement of Activities
For the Year Ended December 31, 2019

Net Change in Fund Balances - Total Governmental Funds \$ 3,186,329

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlay as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation exceeded capital outlays in the current period.

Capital outlay	\$ 4,849,017	
Addition of assets	1,677,982	
Depreciation	(2,744,771)	
Gain/(Loss) on sale of assets	<u>(7,719)</u>	
		3,774,509

Bond and installment purchase debt proceeds provide current financial resources to governmental funds, but issuing debt increases long-term obligations in the statement of net Position. Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term obligations in the statement of net position. The following details these items as they effect the governmental activities:

Debt repayment	\$ 245,000	
Proceeds from serial bonds	<u>(3,944,163)</u>	
		(3,699,163)

The net OPEB liability does not require the use of current financial resources, and therefore, is not reported as an expenditure in the governmental funds. (71,754)

(Increase) decrease in proportionate share of net pension asset/liability reported in the statement of Activities do not provide for or require the use of current financial resources and therefore are not reported as revenues and expenditures in the governmental funds:

Employees' Retirement System		(180,486)
------------------------------	--	-----------

Compensated absences represents the value of the earned and unused portion of the liability for vacation and compensatory time. They are reported in the statement of activities but do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds. This is the net change of compensated absences. 16,759

In the statement of activities, interest is accrued on outstanding bonds, whereas in governmental funds, an interest expenditure is reported when due. 885

Change in Net Position of Governmental Activities \$ 3,027,079

The notes to the financial statements are an integral part of this statement.

TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK

Statement of Fiduciary Net Position

Fiduciary Funds

December 31, 2019

	Custodial Funds
	<u> </u>
ASSETS	
Cash and cash equivalents	\$ 832,813
	<u> </u>
TOTAL ASSETS	<u><u>\$ 832,813</u></u>
LIABILITIES	
Accounts payable	\$ 618,704
	<u> </u>
TOTAL LIABILITIES	<u><u>\$ 618,704</u></u>
NET POSITION	
Restricted for:	
Individuals, organizations, and other governments	\$ 214,109
	<u> </u>
TOTAL NET POSITION	<u><u>\$ 214,109</u></u>

The notes to the financial statements are an integral part of this statement.

TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK

Statement of Changes in Fiduciary Net Position

Fiduciary Funds

For the Year Ended December 31, 2019

	Custodial Funds
	<u> </u>
ADDITIONS	
Investment earnings	\$ 977
Town Justice collections - Fines and Bail	520,502
Tax Receiver - Tax/PILOT collections for other governments	98,505,528
Town Clerk - Collections for State Agencies	<u>12,585</u>
TOTAL ADDITIONS	<u>\$ 99,039,592</u>
DEDUCTIONS	
Culture and Recreation	\$ 585
Justice - bail returned to individuals	104,493
Justice - fines / bail turned over to state	418,059
Tax Receiver - payments to School Districts	58,434,339
Tax Receiver - payments to County	29,370,727
Tax Receiver - payment to Fire District	10,652,831
Town Clerk - collections for various state agencies	<u>12,585</u>
TOTAL DEDUCTIONS	<u>\$ 98,993,619</u>
Change in net position	\$ 45,973
NET POSITION - BEGINNING (restated)	<u>168,136</u>
NET POSITION - ENDING	<u><u>\$ 214,109</u></u>

The notes to the financial statements are an integral part of this statement.

TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK

Notes To The Basic Financial Statements

December 31, 2019

I. Summary of Significant Accounting Policies:

The financial statements of the Town of Henrietta, Monroe County, New York (the Town) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the Town's accounting policies are described below.

A. Financial Reporting Entity

The Town is governed by its charter, Town Law, other general laws of the State of New York, and various local laws. The Town Board, which is the legislative body responsible for the overall operation of the Town, consists of the Supervisor and four Councilpersons. The Supervisor serves as Chief Executive Officer and Chief Fiscal Officer of the Town. The Supervisor is elected to serve a two year term. The Council persons are elected to serve four year terms with two Council persons on the ballot every two years.

The Town provides the following basic services to all or some residents of the Town: highway maintenance, recreation facilities and program, environmental services, sanitation and library services.

All governmental activities and functions performed by the Town are its direct responsibility, no other governmental organizations have been included or excluded from the reporting entity.

The financial reporting entity consists of (a) the primary government which is the Town and (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The decision to include a potential component unit in the Town's reporting entity is based on several criteria including legal standing, fiscal dependency, and financial accountability. Based on the application of these criteria, the following is a brief review of certain entities considered to determining the Town's reporting entity.

1. Included in the Reporting Entity

The Henrietta Public Library was established by the Town and granted a charter by the State Board of Regents as provided in Article 5 of the Education Law. The Town appoints trustees; raises taxes for library purposes; has title to real property used by the library; and issues all library indebtedness which is supported by the full faith and credit of the Town. The library is a blended component unit, part of the primary government, and is reported in the special revenue fund types. The Town provides ongoing financial support of Library operations through the annual property tax levy.

2. Excluded From the Reporting Entity

Although the following organizations, functions or activities are related to the Town they are not included in the Town reporting entity because of the reasons noted:

(I.) (Continued)

a. The Town is served by the Rush Henrietta Central School District created by state legislation which designates the school board as their governing authority. School board members are elected by the qualified voters of the District. The school board designates management and exercises complete responsibility of all financial matters. The Town Council exercises no oversight over school operations. Their audit reports may be obtained by contacting the school district.

b. The Henrietta Fire District is an independent district corporation that has the authority to levy its own property taxes and borrow in its own name, and for which the governing commissioners are elected by the residents of the District. The Board of Fire Commissioners has complete responsibility for management of the District and its fiscal affairs. The Town Council exercises no oversight over District operations.

B. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

1. Government-Wide Statements

The Statement of Net Position and the Statement of Activities display information about the Town as a whole. These statements include the financial activities of the primary government, except for Fiduciary Funds.

The government-wide statements are prepared using the economic resources measurement focus. This differs from the manner in which governmental fund financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government –wide statements and the statements for governmental funds.

The government-wide statement of activities presents a comparison between direct expenses and program revenues for each function or program of the Town’s governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and are therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Town. The comparison of direct expenses with program revenues identifies the extent to which governmental function is self-financing or draws from the general operating fund.

2. Fund Financial Statements

Fund financial statements report detailed information about the Town. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is reported in a separate column. Nonmajor funds are aggregated and presented in a single column. Fiduciary Funds are reported by fund type.

The Governmental Funds are accounted for on the “flow of current financial resources” measurement focus. This measurement focus is based on the concept of accountability, which includes measuring interperiod equity whether current year revenues were sufficient to pay for current year services. The private purpose trust fund is reported using the economic resources measurement focus.

(I.) (Continued)

a. **Governmental Funds** - Governmental funds are those major and non-major funds through which most governmental functions are financed. The acquisition, use, and balances of expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus of the governmental funds is upon determination of financial position and changes in financial position. The following are the Town's governmental fund types.

1. **Major Governmental Funds**

General Fund - the principal operating fund and includes all operations not required to be recorded in other funds.

Capital Projects Fund – used to account for the financial resources and activities associated with the reconstruction of the Library Building, Town Facility Capital Project, Library HVAC, and heavy machinery purchases.

Highway Fund - a special revenue fund used to account for taxes, user fees, or other revenues which are raised or received to provide highway services to areas throughout the Town.

Sewer Fund - a special revenue fund used to account for user fees or other revenues which are raised to provide sewer services to Town residents.

Library Fund - a special revenue fund used to account for the financial transactions of library services.

2. **Non-Major Governmental Funds**

The other funds which do not meet the major fund criteria are aggregated and reported as non-major other governmental funds. The following are reported as non-major other governmental funds.

Special Revenue Funds - used to account for taxes, user fees, or other revenues which are raised or received to provide special services to areas that may or may not encompass the whole Town. The following are non-major special revenue funds utilized by the Town:

Drainage Fund	Lighting District Fund
Consolidated Sewer Fund	Parks Special District Fund
Ambulance Fund	Transportation Fund
East River Rd Mitigation Fund	Parks and Recreation Trust Fund

b. **Fiduciary Funds**

Fiduciary funds are used to account for assets held by the local government in a trustee or custodial capacity.

(I.) (Continued)

Custodial Fund – is custodial in nature and does not present results of operations or have measurement focus. The Custodial Fund is accounted for using the modified accrual basis of accounting. This fund is used to account for assets that the government holds for others in an agency capacity.

3. **Basis of Accounting**

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Fiduciary Funds also use the accrual basis of accounting.

a. **Modified Accrual**

Under the modified accrual basis, revenues are recognized in the accounting period in which they become susceptible to accrual, i.e., both available and measurable. “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Significant revenues susceptible to accrual include ad valorem taxes, reimbursable- type grants, town clerk fees and snow and ice reimbursements. The Town considers all revenues as available if collected within one year from the balance sheet date. Property taxes are recognized when taxes are received. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are reported when due and compensated absences which are recorded when due/paid.

In applying the susceptible to accrual concept to revenues from Federal and State sources, the legal contractual requirements of the numerous individual programs are used as guidance. Revenue from grants and entitlements is recognized when all eligibility requirements have been satisfied. There are, however, essentially two types of these revenues. In one, monies must be expended for the specific purpose or project before the Town will receive any amounts; therefore, revenues are recognized based upon the occurrence of expenditures. In the other type, monies are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed legal and contractual requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria are met. In all cases, monies received before the revenue recognition criteria have been met are reported as deferred revenue.

b. **Accrual**

Under this basis of accounting, revenues are recognized in the period earned and expenses are recognized in the period incurred regardless of the timing of cash inflows and outflows.

C. **Assets, Liabilities, and Equity**

1. **Cash and Investments**

The Town’s cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

(I.) (Continued)

State statutes authorize the Town to invest in obligations of the U.S. Treasury and U.S. Agencies, repurchase agreements and obligations of New York State or its political subdivisions.

Investments are stated at cost, which approximates market value.

2. **Receivables**

In the government-wide statements, receivables consist of all revenues earned at year end and not yet received. Allowances for uncollectible accounts receivable are based upon historical trends and the periodic aging of accounts receivable. Management has deemed amounts to be fully collectible and as such no allowance has been provided. Major receivable balances for the governmental activities include sales tax and sewer fees.

3. **Inventory**

Inventory purchases in the General and Special Revenue Funds are recorded as expenditures at the time of purchase, and year-end balances are not maintained.

4. **Prepaid Items**

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both governmental-wide and fund financial statements.

5. **Capital Assets**

Capital assets represent the cumulative amount of capital assets owned by the Town. Purchased assets are recorded as expenditures in the fund financial statements and are capitalized at cost on the government-wide statement of net position. In the case of gifts or contributions, such assets are recorded at fair market value at the time received.

Prior to January 1, 2004, governmental funds' infrastructure assets were not capitalized. These assets (back to January 1, 1974) have been valued at estimated historical cost.

A capitalization threshold of \$2,500 is used to report capital assets. Other costs incurred for repairs and maintenance are expensed as incurred. All reported capital assets except land and construction in progress are depreciated. Depreciation is computed using the straight-line method over the following estimated useful lives:

<u>Class</u>	<u>Estimated Useful Life</u>
Buildings	15-20 Years
Water & Sewer Systems	30 Years
Machinery & Equipment	5-15 Years
Improvements; Parking Lots Roads, Sidewalks, Curbing, Light Systems, & Gutters	5-10 Years
	30 Years

(I.) (Continued)

6. Unearned Revenue

The Town reports unearned revenues in its basic financial statements. Unearned revenue arises when a potential revenue does not meet both the measurable and available criteria for recognition in the current period. Unearned revenue also arises when resources are received by the Town before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both recognition criteria are met, or when the Town has legal claim to resources, the liability for unearned revenue is removed and revenue is recognized.

7. Deferred Outflows and Inflows of Resources

In addition to assets, the Statement of Net Position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expenses/expenditure) until then. The government may have three items that qualify for reporting in this category. First is the deferred charge on refunding reported in the government-wide Statement of Net Position. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt. The second item is related to pensions reported in the Town-wide Statement of Net Position. This represents the effect of the net change in the Town's proportion of the collective net pension asset or liability and difference during the measurement period between the Town's contributions and its proportion share of total contributions to the pension systems not included in pension expense. Lastly is the Town's contributions to the pension system (ERS System) subsequent to the measurement date.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Town may have two items that qualify for reporting in this category. First arises only under a modified accrual basis of accounting and is reported as unavailable revenue-property taxes. The second item is related to pensions reported in the Town-wide Statement of Net Position. This represents the effect of the net change in the Town's proportion of the collective net pension liability (ERS System) and difference during the measurement periods between the Town's contributions and its proportion share of total contributions to the pension systems not included in pension expense.

8. Accrued Liabilities and Long-Term Obligations

Payables, accrued liabilities and long-term obligations are reported in the town-wide financial statements. In the governmental funds, payables and accrued liabilities are paid in a timely manner and in full from current financial resources. Claims and judgments, other post-employment benefits payable and compensated absences that will be paid from governmental funds are reported as a liability in the funds financial statements only to the extent that they are due for payment in the current year. Bonds and other long-term obligations that will be paid from governmental funds are recognized as a liability in the fund financial statements when due.

Long-term obligations represent the Town's future obligations or future economic outflows. These liabilities are reported as due in one year or due within more than one year in the Statement of Net Position.

(I.) (Continued)

a. **Compensatory Absences**

Pursuant to contractual agreements, Town employees are credited with a maximum of 22 days' vacation, on the employee's anniversary date; no more than five days of vacation leave credits may be carried into a subsequent anniversary period, and this option may be exercised only every other year, for bargaining unit employees. An individual who leaves the employment of the Town is entitled to be paid for unused vacation leave.

b. **Other Benefits**

Town employees participate in the New York State Employees' Retirement System.

In addition to providing pension benefits, the Town provides post-employment health coverage to retired employees in accordance with the provision of various employment contracts in effect at the time of retirement. The Town recognizes the cost of providing health insurance by recording its share of insurance premiums as an expenditure.

9. **Encumbrances**

For financial reporting purposes encumbrances have been reclassified to assigned fund balance on the governmental funds for general fund and assigned or restricted fund balance in the highway and sewer fund. Encumbrance accounting, under which purchase orders, contracts or other commitments for the expenditure of monies are recorded for budgetary control purposes to reserve that portion of the applicable appropriations, is employed in the general, town-wide capital improvement project and nonmajor funds.

10. **Equity Classifications**

a. **Government-Wide Statements**

Equity is classified as net position and displayed in three components:

1. **Net investment in capital assets** - consists of capital assets net of accumulated depreciation, reduced by the outstanding balances of any bonds, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. Additionally, deferred outflows of resources and deferred inflows of resources that are attributable to the acquisition, construction, or improvement of those assets or related debt should be included in this component of net position.
2. **Restricted net position** - consists of restricted assets (i.e. restrictions imposed by (1). external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enable legislation) reduced by liabilities and deferred inflows related to those assets.
3. **Unrestricted net position** - consists of the net amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investments in capital assets or the restricted component of net position.

(I.) (Continued)

b. **Financial Statements –Fund Balance**

The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used.

1. **Nonspendable fund balance** – Amounts that are not in a spendable form (i.e. inventory or prepaids) or are legally or contractually required to be maintained intact.
2. **Restricted fund balance** – Amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.
3. **Assigned fund balance** – Amounts a government intends to use for a specific purpose; intent can be expressed by the Board or by an official or body to which the Board delegates the authority.
4. **Unassigned fund balance** – Amounts that are available for town purposes pursuant to any Law restrictions. Any positive amounts are reported only in the general fund.

c. The Board has passed the following policies that relate to GASB No. 54:

1. **Assigned fund balance** – The purchasing agent is responsible for all of the purchasing activities of the Town and therefore, is designated as having the authority to assign amounts intended to be used for a specific purpose. (Encumbrances at year-end will now be considered assigned funds.)

The Town Board has the authority to assign fund balance for the purpose of tax reduction on an annual basis. (Appropriation of fund balance for ensuing year's budget)

2. **Spending policy** – Resources will generally be spent from Budgetary Appropriations first. Utilization of reserve funds will be determined based on the legal appropriation of such funds which require either the Town Board and/or Town voter approval. Furthermore, assigned amounts will be considered expended when the transaction for which the assignment was made does occur.
3. **Order of fund balance** – The Town's policy is to apply expenditures against nonspendable fund balance, restricted fund balance, assigned fund balance and unassigned fund balance at the end of the fiscal year.

For all funds, nonspendable fund balances are determined first and then restricted fund balances for specific purposes are determined. Special revenue fund balances are classified as assigned, and any remaining fund balance amounts other than the General Fund are classified as restricted.

(I.) (Continued)

In the General Fund, assigned fund balance is determined before the remaining amounts which are reported as unassigned. Assignments of fund balance cannot cause a negative unassigned fund balance.

It is possible for the funds to have negative unassigned fund balance when nonspendable amounts plus the restricted fund balances for specific purposes amounts exceed the positive fund balance.

D. Revenues, Expenditures/Expenses

1. Revenues

Real Property taxes are levied annually, no later than December 31, and become a lien on January 1. Taxes are collected during the period January 1 to March 31. Taxes for County purposes are levied together with taxes for Town and special district purposes on a single bill. The Town and special districts receive the full amount of their levies annually out of the first amounts collected on the combined bills. Uncollected taxes at June 1 are turned over to Monroe County for collection.

The County of Monroe currently imposes a *sales and use tax*. Based upon a complex formula, a portion of the total revenue collected is allocated annually to the Town in four quarterly installments.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and, 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

2. Expenditures/Expenses

In the government-wide financial statements, expenses are classified by function for governmental activities.

In the fund financial statements, expenditures are classified as follows:

Governmental Funds – By Character:	Current (further classified by function)
	Debt Service
	Capital outlay

In the fund financial statements, governmental funds report expenditures of financial resources. Government-wide financial statements report expenses relating to use of economic resources.

E. Internal and Interfund Balances and Activities

In the process of aggregating the financial information for the government-wide Statement of Net Position and Statement of Activities, some amounts reported as interfund activity and balances in the fund financial statements have been eliminated or reclassified.

(I.) (Continued)

1. **Fund Financial Statements**

Interfund activity, if any, within and among the governmental and proprietary fund categories is reported as follows in the fund financial statements:

- a. **Interfund loan** – amounts provided with a requirement for repayment are reported as interfund receivables and payables.
- b. **Interfund services** – sales or purchases of goods and services between funds are reported as revenues and expenditures/expenses.
- c. **Interfund reimbursements** – repayments from funds responsible for certain expenditures/expenses to the funds that initially paid for them are not reported as reimbursements but as adjustments to expenditures/expenses in the respective funds
- d. **Interfund transfers** – flow of assets from one fund to another where repayment is not expected are reported as transfers in and out.

2. **Government-Wide Financial Statements**

Interfund activity and balances, if any, are eliminated or reclassified in the government-wide financial statements as follows:

- a. **Internal balances** – amounts reported in the fund financial statements as interfund receivables and payables are eliminated in the governmental columns of the Statement of Net Position, except for the net residual amounts due between governmental funds.
- b. **Internal activities** – amounts reported as interfund transfers in the fund financial statements are eliminated in the government-wide Statement of Activities.

F. **Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures; accordingly, actual results could differ from those estimates.

G. **New Accounting Standards**

The Town has adopted all current Statements of the Governmental Accounting Standards Board (GASB) that are applicable. At December 31, 2019, the Town implemented the following new standards issued by GASB:

GASB has issued Statement 83, *Certain Asset Retirement Obligations*.

GASB has issued Statement 84, *Fiduciary Activities*.

(I.) (Continued)

GASB has issued Statement 88, *Certain Disclosures Related to Debt, including Direct Borrowing and Direct Placements*.

GASB has issued Statement 90, *Majority Equity Interests – an amendment of GASB Statements No. 14 and No. 61*.

H. Future Changes in Accounting Standards

GASB has issued Statement 87, *Leases*, which will be effective for the periods beginning after December 15, 2019.

GASB has issued Statement 89, *Accounting for Interest Cost Incurred before the End of a Construction Period*, which will be effective for reporting periods beginning after December 15, 2019.

GASB has issued Statement 91 *Conduct Debt Obligations*, which will be effective for reporting periods beginning after December 15, 2020.

The Town is currently reviewing these statements and plans on adoption as required.

II. Restatement of Net Position

For the year ended December 31, 2019, the Town implemented GASB Statement No. 84, *Fiduciary Activities*. The Town's custodial funds net position has been restated as follows:

	Custodial Funds
Net position beginning of year, as previously stated	\$ -
Adjustments for activities previously recorded in Agency Fund:	
Riverton Golf Course funds previously held as a liability	144,106
Bail held by Justice Court previously not recorded	16,950
Taxes collected in advance previously not recorded	7,080
Net position beginning of year, as restated	<u>\$ 168,136</u>

III. Changes in Accounting Principles

For the year ended December 31, 2019, the Town implemented GASB Statement No. 84, *Fiduciary Activity*. The implementation of the statement changes the reporting for certain activity previously reported in the Fiduciary Fund. The Town is now required to report some or all of that activity in the Governmental funds. See Note II for the financial statement impact of implementation of the Statement.

IV. Stewardship, Compliance and Accountability:

By its nature as a local government unit, the Town is subject to various federal, state and local laws and contractual regulations. An analysis of the Town's compliance with significant laws and regulations and demonstration of its stewardship over Town resources follows.

(IV.) (Continued)

A. Budgetary Data

1. Budget Policies - The budget policies are as follows:

- a. No later than October 30, the budget officer submits a tentative budget to the Town Clerk for submission to the Town Board for the fiscal year commencing the following January 1. The tentative budget includes proposed expenditures and the proposed means of financing for all funds.
- b. After public hearings are conducted to obtain taxpayer comments, no later than December 20, the Town Board adopts the budget.
- c. All modifications of the budget must be approved by the Town Board. (However, the Town Supervisor is authorized to transfer certain budgeted amounts within departments.)
- d. Budgetary controls are established for the capital projects fund through resolutions authorizing individual projects which remain in effect for the life of the project.

2. Budget Basis of Accounting

Budget(s) are adopted annually on a basis consistent with generally accepted accounting principles. Appropriations authorized for the current year are increased by the amount of encumbrances carried forward from the prior year.

3. Revenue Restrictions

The Town has various restrictions placed over certain revenue sources from state or local requirements. The primary restricted revenue sources are those revenues raised for the special district special revenue funds.

B. Deposit and Investment Laws and Regulations

The Town's cash and cash equivalents consist of cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

New York State Law governs the Town's investment policies. Resources must be deposited in FDIC-insured commercial banks or trust companies located within the State. Permissible investments include obligations of the United States Treasury, United States Agencies, repurchase agreements and obligations of New York State or its localities.

Collateral is required for demand and time deposits and certificates of deposit not covered by FDIC insurance. Obligations that may be pledged as collateral are obligations of the United States and its agencies and obligations of the State and its municipalities and Districts.

V. **Detail Notes on All Funds and Account Groups:**

A. **Cash**

Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. While the Town does not have a specific policy for custodial credit risk, New York State statutes govern the Town's investment policies, as discussed previously in these notes.

The Town's aggregate bank balances (disclosed in the financial statements), included balances not covered by depository insurance at year end, collateralized as follows:

Uncollateralized	\$	-
Collateralized with Securities held by the Pledging Financial Institution		15,519,286
Collateralized within Trust Department or Agent		1,270,689
Total	\$	16,789,975

Restricted cash represents cash and cash equivalents where use is limited by legal requirements. These assets represent amounts required by statute to be reserved for various purposes. Restricted cash as of year end included \$8,649,856 within the governmental funds and \$214,109 in the fiduciary funds.

B. **Receivables**

Receivables at December 31, 2019 consisted of the following:

<u>Description</u>	<u>Amount</u>
Monroe County Sales Tax	\$ 1,378,960
Monroe County, Miscellaneous	40,824
New York State	311,208
Fire Alarms	6,400
Fines, Fees and Forfeitures	38,868
G.S.G. Charge Backs	142,478
Town Clerk Report	171,243
Engineering	46,529
Sewer Rents Receivable	495,965
Property Maintenance	29,640
Refuse Tipping / Host Fees	32,115
Miscellaneous	40,058
Total Receivables	\$ 2,734,288

(V.) (Continued)

C. Interfund Revenues and Expenditures

Interfund revenues and expenditures at December 31, 2019 were as follows:

	<u>Interfund</u>			
	<u>Receivables</u>	<u>Payables</u>	<u>Revenues</u>	<u>Expenditures</u>
General Fund	\$ -	\$ 4,400	\$ 59,507	\$ 460,012
Highway Fund	70	-	335,082	-
Sewer Fund	1,400	-	-	400,000
Capital Fund	-	70	1,265,000	59,577
Drainage Fund	-	-	-	610,000
Park and Recreation Trust	3,000	-	-	130,000
Total	\$ 4,470	\$ 4,470	\$ 1,659,589	\$ 1,659,589

Transfers are used to finance certain capital project expenditures and provide support for Highway operations.

D. Changes In Fixed Assets

A summary of changes in capital assets follows:

<u>Type</u>	<u>Balance</u> <u>1/1/19</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>12/31/19</u>
<u>Governmental Activities:</u>				
<u>Capital Assets that are not Depreciated -</u>				
Land	\$ 3,697,541	\$ -	\$ -	\$ 3,697,541
Work in progress	7,592,378	4,849,016	-	12,441,394
<i>Total Nondepreciable</i>	<u>\$ 11,289,919</u>	<u>\$ 4,849,016</u>	<u>\$ -</u>	<u>\$ 16,138,935</u>
<u>Capital Assets that are Depreciated -</u>				
Buildings and Improvements	\$ 21,797,361	\$ 105,565	\$ -	\$ 21,902,926
Machinery and equipment	9,352,400	368,255	45,096	9,675,559
Infrastructure	71,645,747	1,204,162	-	72,849,909
<i>Total Depreciated Assets</i>	<u>\$ 102,795,508</u>	<u>\$ 1,677,982</u>	<u>\$ 45,096</u>	<u>\$ 104,428,394</u>
<u>Less Accumulated Depreciation -</u>				
Buildings and Improvements	\$ 7,815,269	\$ 544,435	\$ -	\$ 8,359,704
Machinery and equipment	4,826,103	632,246	37,377	5,420,972
Infrastructure	48,197,565	1,568,090	-	49,765,655
<i>Total Accumulated Depreciation</i>	<u>\$ 60,838,937</u>	<u>\$ 2,744,771</u>	<u>\$ 37,377</u>	<u>\$ 63,546,331</u>
<i>Total Capital Assets Depreciated, Net of Accumulated Depreciation</i>	<u>\$ 41,956,571</u>	<u>\$ (1,066,789)</u>	<u>\$ 7,719</u>	<u>\$ 40,882,063</u>
Total Capital Assets	<u>\$ 53,246,490</u>	<u>\$ 3,782,227</u>	<u>\$ 7,719</u>	<u>\$ 57,020,998</u>

(V.) (Continued)

Depreciation expense for the period was charged to functions/programs as follows:

<u>Governmental Activities:</u>	
General Government	\$ 68,039
Public Safety	19,807
Transportation	1,293,594
Culture and Recreation	538,734
Home and Community Services	824,597
Total Depreciation Expense	<u><u>\$ 2,744,771</u></u>

E. Long-Term Debt

At December 31, 2019 the total outstanding obligations of the Town aggregated \$12,237,599 as follows:

1. **Environmental Facilities Corp./Revolving Fund Revenue Bonds** - The Town has borrowed money from the Environmental Facilities Corp. for water pollution control in the Town. The interest is subsidized by the Environmental Facilities Corp. through the State Revolving Fund by approximately one half.
2. **Serial Bonds** - The Town, borrows money in order to acquire land or high cost equipment or construct buildings and improvements. This enables the cost of these capital assets to be borne by the present and future taxpayers receiving the benefit of the capital assets. These long-term liabilities are full faith and credit debt of the Town. The provision to be made in future budgets for capital indebtedness represents the amount, exclusive of interest, authorized to be collected in future years from taxpayers and others for liquidation of the long-term liabilities.

Interest on long-term debt for the year was composed of:

<u>Governmental Activities:</u>	
Interest Paid	\$ 373,191
Less: Interest Accrued in the Prior Year	(17,199)
Plus: Interest Accrued in the Current Year	16,314
Total Long-Term Interest Expense	<u><u>\$ 372,306</u></u>

3. **Other Long-Term Obligations** - In addition to long-term bonded debt the Town had the following other obligations:

Net Pension Liability – represents Town’s portion of NYS and Local Retirement System liability.

Compensated Absences - represents the value of earned and unused vacation leave and compensatory time.

OPEB Liability- represents health and life insurance benefits provided to employees upon retirement.

(V.) (Continued)

4. **Summary of Debt** - The following is a summary of obligations outstanding at December 31, 2019:

	Balance 1/1/19	Additions	Deletions	Balance 12/31/19	Due Within One Year
Governmental Activities:					
Serial Bonds	\$ 5,455,000	\$ 3,944,163	\$ 245,000	\$ 9,154,163	\$ 234,163
Net Pension Liability	592,620	811,753	-	1,404,373	-
Compensated Absences	84,728	-	16,759	67,969	16,992
OPEB	1,435,015	176,079	-	1,611,094	-
Total Governmental Activities	\$ 7,567,363	\$ 4,931,995	\$ 261,759	\$ 12,237,599	\$ 251,155
Total Long-Term Obligations	\$ 7,567,363	\$ 4,931,995	\$ 261,759	\$ 12,237,599	\$ 251,155

Additions and deletions to compensated absences are shown net since it is impractical to determine these amounts separately.

5. **Debt Maturity Schedule** - The following is a statement of bonds with corresponding maturity schedules:

Description	Original Amount	Issue Date	Final Maturity	Interest Rate	Amount Outstanding 12/31/19
Serial Bonds -					
Construction - Library	\$ 5,000,000	2018	2047	3.25% - 3.5%	\$ 4,825,000
Construction - Library	3,944,163	2019	2047	3.43%	3,944,163
Revolving Fund Revenue Bonds -					
State Water Pollution Control	\$ 535,000	2015D	2028	4.13% - 4.752%	385,000
Total					\$ 9,154,163

(V.) (Continued)

* This interest is subsidized by the Environmental Facilities Corporation through the State Revolving Fund by approximately one half.

** The interest paid on these bonds was paid net of interest revenue earned as follows:

Bond	Gross Interest Expense	Interest and Subsidy Revenue	Net Interest Paid
2015D	\$ 18,627	\$ 11,444	\$ 7,183
2010C	507	254	253
Total	\$ 19,134	\$ 11,698	\$ 7,436

The Town entered into an agreement with South Central Pure Waters District of Monroe County, whereby the District assumed responsibility for the operation and maintenance costs of the Town's sewage treatment.

6. The following table summarizes the Town's future debt service requirements as of December 31, 2019:

Year	Governmental Activities	
	Principal	Interest
2020	\$ 234,163	\$ 301,643
2021	240,000	294,533
2022	250,000	289,490
2023	255,000	281,886
2024	265,000	273,948
2025-29	1,400,000	1,245,682
2030-34	1,435,000	1,029,268
2035-39	1,690,000	773,688
2040-44	2,005,000	460,706
2045-47	1,380,000	99,169
Total	\$ 9,154,163	\$ 5,050,013

In prior years, the Town defeased certain general obligations and other bonds by placing the proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the old bonds. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the Town's financial statements. \$385,000 of bonds outstanding are considered defeased.

(V.) (Continued)

F. Deferred Inflows/Outflows of Resources

The following is a summary of the deferred inflows/outflows of resources:

	<u>Deferred Outflows</u>	<u>Deferred Inflows</u>
Pension	\$ 1,337,378	\$ 482,911
OPEB	108,952	-
Total	<u>\$ 1,446,330</u>	<u>\$ 482,911</u>

G. Fund Balances/Net Position

1. Fund Balances

a. Nonspendable

The Town has the following nonspendable funds:

Nonspendable Prepaid Items - The Town has prepaid various items and the cash is no longer available therefore those funds are nonspendable.

b. Restricted

Reserves - Currently, New York State laws still use the terminology reserves. The Town currently utilizes the following reserves which are classified as restricted funds:

Capital Reserves - As provided in General Municipal Law Section 6, the Town has established the following Capital Reserve:

	<u>Balance 1/1/19</u>	<u>Revenues</u>	<u>Transfers</u>	<u>Balance 12/31/19</u>
<u>General Fund -</u>				
Capital Reserve	\$ 93,939	\$ 640	\$ -	\$ 94,579
Total Capital Reserves	<u>\$ 93,939</u>	<u>\$ 640</u>	<u>\$ -</u>	<u>\$ 94,579</u>

Capital Projects – Represents funds restricted for construction of Town Recreation Facility.

Special Districts – Town special districts fund balance is considered restricted as the revenues are raised by a specific taxing jurisdiction and can only be expended for that purpose. The Town has the following special districts:

Sewer	Drainage	Street Lighting
Consolidated Sewer	Parks	Ambulance
Transportation	E River Rd Mitigation	Parks and Recreation Trust

(V.) (Continued)

c. **Assigned**

The Town has the following assigned funds:

General Fund –	1. Appropriated for Taxes
	2. Encumbrances
Highway Fund –	1. Year End Equity
	2. Appropriated for Taxes
	3. Encumbrances
Public Library Fund –	1. Year End Equity
	2. Appropriated for Taxes

Encumbrances represent purchase commitments made by the Town’s purchasing agent through their authorization of a purchase order prior to year end. The Town assignment is based on the functional level of expenditures. For significant encumbrances for the General Fund, management has determined that amounts in excess of \$20,000 are considered significant. The following funds have significant encumbrances:

General Fund	
General Support	\$ 120,173
Culture and Recreation	108,682
	<hr/>
Subtotal General Fund	228,855
Highway Fund	253,277
Sewer Fund	103,834
Capital Fund	869,499
	<hr/>
Total Significant Encumbrances	\$ 1,455,465
	<hr/>

The remaining funds do not have encumbrances that are considered significant.

d. **Unassigned**

Unassigned funds include the residual classification for the Town’s general fund and all spendable amounts not contained in other classifications.

The following table summarizes the Town’s fund balance according to the descriptions above:

(V.) (Continued)

	<u>General Fund</u>	<u>Capital Projects Fund</u>	<u>Library Fund</u>	<u>Sewer Fund</u>	<u>Highway Fund</u>	<u>Special District Funds</u>	<u>Total</u>
FUND BALANCE:							
<u>Nonspendable -</u>							
Prepaid items	\$ 207,960	\$ -	\$ 35,181	\$ 15,200	\$ 179,043	\$ 31,842	\$ 469,226
Total Nonspendable	\$ 207,960	\$ -	\$ 35,181	\$ 15,200	\$ 179,043	\$ 31,842	\$ 469,226
<u>Restricted -</u>							
Parks	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,438	\$ 150,438
Transportation	-	-	-	-	-	2,731	2,731
East River Rd Mitigation	-	-	-	-	-	91,532	91,532
Capital improvements	94,579	-	-	-	-	-	94,579
Appropriated for taxes	-	-	-	369,416	-	1,053,517	1,422,933
Library	-	824,346	-	-	-	-	824,346
West Wing Renovation	-	10,472	-	-	-	-	10,472
Sewer Administration	-	400,000	-	-	-	-	400,000
Sewer	-	-	-	3,417,501	-	-	3,417,501
Street lighting	-	-	-	-	-	190,367	190,367
Drainage - Castle Road	-	597,800	-	-	-	-	597,800
Drainage	-	-	-	-	-	1,207,648	1,207,648
Parks & rec improvements	-	57,886	-	-	-	-	57,886
Parkland Deposits	-	-	-	-	-	101,097	101,097
Ambulance	-	-	-	-	-	18,488	18,488
Consolidated sewer	-	-	-	-	-	62,038	62,038
Total Restricted	\$ 94,579	\$ 1,890,504	\$ -	\$ 3,786,917	\$ -	\$ 2,877,856	\$ 8,649,856
<u>Assigned -</u>							
Appropriated for taxes	\$ 2,186,803	\$ -	\$ 100,056	\$ -	\$ 212,113	\$ -	\$ 2,498,972
Library	-	-	292,166	-	-	-	292,166
General government support	120,173	-	-	-	-	-	120,173
Public safety	277	-	-	-	-	-	277
Transportation	10,085	-	-	-	682,480	-	692,565
Culture and recreation	108,681	-	-	-	-	-	108,681
Total Assigned	\$ 2,426,019	\$ -	\$ 392,222	\$ -	\$ 894,593	\$ -	\$ 3,712,834
Unassigned	\$ 4,479,875	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,479,875
TOTAL FUND BALANCE	\$ 7,208,433	\$ 1,890,504	\$ 427,403	\$ 3,802,117	\$ 1,073,636	\$ 2,909,698	\$ 17,311,791

The following special revenue funds restricted and assigned fund balances have monies appropriated for 2020 taxes:

Parkland Deposits	\$ 13,200
Transportation	488,700
Drainage	489,144
Ambulance	17,541
Park and Recreation Trust	44,932
Total Special Revenue Restricted	1,053,517
Appropriated for Taxes	\$ 1,053,517

(V.) (Continued)

2. **Net Position - Restricted for Other Purposes**

Represents those amounts which have been restricted by enabling legislation or Board Resolutions.

Capital Reserve	\$ 94,579
Parkland Deposits	114,297
Street Lighting	190,367
Sewer	3,786,917
Consolidated Sewer	62,038
Drainage	1,696,792
Parks - Greenbelts	195,370
Ambulance	36,029
Transportation	491,431
East River Rd Mitigation	91,532
Total Net Position - Restricted for Other Purposes	<u><u>\$ 6,759,352</u></u>

3. **Net Position – Custodial Funds**

The net position of the custodial funds consist of the following:

Bail	\$ 14,900
Taxes collected in advance	54,711
Riverton golf course funds	144,498
Total Net Position - Custodial Funds	<u><u>\$ 214,109</u></u>

VI. **Tax Abatement**

The County of Monroe enters into various property tax and sales tax abatement programs for the purpose of Economic Development. As a result the Town property tax revenue was reduced \$183,787. The Town received payment in lieu of tax (PILOT) payment totaling \$444,378 to help offset the property tax reduction.

VII. General Information and Pension Plans:

A. General Information About Pension Plan

1. Plan Description

The Town participates in the New York State Local Employees' Retirement System (ERS) which is collectively referred to as New York State and Local Retirement System (the System). This is a cost sharing multiple employer defined benefit retirement system. The net position of the System is held in the New York State Common Retirement Fund (the Fund), which was established to hold all net assets and record changes in fiduciary net position allocated to the System. The Comptroller of the State of New York serves as the trustee of the Fund and is the administrative head of the System. The Comptroller is an elected official determined in a direct statewide election and serves a four year term. System benefits are established under the provisions of the New York State Retirement and Social Security Law (RSSL). Once a public employer elects to participate in the System, the election is irrevocable. The New York State Constitution provides that pension membership is a contractual relationship and plan benefits cannot be diminished or impaired. Benefits can be changed for future members only by enactment of a State statute. The Town also participates in the Public Employees' Group Life Insurance Plan (GLIP), which provides death benefits in the form of life insurance. The System is included in the State's financial report as a pension trust fund. That report may be found at www.osc.state.ny.us/retire/publications/index.php or obtained by writing to the New York State and Local Retirement System, 110 State Street, Albany, New York 12244.

2. Benefits Provided

The System provides retirement benefits as well as death and disability benefits.

Tier 1 and 2

Eligibility: Tier 1 members, with the exception of those retiring under special retirement plans, must be at least age 55 to be eligible to collect a retirement benefit. There is no minimum service requirement for Tier 1 members. Tier 2 members, with the exception of those retiring under special retirement plans, must have five years of service and be at least age 55 to be eligible to collect a retirement benefit. The age at which full benefits may be collected for Tier 1 is 55, and the full benefit age for Tier 2 is 62.

Benefit Calculation: Generally, the benefit is 1.67 percent of final average salary for each year of service if the member retires with less than 20 years. If the member retires with 20 or more years of service, the benefit is 2 percent of final average salary for each year of service. Tier 2 members with five or more years of service can retire as early as age 55 with reduced benefits. Tier 2 members age 55 or older with 30 or more years of service can retire with no reduction in benefits. As a result of Article 19 of the RSSL, Tier 1 and Tier 2 members who worked continuously from April 1, 1999 through October 1, 2000 received an additional month of service credit for each year of credited service they have at retirement, up to a maximum of 24 additional months.

Final average salary is the average of the wages earned in the three highest consecutive years. For Tier 1 members who joined on or after June 17, 1971, each year of final average salary is limited to no more than 20 percent of the previous year. For Tier 2 members, each year of final average salary is limited to no more than 20 percent of the average of the previous two years.

(VII.) (Continued)

Tier 3, 4, 5

Eligibility: Tier 3 and 4 members, with the exception of those retiring under special retirement plans, must have five years of service and be at least age 55 to be eligible to collect a retirement benefit. Tier 5 members, with the exception of those retiring under special retirement plans, must have ten years of service and be at least age 55 to be eligible to collect a retirement benefit. The full benefit age for Tiers 3, 4, and 5 is 62.

Benefit Calculation: Generally, the benefit is 1.67 percent of final average salary for each year of service if the member retires with less than 20 years. If a member retires with between 20 and 30 years of service, the benefit is 2 percent of final average salary for each year of service. If a member retires with more than 30 years of service, an additional benefit of 1.5 percent of final average salary is applied for each year of service over 30 years. Tier 3 and 4 members with five or more years of service and Tier 5 members with ten or more years of service can retire as early as age 55 with reduced benefits. Tier 3 and 4 members age 55 or older with 30 or more years of service can retire with no reduction in benefits.

Final average salary is the average of wages earned in the three highest consecutive years. For Tier 3, 4, and 5 members, each year of final average salary is limited to no more than 10 percent of the average of the previous two years.

Tier 6

Eligibility: Tier 6 members, with the exception of those retiring under special retirement plans, must have ten years of service and be at least age 55 to be eligible to collect a retirement benefit. The full benefit age of Tier 6 is 63 for ERS members

Benefit Calculation: Generally, the benefit is 1.67 percent of final average salary for each year of service if the member retires with less than 20 years. If a member retires with 20 years of service, the benefit is 1.75 percent of final average salary for each year of service. If a member retires with more than 20 years of service, an additional benefit of 2 percent of final average salary is applied for each year of service over 20 years. Tier 6 members with ten or more years of service can retire as early as 55 with reduced benefits.

Final average salary is the average of the wages earned in the five highest consecutive years. For Tier 6 members, each year of final average salary is limited to no more than 10 percent of the average of the previous four years.

Special Plans

The 25-Year Plans allow a retirement after 25 years of service with a benefit of one-half of final average salary, and the 20-Year Plans allow a retirement after 20 years of service with a benefit of one-half of final average salary. These plans are available to sheriffs and correction officers.

Ordinary Disability Benefits

Generally, ordinary disability benefits, usually one-third of salary, are provided to eligible members after ten years of service; in some cases, they are provided after five years of service.

(VII.) (Continued)

Accidental Disability Benefits

For all eligible Tier 1 and Tier 2 ERS members, the accidental disability benefit is a pension of 75 percent of final average salary, with an offset for any Workers' Compensation benefits received. The benefit for eligible Tier 3, 4, 5, and 6 members is the ordinary disability benefit with the years-of-service eligibility requirement dropped.

Ordinary Death Benefits

Death benefits are payable upon the death, before retirement, of a member who meets eligibility requirements as set forth by law. The first \$50,000 of an ordinary death benefit is paid in the form of group term life insurance. The benefit is generally three times the member's annual salary. For most members, there is also a reduced post-retirement ordinary death benefit available.

Post-Retirement Benefit Increases

A cost-of-living adjustment is provided annually to: (i) all pensioners who have attained age 62 and have been retired for five years; (ii) all pensioners who have attained age 55 and have been retired for ten years; (iii) all disability pensioners, regardless of age, who have been retired for five years; (iv) ERS recipients of an accidental death benefit, regardless of age, who have been receiving such benefit for five years and (v) the spouse of a deceased retiree receiving a lifetime benefit under an option elected by the retiree at retirement. An eligible spouse is entitled to one-half the cost-of-living adjustment amount that would have been paid to the retiree when the retiree would have met the eligibility criteria. This cost-of-living adjustment is a percentage of the annual retirement benefit of the eligible member as computed on a base benefit amount not to exceed \$18,000 of the annual retirement benefit. The cost-of-living percentage shall be 50 percent of the annual Consumer Price Index as published by the U.S. Bureau of Labor, but cannot be less than 1 percent or exceed 3 percent.

3. Contributions

The System is noncontributory except for employees who joined the New York State and Local Employees' Retirement System after July 27, 1976, who contribute 3 percent of their salary for the first ten years of membership, and employees who joined on or after January 1, 2010 (ERS) or January 9, 2010 (PFRS) who generally contribute 3 percent of their salary for their entire length of service. For Tier 6 members, the contribution rate varies from 3 percent to 6 percent depending on salary. Generally, Tier 5 and 6 members are required to contribute for all years of service. Under the authority of the NYSRSSL, the Comptroller annually certifies the actuarially determined rates expressly, used in computing the employers' contributions based on salaries paid during the Systems' financial year ending March 31. Contributions for the current year and two preceding years were equal to 100 percent of the contributions required, and were as follows:

Prepayment		
<u>Due Date</u>		<u>ERS</u>
12/15/2019	\$	778,832
12/15/2018	\$	774,745
12/15/2017	\$	757,206

(VII.) (Continued)

B. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources related to Pensions

At December 31, 2019, the Town reported a liability of \$1,404,373 for its proportionate share of the net pension liability. The net pension liability was measured as of March 31, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined.

At December 31, 2019, the Town's proportion was 0.0198209 percent for ERS.

For the year ended December 31, 2019 the Town recognized pension expense of \$958,344. At December 31, 2019, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
	<u>ERS</u>	<u>ERS</u>
Differences between expended and actual experience	\$ 276,550	\$ 94,273
Changes of assumptions	353,002	-
Net difference between projected and actual earnings on pension plan investments	-	360,440
Changes in proportion and differences between the District's contributions and proportionate share of contributions	123,702	28,198
Subtotal	<u>\$ 753,254</u>	<u>\$ 482,911</u>
Town's contributions subsequent to the measurement date	584,124	-
Grand Total	<u><u>\$ 1,337,378</u></u>	<u><u>\$ 482,911</u></u>

The Town reported \$584,124 as deferred outflows of resources related to pensions resulting from Town contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expenses as follows:

<u>Year</u>	<u>ERS</u>
2020	\$ 326,478
2021	(260,288)
2022	(722)
2023	204,875
Total	<u><u>\$ 270,343</u></u>

(VII.) (Continued)

1. **Actuarial Assumptions**

The total pension liability as of the measurement date was determined by using an actuarial valuation as noted in the table below, with update procedures used to roll forward the total pension liability to the measurement date. The actuarial valuations used the following actuarial assumptions:

	<u>ERS</u>
Measurement date	March 31, 2019
Actuarial valuation date	April 1, 2019
Interest rate	7.00%
Salary scale	4.20%
Inflation rate	2.50%
COLA's	1.30%

Annuitant mortality rates are based on Society of Actuaries Scale MP-2014 System's experience with adjustments for mortality improvements based on MP-2019.

The long term rate of return on pension plan investments was determined using a building block method in which best estimate ranges of expected future real rates of return (expected returns net of investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long term expected rate of return by weighting the expected future real rates of return by each the target asset allocation percentage and by adding expected inflation. Best estimates of the arithmetic real rates of return for each major asset class included in the target asset allocation are summarized as follows:

<u>Asset Type</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic equity	4.55%
International equity	6.35%
Global equity	0.00%
Private equity	7.50%
Real estate	5.55%
Absolute return strategies *	3.75%
Opportunistic portfolios	5.68%
Real assets	5.29%
Bonds and mortgages	1.31%
Cash	-0.25%
Inflation-indexed bonds	1.25%
Private debt	0.00%
Real estate debt	0.00%
High-yield fixed income securities	0.00%
Domestic fixed income securities	0.00%
Global fixed income securities	0.00%
Short-term	0.00%

(VII.) (Continued)

The real rate of return is net of the long-term inflation assumption of 2.5%

* Excludes equity-oriented long-only funds. For investment management purposes, these funds are included in domestic equity and internal equity.

2. **Discount Rate**

The discount rate used to calculate the total pension liability was 7%. The projection of cash flows used to determine the discount rate assumes that contributions from plan members will be made at the current contribution rates and that contributions from employers will be made at statutorily required rates, actuarially. Based upon the assumptions, the Systems' fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

3. **Sensitivity of the Proportionate Share of the Net Pension Liability to the Discount Rate Assumption**

The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 7%, as well as what the Town's proportionate share of the net pension asset/(liability) would be if it were calculated using a discount rate that is 1-percentagepoint lower (6%) or 1-percentagepoint higher (8%) than the current rate:

<u>ERS</u>	1% Decrease <u>(6%)</u>	Current Assumption <u>(7%)</u>	1% Increase <u>(8%)</u>
Employer's proportionate share of the net pension asset (liability)	\$ (6,140,142)	\$ (1,404,373)	\$ 2,574,009

4. **Pension Plan Fiduciary Net Position**

The components of the current year net pension asset/(liability) of the employers as of the respective valuation dates, were as follows:

	<u>(In Thousands)</u>
	<u>ERS</u>
Employers' total pension liability	\$ 189,803,429
Plan net position	(182,718,124)
Employers' net pension asset/(liability)	<u>\$ (372,521,553)</u>
Ratio of plan net position to the employers' total pension asset/(liability)	96.27%

VIII. Postemployment Benefits

A. General Information About the OPEB Plan

Plan Description – The Town’s defined benefit OPEB plan, provides OPEB for all permanent full-time general and public safety employees of the Town. The plan is a single-employer defined benefit OPEB plan administered by the Town. Article 11 of the State Compiled Statutes grants the authority to establish and amend the benefit terms and financing requirements to the Town Board. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

Benefits Provided – The Town provides healthcare and life insurance benefits for retirees and their dependents. The benefit terms are dependent on which contract each employee falls under. The specifics of each contract are on file at the Town offices and are available upon request.

Employees Covered by Benefit Terms – At December 31, 2019, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	34
Active Employees	94
Total	128

B. Total OPEB Liability

The Town’s total OPEB liability of \$1,611,094 was measured as of December 31, 2019 and was determined by an actuarial valuation as of that date.

Actuarial Assumptions and Other Inputs – The total OPEB liability in the December 31, 2019 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.37 percent
Salary Increases	3.22 percent, average, including inflation
Discount Rate	2.75 percent
Healthcare Cost Trend Rates	5.20 percent for 2019, decreasing to an ultimate rate of 4.18 percent for 2075 and later years
Retirees' Share of Benefit-Related Costs	Various percent of projected health insurance premiums for retirees

The discount rate was based on Fidelity General Obligation AA-20 Year Municipal Bond rate.

Mortality rates were based on the Pub-2010 Public Retirement Plans Mortality Tables, Headcount-Weighted, distinct for Teachers, General, and Safety, without separate Contingent Survivor mortality, fully generational using scale MP-2019 mortality rates.

(VIII.) (Continued)

C. Changes in the Total OPEB Liability

Balance at December 31, 2018	<u>\$ 1,435,015</u>
<u>Changes for the Year -</u>	
Service cost	\$ 16,678
Interest	52,525
Differences between expected and actual experience	58,375
Changes in assumptions or other inputs	128,793
Benefit payments	<u>(80,292)</u>
Net Changes	<u>\$ 176,079</u>
Balance at December 31, 2019	<u><u>\$ 1,611,094</u></u>

There were change of benefit terms.

Changes of assumptions and other inputs reflect a change in the discount rate from 3.83 percent in 2018 to 2.75 percent in 2019.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate – The following presents the total OPEB liability of the Town, as well as what the Town’s total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (1.75 percent) or 1-percentage-point higher (3.75 percent) than the current discount rate:

	1% Decrease	Discount Rate	1% Increase
	<u>(1.75%)</u>	<u>(2.75%)</u>	<u>(3.75%)</u>
Total OPEB Liability	\$ 1,779,415	\$ 1,611,094	\$ 1,469,851

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates – The following presents the total OPEB liability of the Town, as well as what the Town’s total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rate:

	1% Decrease	Healthcare Cost Trend Rates	1% Increase
	<u>(4.18% Decreasing to 3.18%)</u>	<u>(5.18% Decreasing to 4.18%)</u>	<u>(6.18% Decreasing to 5.18%)</u>
Total OPEB Liability	\$ 1,543,528	\$ 1,611,094	\$ 1,679,869

(VIII.) (Continued)

D. OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended December 31, 2019, the Town recognized OPEB expense of \$152,112. At December 31, 2019, the Town reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>
Differences between expensed and actual experience	\$ 27,651
Changes of assumptions	61,007
Contributions after measurement date	20,294
Total	<u>\$ 108,952</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Year</u>	
2020	\$ 88,658
Total	<u>\$ 88,658</u>

IX. Deferred Compensation Plan

The Town maintains a deferred compensation plan in accordance with Section 457 of the Internal Revenue Code for which Town employees have the option to participate.

X. Compensatory Absences

Pursuant to contractual agreements, Town employees are credited with a maximum of 22 days vacation, on the employee's anniversary date; no more than five days of vacation leave credits may be carried into a subsequent anniversary period for bargaining unit employees. An individual who leaves the employment of the Town is entitled to be paid for unused vacation leave. The expense for those fringe benefits is recorded at the time the benefit is paid. The Town's computed accrued vacation pay liability at December 31, 2019 amounts to \$67,969.

Also, pursuant to agreement, employees can receive disability for a maximum of 165 days per year; a portion of the expense of this benefit is covered by insurance.

XI. Health Reimbursement Account

The Town implemented a Health Reimbursement Account Plan (HRA). The Town contributes to the Plan for eligible employees based upon employment criteria as outlined in the Plan document. The eligible expenses allowed for reimbursement under the Plan are medical expenses as defined by IRS Code Section 213(d) and eligible over the counter medical expenses.

(XI.) (Continued)

The Plan is accounted for on a calendar year basis. Any participant's funds remaining in the account at the end of a Plan year will be rolled over and added to the account of the next Plan year. The Plan is accounted for in the Town's General Fund and any unfunded liability is recorded proportionately in the funds. The balance in the account at December 31, 2019 totaled \$73,455, and was fully funded..

XII. Risk Management

A. General Information

The Town is exposed to various risks of loss related to injuries to employees, theft, damages, natural disasters, etc. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage for the past three years.

XIII. Commitments and Contingencies

A. Contingent Liabilities

Program and administrative costs are subject to audit and adjustment by various State agencies. Differences between ultimate settlements and estimated costs included in the financial statements are recorded in the year of settlement. Town management believes that it is in substantial compliance with all program requirements.

B. Litigation

There are discrimination claims and a retaliation claim pending from prior to January 1, 2018. The outcome of these claims is undeterminable at this time. However, the Town filed an Offer of Judgement in three (3) cases on December 27, 2019 for a total of \$220,000; as such an allowance has been recorded for the deductible portion due by the Town.

The Public Officials Liability Policy Endorsement in the Town's Commercial package shall include and reserve all rights of recovery under the consent to settle clause between the parties as it relates to any applicable deductible and self insured retention. The Town is also subject to tax certiorari actions/lawsuits in the original conduct of its affairs regarding tax assessments. The Town does not believe, however, that such suits, individually or in the aggregate are likely to have a material effect on their financial condition.

C. Leases

1. Operating Leases

The Town of Henrietta, Monroe County, New York court facilities currently rents space on a month to month basis. The total cost of renting this space for 2019 totaled \$78,504.

(XIII.) (Continued)

2. **Monroe County Water Authority Retail Lease Agreement**

The Monroe County Water Authority executed a retail lease agreement with the Town on July 8, 2002. The agreement states that the Authority will lease, maintain, repair, and operate the facilities of the Town. As part of the agreement, the Authority agreed to undertake a capital improvement program to make improvements to the water system to be completed within five years of the agreement. The retail lease agreement has a term of 40 years and will automatically renew for two additional periods of 20 years each unless notice of cancellation is given by either party.

XIV. **Rental of Town Property**

The Town rents property to Sprint, Cricket, and T-Mobile Cellular for cellular tower usage. The Town also rents property for agricultural purposes. The total rental income received and accrued for the year ended December 31, 2019 totaled \$15,849. In addition, the Town leases farmland, for which \$2,700 was received in 2019.

XV. **Subsequent Event**

On January 30, 2020, the World Health Organization (“WHO”) announced a global health emergency because of a new strain of coronavirus originating in Wuhan, China (the “COVID-19 outbreak”) and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally.

The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Town’s financial condition, liquidity, budgetary projections and future results of operation. Management is actively monitoring the global situation on its financial condition, liquidity, budgetary projections, and workforce. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Town is not able to estimate the effects of the COVID-19 outbreak on its budgetary projections, results of operations, financial condition, or liquidity for fiscal year 2020.

Required Supplemental Information
TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK
Schedule of Changes in Town's Total OPEB Liability and Related Ratio
(Unaudited)
For the Year Ended December 31, 2019

TOTAL OPEB LIABILITY		
	<u>2019</u>	<u>2018</u>
Service cost	\$ 16,678	\$ 17,989
Interest	52,525	49,714
Differences between expected and actual experiences	58,375	7,513
Changes of assumptions or other inputs	128,793	(42,615)
Benefit payments	(80,292)	(80,911)
Net Change in Total OPEB Liability	\$ 176,079	\$ (48,310)
Total OPEB Liability - Beginning	\$ 1,435,015	\$ 1,483,325
Total OPEB Liability - Ending	\$ 1,611,094	\$ 1,435,015
Covered Employee Payroll	\$ 4,690,364	\$ 4,690,364
Total OPEB Liability as a Percentage of Covered Employee Payroll	34.35%	30.59%

Required Supplemental Information
TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK
Schedule of the Town's Proportionate Share of the Net Pension Liability
(Unaudited)
For the Year Ended December 31, 2019

NYSERS Pension Plan					
	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Proportion of the net pension liability (assets)	0.0198%	0.0184%	0.0181%	0.0198%	0.0190%
Proportionate share of the net pension liability (assets)	\$ 1,404,373	\$ 592,620	\$ 1,697,447	\$ 3,177,541	\$ 649,005
Covered-employee payroll	\$ 5,692,945	\$ 5,451,459	\$ 5,064,427	\$ 4,923,888	\$ 5,003,562
Proportionate share of the net pension liability (assets) as a percentage of its covered-employee payroll	24.669%	10.871%	33.517%	64.533%	12.971%
Plan fiduciary net position as a percentage of the total pension liability	96.27%	98.24%	94.70%	90.70%	97.90%

10 years of historical information is not available and will be reported each year going forward

Required Supplemental Information
TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK
Schedule of Town Contributions
(Unaudited)
For the Year Ended December 31, 2019

NYSERS Pension Plan					
	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Contractually required contributions	\$ 774,793	\$ 757,206	\$ 736,530	\$ 939,602	\$ 953,965
Contributions in relation to the contractually required contribution	<u>(774,793)</u>	<u>(757,206)</u>	<u>(736,530)</u>	<u>(939,602)</u>	<u>(953,965)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered-employee payroll	\$ 5,692,945	\$ 5,451,459	\$ 5,064,427	\$ 4,923,888	\$ 5,003,562
Contributions as a percentage of covered-employee payroll	13.61%	0.00%	0.00%	0.00%	0.00%

10 years of historical information is not available and will be reported each year going forward

(See Independent Auditors' Report)

Required Supplemental Information
TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK
Schedule of Revenues, Expenditures, and Changes in Fund Balances -
Budget (Non GAAP Basis) and Actual - General and Major Special Revenue Fund Types
(Unaudited)
For the Year Ended December 31, 2019

	GENERAL FUND				
	Original Budget (Incl. Carryover Encumbrances)	Budget (Amended)	Actual	Encumbrances	Variance
Revenues:					
Real property and tax items	\$ 122,500	\$ 122,500	\$ 230,267	\$ -	\$ 107,767
Non-property taxes	3,900,000	3,900,000	4,824,695	-	924,695
Departmental income	2,813,372	2,813,372	3,785,316	-	971,944
Intergovernmental charges	23,300	30,256	55,236	-	24,980
Use of money and property	26,298	26,298	24,284	-	(2,014)
Licenses and permits	501,400	501,400	530,481	-	29,081
Fines and forfeitures	220,000	220,000	193,634	-	(26,366)
Sale of property and compensation for loss	7,500	7,500	6,980	-	(520)
Miscellaneous	7,500	7,500	60,424	-	52,924
Interfund revenues	879,677	879,677	914,905	-	35,228
State and county aid	1,272,872	1,272,872	1,432,898	-	160,026
Total Revenues	\$ 9,774,419	\$ 9,781,375	\$ 12,059,120	\$ -	\$ 2,277,745
Expenditures:					
Current:					
General government support	\$ 4,786,595	\$ 4,855,475	\$ 4,553,006	\$ 120,173	\$ 182,296
Public safety	722,700	722,700	663,701	277	58,722
Transportation	190,798	190,799	117,773	10,085	62,941
Economic assistance and development	252,818	252,819	236,183	-	16,636
Culture and recreation	2,147,761	2,096,196	1,920,995	108,682	66,519
Home and community services	82,595	82,595	79,145	-	3,450
Employee benefits	1,981,091	1,841,091	1,817,194	-	23,897
Total Expenditures	\$ 10,164,358	\$ 10,041,675	\$ 9,387,997	\$ 239,217	\$ 414,461
Excess (deficiency) of revenue over expenditures	\$ (389,939)	\$ (260,300)	\$ 2,671,123	\$ (239,217)	\$ 2,692,206
Other Financing Sources and Uses:					
Transfers - in	\$ -	\$ -	\$ 59,507	\$ -	\$ 59,507
Transfers - out	(335,012)	(460,012)	(460,012)	-	-
Total Other Financing Sources and Uses	\$ (335,012)	\$ (460,012)	\$ (400,505)	\$ -	\$ 59,507
Net change in fund balances	\$ (724,951)	\$ (720,312)	\$ 2,270,618	\$ (239,217)	\$ 2,751,713
Fund Balance - Beginning	4,937,815	4,937,815	4,937,815	-	-
Fund Balance - Ending	\$ 4,212,864	\$ 4,217,503	\$ 7,208,433	\$ (239,217)	\$ 2,751,713

Notes to Required Supplemental Information:

A reconciliation is not necessary since encumbrances are presented in a separate column on this schedule.

Required Supplemental Information
TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK
Schedule of Revenues, Expenditures, and Changes in Fund Balances -
Budget (Non GAAP Basis) and Actual - General and Major Special Revenue Fund Types
(Unaudited)
For the Year Ended December 31, 2019

HIGHWAY FUND

	Original Budget (Incl. Carryover Encumbrances)	Budget (Amended)	Actual	Encumbrances	Variance
Revenues:					
Real property and tax items	\$ 2,470,200	\$ 2,470,200	\$ 2,479,509	\$ -	\$ 9,309
Intergovernmental charges	825,000	825,000	724,223	-	(100,777)
Use of money and property	1,500	1,500	3,227	-	1,727
Sale of property and compensation for loss	24,500	24,500	54,745	-	30,245
Miscellaneous	3,000	3,000	867	-	(2,133)
Interfund revenues	32,693	32,693	47,332	-	14,639
State and county aid	270,581	311,208	311,208	-	-
Total Revenues	\$ 3,627,474	\$ 3,668,101	\$ 3,621,111	\$ -	\$ (46,990)
Expenditures:					
Current:					
General government support	\$ 75,561	\$ 68,840	\$ 68,840	\$ -	\$ -
Transportation	3,649,349	4,000,703	3,219,177	253,277	528,249
Employee benefits	810,569	816,069	755,845	-	60,224
Total Expenditures	\$ 4,535,479	\$ 4,885,612	\$ 4,043,862	\$ 253,277	\$ 588,473
Excess (deficiency) of revenue over expenditures	\$ (908,005)	\$ (1,217,511)	\$ (422,751)	\$ (253,277)	\$ 541,483
Other Financing Sources and Uses:					
Transfers - in	\$ 335,012	\$ 335,012	\$ 335,082	\$ -	\$ 70
Total Other Financing Sources and Uses	\$ 335,012	\$ 335,012	\$ 335,082	\$ -	\$ 70
Net change in fund balances	\$ (572,993)	\$ (882,499)	\$ (87,669)	\$ (253,277)	\$ 541,553
Fund Balance - Beginning	1,161,305	1,161,305	1,161,305	-	-
Fund Balance - Ending	\$ 588,312	\$ 278,806	\$ 1,073,636	\$ (253,277)	\$ 541,553

Notes to Required Supplemental Information:

A reconciliation is not necessary since encumbrances are presented in a separate column on this schedule.

Required Supplemental Information
TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK
Schedule of Revenues, Expenditures, and Changes in Fund Balances -
Budget (Non GAAP Basis) and Actual - General and Major Special Revenue Fund Types
(Unaudited)
For the Year Ended December 31, 2019

SEWER FUND					
	Original Budget (Incl. Carryover Encumbrances)	Budget (Amended)	Actual	Encumbrances	Variance
Revenues:					
Real property and tax items	\$ 445,074	\$ 445,074	\$ 445,074	\$ -	\$ -
Departmental income	976,500	976,500	1,119,702	-	143,202
Use of money and property	4,250	4,250	13,136	-	8,886
Federal aid	-	-	73,250	-	73,250
Total Revenues	\$ 1,425,824	\$ 1,425,824	\$ 1,651,162	\$ -	\$ 225,338
Expenditures:					
Current:					
General government support	\$ 322,590	\$ 203,643	\$ 22,975	\$ -	\$ 180,668
Home and community services	1,621,999	1,333,085	1,060,758	103,834	168,493
Employee benefits	73,328	77,096	68,753	-	8,343
Total Expenditures	\$ 2,017,917	\$ 1,613,824	\$ 1,152,486	\$ 103,834	\$ 357,504
Excess (deficiency) of revenue over expenditures	\$ (592,093)	\$ (188,000)	\$ 498,676	\$ (103,834)	\$ 582,842
Other Financing Sources and Uses:					
Transfers - out	\$ -	\$ (400,000)	\$ (400,000)	\$ -	\$ -
Total Other Financing Sources and Uses	\$ -	\$ (400,000)	\$ (400,000)	\$ -	\$ -
Net change in fund balances	\$ (592,093)	\$ (588,000)	\$ 98,676	\$ (103,834)	\$ 582,842
Fund Balance - Beginning	3,703,441	3,703,441	3,703,441	-	-
Fund Balance - Ending	\$ 3,111,348	\$ 3,115,441	\$ 3,802,117	\$ (103,834)	\$ 582,842

Notes to Required Supplemental Information:

A reconciliation is not necessary since encumbrances are presented in a separate column on this schedule.

Required Supplemental Information
TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK
Schedule of Revenues, Expenditures, and Changes in Fund Balances -
Budget (Non GAAP Basis) and Actual - General and Major Special Revenue Fund Types
(Unaudited)
For the Year Ended December 31, 2019

LIBRARY FUND					
	Original Budget (Incl. Carryover Encumbrances)	Budget (Amended)	Actual	Encumbrances	Variance
Revenues:					
Real property and tax items	\$ 2,295,263	\$ 2,295,263	\$ 2,295,263	\$ -	\$ -
Departmental income	58,000	58,000	51,547	-	(6,453)
Use of money and property	900	900	2,146	-	1,246
Miscellaneous	12,000	12,000	12,536	-	536
Total Revenues	\$ 2,366,163	\$ 2,366,163	\$ 2,361,492	\$ -	\$ (4,671)
Expenditures:					
Current:					
General government support	\$ 21,393	\$ 27,525	\$ 27,187	\$ -	\$ 338
Culture and recreation	1,519,893	1,519,917	1,424,214	8,800	86,903
Employee benefits	440,544	440,544	400,157	-	40,387
Debt Service:					
Debt service - principal	175,000	175,000	175,000	-	-
Debt service - interest and other charges	409,333	403,177	365,755	-	37,422
Total Expenditures	\$ 2,566,163	\$ 2,566,163	\$ 2,392,313	\$ 8,800	\$ 165,050
Excess (deficiency) of revenue over expenditures	\$ (200,000)	\$ (200,000)	\$ (30,821)	\$ (8,800)	\$ 160,379
Fund Balance - Beginning	458,224	458,224	458,224	-	-
Fund Balance - Ending	\$ 258,224	\$ 258,224	\$ 427,403	\$ (8,800)	\$ 160,379

Notes to Required Supplemental Information:

A reconciliation is not necessary since encumbrances are presented in a separate column on this schedule.

TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK

Combining Balance Sheet

Nonmajor Governmental Funds

	Parks and Recreation Trust Fund	Lighting District Fund	Consolidated Sewer Fund
	<u> </u>	<u> </u>	<u> </u>
Assets			
Cash and cash equivalents	\$ 111,297	\$ 213,716	\$ 62,038
Due from other funds	3,000	-	-
Prepaid items	-	-	-
Total Assets	<u>\$ 114,297</u>	<u>\$ 213,716</u>	<u>\$ 62,038</u>
Liabilities and Fund Balances			
Liabilities:			
Accounts payable and other current liabilities	\$ -	\$ 23,349	\$ -
Accrued liabilities	-	-	-
Total Liabilities	<u>\$ -</u>	<u>\$ 23,349</u>	<u>\$ -</u>
Fund Balances:			
Nonspendable	\$ -	\$ -	\$ -
Restricted	114,297	190,367	62,038
Total Fund Balances	<u>\$ 114,297</u>	<u>\$ 190,367</u>	<u>\$ 62,038</u>
Total Liabilities and Fund Balances	<u>\$ 114,297</u>	<u>\$ 213,716</u>	<u>\$ 62,038</u>

Drainage Fund	Parks Special District Fund	Ambulance District Fund	Transportation Fund	E. River Road Mitigation Fund	Total Nonmajor Governmental Funds
\$ 1,706,318	\$ 195,370	\$ 36,029	\$ 491,431	\$ 91,532	\$ 2,907,731
-	-	-	-	-	3,000
29,077	2,765	-	-	-	31,842
<u>\$ 1,735,395</u>	<u>\$ 198,135</u>	<u>\$ 36,029</u>	<u>\$ 491,431</u>	<u>\$ 91,532</u>	<u>\$ 2,942,573</u>
\$ 2,478	\$ -	\$ -	\$ -	\$ -	\$ 25,827
7,048	-	-	-	-	7,048
<u>\$ 9,526</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 32,875</u>
\$ 29,077	\$ 2,765	\$ -	\$ -	\$ -	\$ 31,842
1,696,792	195,370	36,029	491,431	91,532	2,877,856
<u>\$ 1,725,869</u>	<u>\$ 198,135</u>	<u>\$ 36,029</u>	<u>\$ 491,431</u>	<u>\$ 91,532</u>	<u>\$ 2,909,698</u>
<u>\$ 1,735,395</u>	<u>\$ 198,135</u>	<u>\$ 36,029</u>	<u>\$ 491,431</u>	<u>\$ 91,532</u>	<u>\$ 2,942,573</u>

TOWN OF HENRIETTA, MONROE COUNTY, NEW YORK
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Nonmajor Governmental Funds
For the Year Ended December 31, 2019

	Parks and Recreation Trust Fund	Lighting District Fund	Consolidated Sewer Fund
Revenues:			
Real property and tax items	\$ -	\$ 385,960	\$ 78,398
Departmental income	55,000	-	-
Use of money and property	2,755	607	30
Total Revenues	\$ 57,755	\$ 386,567	\$ 78,428
Expenditures:			
Current:			
General government support	\$ -	\$ -	\$ -
Health	-	-	-
Transportation	-	277,687	-
Culture and recreation	-	-	-
Home and community services	-	-	962
Employee benefits	-	-	-
Debt Service:			
Debt service - principal	-	-	70,000
Debt service - interest and other charges	-	-	7,436
Total Expenditures	\$ -	\$ 277,687	\$ 78,398
Excess (deficiency) of revenue over expenditures	\$ 57,755	\$ 108,880	\$ 30
Other Financing Sources and Uses:			
Transfers - out	\$ (130,000)	\$ -	\$ -
Total Other Financing Sources and Uses	\$ (130,000)	\$ -	\$ -
Net change in fund balances	\$ (72,245)	\$ 108,880	\$ 30
Fund Balance - Beginning	186,542	81,487	62,008
Fund Balance - Ending	\$ 114,297	\$ 190,367	\$ 62,038

Drainage Fund	Parks Special District Fund	Ambulance District Fund	Transportation Fund	E. River Road Mitigation Fund	Non-Major Governmental Funds
\$ 832,899	\$ 177,053	\$ 780,222	\$ -	\$ -	\$ 2,254,532
-	-	-	-	91,500	146,500
12,817	1,097	17	2,724	32	20,079
<u>\$ 845,716</u>	<u>\$ 178,150</u>	<u>\$ 780,239</u>	<u>\$ 2,724</u>	<u>\$ 91,532</u>	<u>\$ 2,421,111</u>
\$ 17,305	\$ 6,056	\$ -	\$ -	\$ -	\$ 23,361
-	-	780,222	-	-	780,222
-	-	-	-	-	277,687
-	151,181	-	-	-	151,181
541,664	-	-	-	-	542,626
143,564	31,840	-	-	-	175,404
-	-	-	-	-	70,000
-	-	-	-	-	7,436
<u>\$ 702,533</u>	<u>\$ 189,077</u>	<u>\$ 780,222</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,027,917</u>
<u>\$ 143,183</u>	<u>\$ (10,927)</u>	<u>\$ 17</u>	<u>\$ 2,724</u>	<u>\$ 91,532</u>	<u>\$ 393,194</u>
<u>\$ (610,000)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (740,000)</u>
<u>\$ (610,000)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (740,000)</u>
<u>\$ (466,817)</u>	<u>\$ (10,927)</u>	<u>\$ 17</u>	<u>\$ 2,724</u>	<u>\$ 91,532</u>	<u>\$ (346,806)</u>
<u>2,192,686</u>	<u>209,062</u>	<u>36,012</u>	<u>488,707</u>	<u>-</u>	<u>3,256,504</u>
<u>\$ 1,725,869</u>	<u>\$ 198,135</u>	<u>\$ 36,029</u>	<u>\$ 491,431</u>	<u>\$ 91,532</u>	<u>\$ 2,909,698</u>