



Application for Copy of Marriage Record

Town of Henrietta • 475 Calkins Road • Rochester, NY 14623 • townclerk@henrietta.org

TYPE OF RECORD DESIRED (Enter Number of Copies)

Certified Transcript

**Fee \$10.00
per copy**
*payable to
"Town of Henrietta"*

A Certified Transcript is an abstract from the marriage record issued under the seal of the Town Clerk. It includes the names of the contracting parties, their residence at the time the license was issued, date and place of marriage, as well as date and place of birth of the bride and groom.

A Certified Transcript may be used as proof that a marriage occurred.

Certified Copy

**Fee \$10.00
per copy**
*payable to
"Town of Henrietta"*

A Certified Copy includes all the items of information occurring on the original record of the marriage, with the social security number redacted.

A Certified Copy may be needed where proof of parentage and certain other detailed information may be required, such as for international purposes.

Bride/Groom/Spouse

Name (as recorded on marriage license):

Date of Birth:

Birth Name (if different):

Bride/Groom/Spouse

Name (as recorded on marriage license):

Date of Birth:

Birth Name (if different):

Marriage Information

Place Where Marriage Was Performed
(Town or City/County)

Local Registration No.:
(if known)

Date of Marriage or Period Covered by Search:
Married on or Search from: Search to (if searching period):

Purpose for which record is required

Signature of Applicant

Date:

Relationship to person whose record is requested

Name of Applicant

Applicant's Phone Number

STATE OF _____

COUNTY OF _____

Applicant's Email

SWORN AND SUBSCRIBED TO BEFORE ME

This _____ Day of _____, 20_____

Please print name and address where record is to be sent:
(or specify who record can be released to)

NOTARY PUBLIC

City State ZIP

A clear photocopy of both sides of Government-Issued Photo ID (i.e. Driver's License) must be included with application.